

CITY OF SWEET HOME
BUDGET COMMITTEE MEETING MINUTES
April 25, 2019

Chairman Holley called the meeting to order at 6:02 p.m. in the Police Department Conference Room.

Roll Call:

		Mayor Mahler	P
Dave Holley	P	Councilor Coleman	P
Robert Briana	P	Councilor Gerson	P
Derek Dix	P	Councilor Goble	P
Dave Journey	P	Councilor Gourley	P
Kenneth Hamlin	AB	Councilor Nash	P
Gerritt Schaffer	P	Councilor Trask	P

Staff Present: City Manager Ray Towry, Finance Director Brandon Neish, Library Services Director Rose Peda, Public Works Director Greg Springman, Interim Community and Economic Development Director Joe Graybill, Police Chief Jeff Lynn and Recording Secretary Julie Fisher

Media: Sean Morgan, The New Era

The purpose of the meeting was to review the proposed 2019-2020 budget for Local Option Levy Departments (Police and Library) as well as the Administrative Departments.

Finance Director Brandon Neish reviewed “changes” to the Budget book to correct typos in the Expense Summary, Capital Outlay, and Police Department. The layout of the Budget Document was discussed as tabs 5-16 is by Department, however tables 18-21 is by Fund which is the format the State requires.

Finance Director Neish explained Internal Service Reimbursement Funds as defined by GFOA as “best practice”. Significant discussion ensued. Discussion centered on actual cost analysis, public perception and the importance of communicating the change to be transparent.

LIBRARY SERVICES: Library Services Director Peda introduced the library services budget. There were few questions of the Library funds. Administrative cost charged against the levies were discussed and discouraged by Chairman Holley. Additional options included charging a flat 5% Administrative cost. There were no proposed changes to the Library Budget.

POLICE DEPARTMENT: Chief Jeff Lynn introduced the Police Department Budget. There were few questions by the committee. Chief Lynn explained changes to the 2019-2020 Budget including adding a .5 FTE dispatch position, upgrade dispatch consoles, and request for a specific supervisor patrol vehicle. An accounting change required by the auditors allocated any vehicle lease in the capital outlays fund. There were no proposed changes in the Police Department Fund.

Lois and Gary Jarvis both spoke regarding Administrative Fees being charged to the levies and were concerned of public perception and the possibility of a recession.

EXECUTIVE/LEGISLATIVE: The funds for Executive/Legislative were reviewed. No changes were expected. There were a few clarifying questions from the committee.

NON-DEPARTMENTAL: The funds for non-departmental funds were reviewed. Ken Bronson with the Jim Riggs Community Center who oversees the Sweet Home Shopper and Linn County Shuttle explained \$22,200 which the City appropriates towards those transportation entities. Mr. Bronson explained the City's funding is key for Federal Grant Funds. Mr. Bronson also discussed the Public Transportation Tax which is 1/10th of 1% of employee earnings which means additional funding for transportation services and expansion of local services.

ADJOURNMENT: With no further business Dave Holley motioned to adjourn at 8:28 p.m.