

**SWEET HOME CITY COUNCIL
MEETING MINUTES**

July 23, 2019

Mayor Mahler called the meeting to order at 6:30 p.m. in the Sweet Home Police Department. The Pledge of Allegiance was recited.

Staff Present: City Manager Ray Towry, City Attorney Robert Snyder, Public Works Director Greg Springman, Finance Director Brandon Neish, Police Chief Jeff Lynn, Community and Economic Development Director Blair Larsen, Engineer Tech Trish Rice, Utilities Manager Steven Haney and Recording Secretary Julie Fisher.

Visitors Registered to Speak: None

Media: Sean Morgan, The New Era and Alex Paul, Albany Democrat

Roll Call:	Councilor Coleman	P	Mayor Mahler	P
	Councilor Gerson	P	Councilor Nash	AB
	Councilor Goble	P	Councilor Trask	P
	Councilor Gourley	P		

Motion to excuse Councilor Nash (Gourley/Coleman) Motion passed with 6 Ayes, 0 Opposed and 1 Absent (Nash).

Consent Agenda: Motion was made to approve the Consent Agenda as submitted (Coleman/Goble). Motion passed with 5 Ayes, 0 Opposed, 1 Absent (Nash) and 1 Abstention (Gourley).

Items on the consent agenda are as follows:

Approval of Minutes: July 9, 2019 City Council Meeting

July 16, 2019 City Council Work Session

OLCC Change of Ownership – 7- Eleven

National Night Out Street Closure – Resolution No. 21 for 2019

Recognition of Visitors & Hearing of Petition: None

Old Business:

Request for Council Action – Oregon Business Development Grant. Finance Director Brandon Neish presented the request to approve the IGA from the State of Oregon and the Oregon Business Development Department. Finance Director Neish stated the agreement is necessary to draw \$2.0 million in initial legislature funds that will be used to cover nearly all the final design cost for the Wastewater Treatment Plant, with the City covering the remaining \$200k. A special thank you to Senator Girod and Representative Sprenger for advocating for this project.

Motion to authorize the Mayor and City Manager to sign an intergovernmental agreement with the Oregon Business Development Department (Trask/Gerson)

Roll Call Vote:

Councilor Gerson	Aye
Councilor Goble	Aye
Councilor Gourley	Aye
Mayor Mahler	Aye
Councilor Nash	Absent
Councilor Trask	Aye
Councilor Coleman	Aye

Motion passed with 6 Ayes, 0 Opposed and 1 Absent (Nash)

Lottery Fund Update

On June 30, 2019 the Oregon Senate approved HB 5030 which awards the City of Sweet Home \$7M in lottery bonds for rehabilitating the Sweet Home Wastewater Treatment Plant. Staff extended a special thank you to Senator Girod and Representative Sprenger for advocating for the project.

Request for Council Action – Water Utility Rate – Resolution No. 14 for 2019

Finance Director Neish presented three options for the Council to consider regarding water rates. Finance Director Neish reviewed how rates increases from each scenario would affect users. City Manager Towry reported the City is working on an operational partnership to save on irrigation costs with the Sweet Home School District. One option discussed was the possibility of a shared well that would be used to water the practice field and Sankey Park. The cost of the well and irrigation would be split.

Motion to adopt Resolution No. 14 for 2019 – A Resolution Setting Rates and Fees for Water Services (Gerson/Trask). Motion passed with 6 Ayes, 0 opposed and 1 Absent (Nash).

Discussion Only – Storm Utility Fees – Resolution No. 15 for 2019

City Manager Towry asked for director on Storm Utility Fees stating the \$1 fee has been in place since the beginning of the fund and at the time a \$4 fee was suggested. City Manager Towry suggested a \$2 increase, bringing the total fee to \$3. Consensus of the Council was not in favor of an increase in the Storm Utility Fees. City Manager Towry stated staff would make necessary adjustments in Operations and Budget for Storm Water.

Water and Wastewater Treatment Plant Update

Public Works Director Springman gave the Council an update on progress after Council rejected the Jacobs contact and directed staff to report back within 30 days on other options for treatment of water or wastewater. Staff requested two additional weeks for information gathering and will return to Council on August 13th with information.

