



CITY OF SWEET HOME CITY COUNCIL MINUTES

January 28, 2020, 6:30 PM
Sweet Home City Hall, 3225 Main Street
Sweet Home, OR 97386

WiFi Passcode: guestwifi

PLEASE silence all cell phones – Anyone who wishes to speak, please sign in.

Mission Statement

The City of Sweet Home will work to build an economically strong community with an efficient and effective local government that will provide infrastructure and essential services to the citizens we serve. As efficient stewards of the valuable assets available, we will be responsive to the community while planning and preparing for the future.

Call to Order and Pledge of Allegiance

The meeting was Called to Order at 6:30pm.

Roll Call

The City Council meeting was called to order.

PRESENT

President Pro Tem Diane Gerson
Councilor Cortney Nash
Councilor Dave Trask
Councilor James Goble
Councilor Lisa Gourley
Councilor Susan Coleman

ABSENT

Mayor Greg Mahler

Motion to excuse Mayor Mahler from the meeting was made by Councilor Trask, Seconded by Councilor Coleman.

Voting Yea: President Pro Tem Gerson, Councilor Nash, Councilor Trask, Councilor Goble, Councilor Gourley, Councilor Coleman

Consent Agenda:

Motion made by Councilor Trask, Seconded by Councilor Gourley.

Voting Yea: President Pro Tem Gerson, Councilor Nash, Councilor Trask, Councilor Goble, Councilor Gourley, Councilor Coleman

Approval of Minutes:

- a) 2020-01-14 City Council Minutes - WS
- b) 2020-01-14 City Council Meeting Minutes

The location of the meeting is accessible to the disabled. If you have a disability that requires accommodation, advanced notice is requested by notifying the City Manager's Office at 541-367-8969.

Recognition of Visitors and Hearing of Petitions:

None

Old Business:

a) Information Only - Water Loss Update

Engineer Technician Trish Rice and Water Crew Lead Wesley Glen gave a presentation regarding water loss. The 2019 updated water loss chart was presented and compared to 2018. 150 water leaks have been repaired from June 2018 thru Dec 2019. The purchase of leak equipment proved to be more cost effective than hiring the vendor.

Wesley Glen demonstrated the different types of water meters and explained the benefits of the new ultrasonic meters. The new meters are radio read with leak detection on them, so customers will know the same day they have a leak. New meters are being installed as needed.

Waterline replacement projects were also discussed and will be reviewed during the City Council Annual Training Session to be held February 7,8 & 9.

New Business:

a) Information Only - Police Department Firearms Update Report

Officer Hickcox, Range Master and Lead Firearms Instructor, and Officer Wingo, Firearms Instructor, presented the Council with information regarding the Department's firearms. Officer Hickcox stated there will be a changeover in the caliber of firearm the officers are issued. The officers explained the reason for the change and including cost comparison. In addition, annual cost savings for training was noted.

b) Request for Council Action - Municipal Court Judge Contract

City Attorney Snyder introduced the Employment Contract for the Municipal Judge. Attorney Snyder explained the only change in the contract is the dates, the finances remained the same.

Motion made by Councilor Gourley, Seconded by Councilor Coleman.

Voting Yea: President Pro Tem Gerson, Councilor Nash, Councilor Trask, Councilor Goble, Councilor Gourley, Councilor Coleman

c) Request for Council Action - Out of State Travel Request

City Manager Ray Towry requested permission from the Council for himself and Community and Economic Development Director Blair Larsen to attend the Annual ICMA Conference. The conference is to be held in Vancouver and due to the location, staff is requesting permission for Out of State Travel.

Motion made by Councilor Gourley, Seconded by Councilor Coleman.

Voting Yea: President Pro Tem Gerson, Councilor Nash, Councilor Trask, Councilor Goble, Councilor Gourley, Councilor Coleman

Ordinance Bills

Request for Council Action and First Reading of Ordinance Bills

Second Reading of Ordinance Bills

- a) Ordinance No. 1 for 2020 - Sweet Home Ordinance Pertaining to the Use of Transit Shelters
Ordinance No. 1 for 2020 was read by title only.

Motion made by Councilor Gourley, Seconded by Councilor Coleman.

Voting Yea: Councilor Nash, Councilor Trask, Councilor Goble, Councilor Gourley, Councilor Coleman

Voting Nay: President Pro Tem Gerson

Third Reading of Ordinance Bills (Roll Call Vote Required)

Reports of Committees:

Park and Tree Committee

Median trees were discussed. Councilor Trask reported the selection of new trees has not yet been made.

Youth Advisory Council

Councilor Gourley reported the Youth Advisory Council has been focusing on recruitment and health care related forums they are planning to host.

Ad Hoc Committee on Health

Councilor Gourley reported there will be a mobile medical service every other Tuesday at the Methodist Church starting in February. Dick Knowles added they are also working toward getting a mental health van in Sweet Home the last Friday of every month.

On January 30, 2020 in the Cascade View Room at LBCC, a Youth Mental Health First Aid Workshop will be held. On February 12, 2020 the Adult Mental Health First Aid Workshop will be held.

Reports of City Officials:

Mayor's Report

None

City Manager's Report

City Manager Ray Towry reported on the upcoming City Council Training scheduled for Feb 7-9, 2020. There will be a 4pm start time on Friday, 8am start time on Saturday and 1pm start on Sunday.

City Manager Towry handed out draft copies of the City of Sweet Home Strategic Operations Plan. He asked the Council to review the document and be ready for discussion during the Council Training. City Manager Towry also asked if there were any topics the Council wanted to review during the training. Topics on the draft agenda include: public records law, public meeting law, boards and commissions, culture, charter, vision, mission and goals, City property, Sweet Home Strategic Operations Plan, and public relations.

SBDC is holding a small business management class tonight in the Santiam Conference Room. RAIN will hold a class on Thursday at the Rio Theater.

Department Director's Reports (2nd meeting of the Month)

Finance Director

The following written reports were included in the City Council packet by the Finance Director.

- a) Department Report November & December
- b) Check List - November & December 2019
- c) Revenue & Expense Update

Police Chief

The following written reports were included in the City Council Packet by the Chief of Police.

- a) Department Report
- b) Police Department Statistics

City Attorney


None

Council Business for Good of the Order

None

Adjournment

The meeting adjourned at 7:21 pm.


2-11-20

Mayor

ATTEST:


12/FEB/2020

City Manager - Ex Officio City Recorder