



# CITY OF SWEET HOME CITY COUNCIL MINUTES

September 27, 2022, 6:30 PM  
Sweet Home City Hall, 3225 Main Street  
Sweet Home, OR 97386

WIFI Passcode: guestwifi

PLEASE silence all cell phones – Anyone who wishes to speak, please sign in.

## **Mission Statement**

The City of Sweet Home will work to build an economically strong community with an efficient and effective local government that will provide infrastructure and essential services to the citizens we serve. As efficient stewards of the valuable assets available, we will be responsive to the community while planning and preparing for the future.

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## **Meeting Information**

The City of Sweet Home is streaming the meeting via the Microsoft Teams platform and asks the public to consider this option. There will not be opportunity for public input via the live stream for this meeting due to staffing. To view the meeting live, online visit <http://live.sweethomeor.gov>. If you don't have access to the internet you can call in to 971-203-2871, choose option #1 and enter the meeting ID to be logged in to the call. Meeting ID: 321 716 901#

This video stream and call in options are allowed under Council Rules, meet the requirements for Oregon Public Meeting Law, and have been approved by the Mayor and Chairperson of the meeting.

### **Call to Order and Pledge of Allegiance**

The meeting was called to order at 6:30 PM.

## **Roll Call**

### **PRESENT**

Mayor Greg Mahler  
President Pro Tem Diane Gerson  
Councilor Dave Trask  
Councilor Lisa Gourley  
Councilor Susan Coleman  
Councilor Angelita Sanchez  
Councilor Dylan Richards

### **MEDIA**

Benny Westcott, The New Era

### **STAFF**

City Manager Kelcey Young  
City Attorney Robert Snyder  
Police Captain Jason Ogden  
Administrative Services Manager Julie Fisher  
Interim Finance Director Matt Brown  
Public Works Director Greg Springman  
Community and Economic Development Director Blair Larsen  
Operations Manager Steven Haney

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*The location of the meeting is accessible to the disabled. If you have a disability that requires accommodation, advanced notice is requested by notifying the City Manager's Office at 541-367-8969.*

## **Consent Agenda:**

### Approval of Minutes:

- a) 2022-08-30 City Council Meeting - SP

### **Recognition of Visitors and Hearing of Petitions:**

- a) Swearing In - City Manager - Kelcey Young  
Mayor Mahler swore in Kelcey Young to the position of City Manager.
- b) Swearing In - Interim Chief of Police - Jason Ogden  
City Manager Kelcey Young swore in Captain Jason Ogden as Interim Police Chief. Interim Jason Ogden introduced himself and his family. Mrs. Ogden pinned the badge on her husband.
- c) Presentation - Grove, Mueller, and Swank - FY 21-22 Audit  
The Presentation by Grove, Mueller, and Swank was postponed until October 11, 2022.
- d) Presentation - Government Portfolio Advisors  
The presentation from Government Portfolio Advisors was postponed until October 22, 2022.

### **Old Business:**

- a) Request for Council Action – Railroad Depot  
Public Works Director Greg Springman presented the request for Council decision on the old railroad depot building. The building needs to be moved and to do so would be costly. The City has tried to find an interested party in rehabilitating the depot with no success. Staff is requesting the depot be demolished.  
  
Motion made by President Pro Tem Gerson, Seconded by Councilor Richards.  
Voting Yea: Mayor Mahler, President Pro Tem Gerson, Councilor Trask, Councilor Gourley, Councilor Coleman, Councilor Richards  
Voting Nay: Councilor Sanchez

### **New Business:**

- a) Request for Council Action – New Lease Agreement for Printer/Copier Use (pg. 8)  
Interim Finance Director Matt Brown introduced the request for a new lease agreement for Pacific Office Automation which was the lesser of the three bids received. The new lease will cost the City about the same
- b) Mountain Fir Right-of-Way Dedication  
Community and Economic Development Director reported Mountain Fir Street is a private road that remained a private road during the construction of Wiley Creek Assisted Living facility. The road has been built to City specifications. The new owners of the property would like to dedicate the street to the City. This request has gone through the Planning Commission, however it is not a land use decision. The Planning Commission has recommended the dedication. There was discussion of future development of a sidewalk.  
No motion was made.
- c) Request for Council Action - Wastewater Treatment Plant Upgrades Grant Agreement  
Staff requested the item be tabled and brought
- d) Request for Council Action - Rio Theater OLCC Liquor License Application  
Interim Police Chief introduced the request for OLCC license for the Rio Theater.