Request for Council Action – Temporary Hold of Non- Rep Salary Adjustment.

City Manager Towry explained the 3% COLA Council approved for non-represented employees should be put on hold due to the union contracts not being settled. Staff asked for a temp hold until contracts are settled then staff will return with a resolution to include a COLA amount that equals that of represented employees. Staff feels this is necessary for fair and equitable pay.

Motion to temporarily freeze non-represented staff COLAs

until settlement of the bargaining unit contracts are ratified (Goble/Coleman). Motion passed with 6 Ayes, 0 Opposed and 1 Absent (Nash).

New Business:

Request for Council Action –
Engineer of Record

Trish Rice presented the RPF for an Engineer of Record. Five Engineers submitted bids to the City’s RFP and Murraysmith was selected by a committee. Projects that are priorities include street improvements, water improvements and System Development Charges updates.

Motion to execute the contract with Murraysmith (Coleman/Trask) Motion passed with 6 Ayes, 0 Opposed and 1 Absent (Nash).

Request for Council Action –
Downtown Lounge Sound Permit

Chief Lynn presented the Request for Council Action for a Public Address System Permit. The Downtown Lounge is hosting an event Jamboree Weekend to include the parking lot. City Ordinance requires Council approval on any PA permit where noise will extend beyond 1000’ feet. Chad Schuster representing the Downtown Lounge requested the permit be approved Thursday thru Sunday for event during the Jamboree.

Motion to Approve the PA Permit for the Downtown Lounge until 12:30am Thursday, August 1st, 1:30am Friday and Saturday, August 2nd and 3rd, and 12:30am Sunday, August 4th (Gourley/Coleman) Motion passed with 5 Ayes, 1 Opposed (Trask) and 1 Absent (Nash).

Request for Council Action – Waiver
of Fees – Sunshine Industries

Community and Economic Development Director Blair Larsen presented the request for a waiver of fees for Sunshine Industries. Sunshine is a local nonprofit, who employs individuals with disabilities. They are requesting a waiver of park fees for their company picnic.

Motion to waive the hourly park fees for Sunshine Industries for this event and circumstance only (Gourley/Coleman). Motion passed with 6 Ayes, 0 Opposed and 1 Absent (Nash).

**Request for Council Action and
First Reading of Ordinance Bills:**

None

Second Reading:

None

**Third and Final Reading of
Ordinance Bills:**

None

Reports of Committees:

Administration & Finance/ Property Committee	No Report
Park & Tree Commission	Councilor Trask the Park and Recreation Grant for Sankey Park updates has reached the second level of approval.
Youth Advisory Council	Councilor Gourley reported the YAC's keynote speaker has had a last-minute change. Di Lacey will be speaking at the event this weekend.
Chamber of Commerce	Councilor Gerson reported another chairperson has been added to the Chamber Board of Directors.
Council of Governments (COG)	No Report
Area Commission on Transportation	No Report
Solid Waste Advisory Council (SWAC)	No Report
Ad Hoc Committee on Health	No Report
Legislative Committee	Councilor Coleman reported she met with Councilor Gerson and will have a written report at the next meeting.

Reports of City officials

Mayor's Report	Mayor Mahler thanked the Chamber for an excellent Sportsman Holiday event and the Public Works crew for their support.
City Manager's Report	City Manager Towry reported he will be out of the office July 24 th thru August 5 th .
Department Directors Reports	Written reports were submitted by the following Departments: Finance and Police Departments. There were no questions or comments from the Council.
City Attorney	No Report.
Council Business for Good of the Order:	Councilor Trask reported on some terminology updates that may be in effect soon. Councilor Gerson gave an update on SHOWCASE.
Adjournment:	With no further business the meeting adjourned at 7:20 pm.

The foregoing is a true copy of the proceedings of the City Council at the July 23, 2019 regular City Council Meeting.

 8-13-19

Mayor

ATTEST:



City Manager - Ex Officio City Recorder

