



# CITY OF SWEET HOME CITY COUNCIL MINUTES

July 25, 2023, 6:30 PM  
Sweet Home City Hall, 3225 Main Street  
Sweet Home, OR 97386

WIFI Passcode: guestwifi

PLEASE silence all cell phones – Anyone who wishes to speak, please sign in.

## **Mission Statement**

The City of Sweet Home will work to build an economically strong community with an efficient and effective local government that will provide infrastructure and essential services to the citizens we serve. As efficient stewards of the valuable assets available, we will be responsive to the community while planning and preparing for the future.

---

## **Meeting Information**

The City of Sweet Home is streaming the meeting via the Microsoft Teams platform and asks the public to consider this option. There will be opportunity for public input via the live stream. To view the meeting live, online visit <http://live.sweethomeor.gov>. If you don't have access to the internet you can call in to 1-971-203-2871, choose option #1 and enter the meeting ID to be logged in to the call. Meeting ID: 226 531 982#

This video stream and call in options are allowed under Council Rules, meet the requirements for Oregon Public Meeting Law, and have been approved by the Mayor and Chairperson of the meeting.

## **Call to Order and Pledge of Allegiance**

The meeting was called to order at 6:30 PM.

## **Roll Call**

### **PRESENT**

Councilor Josh Thorstad  
Councilor Dave Trask  
Councilor Lisa Gourley  
Mayor Susan Coleman  
President Pro Tem Greg Mahler  
Councilor Angelita Sanchez  
Councilor Dylan Richards

### **STAFF**

Jason Ogden, Police Chief  
Greg Springman, Public Works Director  
Megan Dazey, Library Services Director  
Kelcey Young, City Manager  
Blair Larsen, Community and Economic Development Director  
Matt Brown, Finance Director  
Robert Snyder, City Attorney

### **MEDIA**

Benny Westcott, New Era

---

*The location of the meeting is accessible to the disabled. If you have a disability that requires accommodation, advanced notice is requested by notifying the City Manager's Office at 541-367-8969.*

## GUESTS

Les Pool, 18340 Cornell Place, Gladstone, OR 97027

### **Consent Agenda:**

Motion to approve the Consent Agenda by Councilor Richards, Seconded by President Pro Tem Mahler.  
Voting Yea: Mayor Coleman, President Pro Tem Mahler, Councilor Trask, Councilor Gourley, Councilor Sanchez, Councilor Richards, Councilor Thorstad

- a) Resolution No. 20 for 2023 - A Resolution Establishing Salary Schedules for Non-Represented Emergency Services Employees
- b) Resolution No. 21 for 2023 - A Resolution Establishing Salary Schedules for Non-Represented Employees.

### Approval of Minutes:

- a) 2023-06-27 City Council Meeting

### **Recognition of Visitors and Hearing of Petitions:**

Les Poole, Clackamas County resident, spoke to the Council regarding his concerns of Land Use and Transportation Planning. He feels the cost of those types of permits are too prohibited. He also spoke to the solar plant that is proposed in Brownsville and was against it.

- a) Recognition of Paint the Town Volunteers

City Manager Kelcey Young gave an update on the Paint the Town project and thanked all of the volunteers. CM Young recognized three volunteers; Robert Egner, Councilor Gourley, and Valerie Antonio. Valerie volunteered every event and kept a positive attitude during the hard work. She was recognized for serving the community and giving so much.

### **Old Business:**

#### **New Business:**

- a) 2023-25 DLCD Housing Planning Assistance Grant—Housing Production Strategy  
Community and Economic Development Director Blair Larsen explained the need for a Housing Production Strategy that will identify ways to promote housing construction, affordability and choice. The project would be funding by the grant if successful. The resolution would authorize the grant application.

### **Ordinance Bills**

Request for Council Action and First Reading of Ordinance Bills

Second Reading of Ordinance Bills

Third Reading of Ordinance Bills (Roll Call Vote Required)

- a) Ordinance Bill No. 4 for 2023 - Ordinance No. 1321 - Sweet Home Ordinance Amending Various Portions of Sweet Home Municipal Code Title 17.

Ordinance Bill No. 4 for 2023 was read by title only.

Motion to approve Ordinance Bill No. 4 for 2023 made by President Pro Tem Mahler, Seconded by Councilor Richards.

Voting Yea: Mayor Coleman, President Pro Tem Mahler, Councilor Trask, Councilor Gourley, Councilor Sanchez, Councilor Richards, Councilor Thorstad

### **Reports of Committees:**

Ad Hoc Committee on Health

Volunteers are needed for the Health Fair on August 19th.

Ad Hoc Committee on Arts and Culture

Volunteers are needed for the Inn Keepers Wife.

Administrative and Finance/Property

Traffic Safety Committee

Area Commission on Transportation

Chamber of Commerce

Charter Review Committee

Council of Governments

Library Advisory Board

Park and Tree Committee

Solid Waste Advisory Council

Youth Advisory Council

**Reports of City Officials:**

City Manager's Report

City Manager Kelcey Young requested two regular Council meetings in August.

CM Young reminded the Council that the Community Market is still going on. The Jamboree will be the first weekend in August. The Paint the Town will resume following the Jamboree.

City Manager announced this is the last meeting of Administrative Assistant Julie Fisher. The Council thanked Julie for her service.

Mayor's Report

Mayor Coleman thanked the staff for all of the hard work that they do including the Paint the Town project. Mayor Mahler commended Miller Paint and spoke to the quality of the paint they provide.

Library Services Director

- a) Library Director Report June 2023

Community and Economic Development Director

- a) Community and Economic Development Monthly Report - June 2023

Public Works Director

- a) Public Works Monthly Report

Finance Director

Police Chief

Chief Ogden reported on the K9 assist to another department and K9 Murphy found the suspect. Chief Ogden thanked the Council for the support of the project.

- a) Police Department Monthly Report - June 2023

City Attorney

No Report

**Council Business for Good of the Order**

**Adjournment**

The meeting adjourned at 6:57 PM.

  
\_\_\_\_\_  
Mayor

ATTEST:

  
\_\_\_\_\_  
City Manager – Ex Officio City Recorder