The Council requested additional information. The item will be brought back to the next City Council meeting.

- e) Request for Council Action - Mahler WRF Improvements Project Proposal for Owner-Supplied Equipment

Staff requested the item be tabled until staff can bring it back

### **Ordinance Bills**

Request for Council Action and First Reading of Ordinance Bills

Second Reading of Ordinance Bills

Third Reading of Ordinance Bills (Roll Call Vote Required)

- a) Ordinance Bill No. 5 for 2022 - Ordinance No 1305. Sweet Home Ordinance Repealing Titles 16,17 and Portions of Title 15, Replacing them with a New Development Code, and Adopting Amendments to the Comprehensive Plan, Comprehensive Plan Map, and Zoning Map

Ordinance Bill No. 5 for 2022 - Ordinance No 1305. Sweet Home Ordinance Repealing Titles 16,17 and Portions of Title 15, Replacing them with a New Development Code, and Adopting Amendments to the Comprehensive Plan, Comprehensive Plan Map, and Zoning Map was read by title only.

Motion made by President Pro Tem Gerson, Seconded by Councilor Richards.  
Voting Yea: Mayor Mahler, President Pro Tem Gerson, Councilor Trask, Councilor Gourley, Councilor Coleman, Councilor Sanchez, Councilor Richards

- b) Ordinance Bill No. 6 for 2022 - Ordinance No. 1306 - An Ordinance Annexing Territory within the Urban Growth Boundary and Amending the Official Zoning Map and Declaring a Need for an Expediency Clause

Ordinance Bill No. 6 for 2022 - Ordinance No. 1306 - An Ordinance Annexing Territory within the Urban Growth Boundary and Amending the Official Zoning Map and Declaring a Need for an Expediency Clause was read by title only.

Motion made by President Pro Tem Gerson, Seconded by Councilor Coleman.  
Voting Yea: Mayor Mahler, President Pro Tem Gerson, Councilor Trask, Councilor Gourley, Councilor Coleman, Councilor Sanchez, Councilor Richards

### **Reports of Committees:**

Ad Hoc Committee on Health

Ad Hoc Committee on Health meeting has been changed to the second Thursday of each month at 5:30 PM.

Administrative and Finance/Property

Area Commission on Transportation

Chamber of Commerce

Charter Review Committee

Council of Governments

Legislative Committee

Library Advisory Board

Park and Tree Committee

Solid Waste Advisory Council

Youth Advisory Council

**Reports of City Officials:**

Mayor's Report

Mayor Mahler congratulated Interim Chief Ogden. Chief Lynn will be missed. Mayor Mahler wished Chief Lynn the best of luck in his new position.

City Manager Kelcey Young welcomed interim Chief Ogden and stated past Chief Jeff Lynn will be missed. Kelcey reported hello everyone has been very welcoming. Kelcey Introduced her son James. The Harvest Festival is this Saturday and City Manager Young can't wait to meet more of the community. A need for more pies and chili entries was announced. City Manager Young gave a report on her first week, reporting an audit presentation soon, while she is taking a deeper look at budget. She is very optimistic.

**Department Director's Reports (2nd meeting of the Month)**

Finance Director

- a) Utility Billing Assistance Update

A report was included in the packet on the amount Community Services Consortium has assisted customers with their utility bills.

Police Chief

- a) Police Department Monthly Report

Police Department Monthly Report was included in the packet.

City Attorney

No Report

**Council Business for Good of the Order**

- a) Comcast Notice 09/2022

A Comcast notice on service updates was provided in the packet.

**Adjournment**

Councilor Sanchez reported on the Cascadia Park dedication ceremony which she attended. Also attending were County Commissioners, Tribes, Staff from the Parks Department.

Councilor Sanchez also announced a happy Yom Kippur to the Jewish community.

Councilor Dave Trask reported past Fire Chief Dave Barringer's father passed away, he asked for thoughts for him and his family.

The meeting adjourned at 7:10 PM.



10-11-22

Mayor

ATTEST:



City Manager – Ex Officio City Recorder