

CITY OF SWEET HOME
BUDGET COMMITTEE MEETING MINUTES
April 29, 2019

Chairman Holley called the meeting to order at 6:00 p.m. in the Police Department Conference Room.

Roll Call:

		Mayor Mahler	P
Dave Holley	P	Councilor Coleman	AB
Robert Briana	P	Councilor Gerson	P
Derek Dix	P	Councilor Goble	P
Dave Journey	P	Councilor Gourley	P
Kenneth Hamlin	AB	Councilor Nash	AB
Gerritt Schaffer	P	Councilor Trask	P

Staff Present: City Manager Ray Towry, Finance Director Brandon Neish, Public Works Director Greg Springman, Library Services Director Rose Peda, Interim Community and Economic Development Director Joe Graybill, Police Chief Jeff Lynn and Recording Secretary Julie Fisher

Media: Sean Morgan, The New Era

The purpose of the meeting was to review the proposed 2019-2020 budget for Public Works, Community and Economic Development and Finance.

Finance Director Brandon Neish gave a brief synopsis on changes to the Internal Services Funds since the last Budget Committee Meeting due to some concerns that had been brought forward.

PUBLIC WORKS: Public Works Director Springman reviewed some of the projects completed by PW the past year. PWD Springman introduced the Public Works Funds. To support and Public Works, PWD Springman asked for 1FTE Engineer Tech. Replacement of a water truck, boom truck. Bobcat, trailer, snowplow and trailer were all requested.

Parks and Facilities: As a part of this budget, \$250,000 in funds and in-kind donation will go towards the Sankey Park Improvement Grant. Seasonal temporary employees are included in the budget to help in this area. Strawberry Park Improvements were not included in this budget.

Water: Proposals include operational needs for the water system and improvements to the water reservoir on 10th Avenue.

Wastewater: Final design with Murraysmith for the WWTP will coming forth soon.

Stormwater: Storm drain improvements were identified and improvements to drainage issues at 35th and Long Street.

Streets: A thin overlay on 29th Avenue was identified as a priority. Portable Radar Speed Signs were identified as a need to start controlling our corridors. General paving needs were listed and discussed.

COMMUNITY AND ECONOMIC DEVELOPMENT: Interim Community and Economic Development Director Interim Joe Graybill presented the CEDD Budget. Personnel: Changes were discussed including adding a PT Temporary Project Assistant. Planning Services are being contracted by the (COG) Council of Governments. Code updates and System Development Fees will be updated by contract services as well.

Special Events: Harvest Festival and Movies in the Parks are proposed in the Budget.

The City's Transportation System Plan (TSP) is overdue for an update and is identified in the Budget.

Economic Development: The CEIP and Foundry Projects were identified.

FINANCE: Finance Director Neish presented the Budget for the Finance Department that did not include many changes. The goal for the Finance Department is the automation of processes.

Municipal Court: No changes were proposed.

Gerritt Schaffer proposed a raise to the City Council. Robert Briana agreed. The proposal would be brought to City Council for approval.

Public Comment:

Members of the Sweet Home Police Department and the public spoke in opposition of the Administrative Charges stating they were not appropriate use of levy funds.

City Manager Towry explained further the Administrative Charges and methods of figuring costs to each department.

There was extensive discussion on the Administrative Charges.

Chairman Holley instructed staff to provide the committee with additional information to include a budget with the Internal Service Funds and a budget without. The Committee will meet again on April 30, 2019 at 6pm.

ADJOURNMENT: With no further business Dave Holley motioned to adjourn at 8:08 p.m.