

SWEET HOME CITY COUNCIL  
MEETING MINUTES

August 8, 2017

Mayor Mahler called the meeting to order at 6:35 p.m. in the City Hall Annex. The Pledge of Allegiance was recited.

Staff Present: City Manager Ray Towry, City Attorney Robert Snyder, Police Chief Jeff Lynn, Finance Director Pat Gray, Library Services Director Rose Peda, Public Works Director Greg Springman and Recording Secretary Julie Fisher

Visitors Registered to Speak: Gary Jarvis

Media: None

Roll Call:	Councilor Coleman	P	Mayor Mahler	P
	Councilor Gerson	P	Councilor Trask	P
	Councilor Goble	P	Councilor Underwood	AB
	Councilor Gourley	P		

**Consent Agenda:** **Motion was made to approve the Consent Agenda. (Gerson/Coleman) Motion carried 6 Ayes, 0 Opposed, 1 Absent (Underwood)**

Items on the consent agenda are as follows:

Approval of Minutes:

July 25, 2017 City Council Minutes

**Recognition of Visitors &  
Hearing of Petitions**

Gary Jarvis  
PO Box 284  
Sweet Home, OR 97386

Mr. Jarvis questioned the Council on planning for the Solar Eclipse Event and read a letter to the editor that he submitted.

City Manager Towry stated the City is preparing.

**Old Business:**  
City Manager's Self Evaluation

City Manager Towry handed each Councilor a blank City Manager Evaluation Form as well as a completed self-evaluation. The Council was asked to return the completed form in during the Work Session on August 15<sup>th</sup>. An Executive Session was scheduled for August 22<sup>nd</sup> for the City Manager evaluation.

**New Business:**

Resignation of Councilor Underwood.

Mayor Mahler read a resignation letter from Councilor Underwood effective July 31, 2017. Mayor Mahler stated he appreciated the service of Councilor Underwood.

**Request for Council Action –  
Municipal Lease and Option  
Agreement**

I hereby certify that the forgoing  
is a full, true, and correct copy of  
the original.

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Julie A. Fisher  
Administrative Assistant

Police Chief Lynn stated the department has leased vehicles since 2010. The vehicles are on a three year lease and then can be purchased by the department for \$1. The department operates with 7 vehicles. 3 vehicles were replaced in 2013. The new vehicle will replace the 2006 Chevy Impala which will be surplused. Chief Lynn stated the 2017-2018 Budget was approved with a line item of \$26,000 for vehicle lease. Chief Lynn asked for authorization to enter into a lease agreement.

**Motion to authorize the Police Chief to enter into a  
lease agreement (Gourley/Coleman)**

**Roll Call Vote:**

Councilor Coleman	Aye
Councilor Gourley	Aye
Mayor Mahler	Aye
Councilor Trask	Aye
Councilor Underwood	Absent
Councilor Gerson	Aye
Council Goble	Aye

**The Motion passed with 6 Ayes, 0 opposed, and 1  
absent (Underwood)**

**Introduction, First and Second  
Reading of Ordinance Bills:**

**Introduction:**

**First Reading:**

**Second Reading:**

**Third and Final Reading of  
Ordinance Bills:**

**Ordinance No. 8 for 2017-  
Ordinance No. 1262 - An  
Ordinance Granting a Non-  
Exclusive Gas Franchise to  
Northwest Natural Gas  
Company, Fixing Terms,  
Conditions and Compensations  
of such Franchise; and  
Repealing Sweet Home  
Ordinance No. 1145**

City Attorney Snyder ready by title only Ordinance No. 8 for 2017 – An Ordinance Granting a Non-Exclusive Gas Franchise to Northwest Natural Gas Company, Fixing Terms, Conditions and Compensations of such Franchise; and Repealing Sweet Home Ordinance No. 1145.

**Motion to accept Ordinance No. 8 for 2017  
(Trask/Gerson)**

**Roll Call Vote:**

Councilor Gourley	Aye
Mayor Mahler	Aye
Councilor Trask	Aye
Councilor Underwood	Absent
Councilor Gerson	Aye
Councilor Goble	Aye
Councilor Coleman	Aye

**Motion Passed with 6 Ayes, 0 Opposed and 1 Absent (Underwood).**

**Resolutions:**

Council Reports

*Committee Reports:*

Administration & Finance/  
Property Committee      None

Public/Traffic Safety      Councilor Coleman referred to the minutes from July 25, 2017 that was included in the Council packet.

Public Works      Mayor Mahler questioned the process on utilizing hydrants. Public Works Director Springman stated that is something he is looking into and the process will change for better control.

*City Boards/Committees:*

Chamber of Commerce  
Bill Matthews  
Chamber of Commerce  
Board Chairman      Councilor Coleman stated the Chamber has sold their building and is debt free. They Board is working on revising their bylaws and goals.

Fire District      None

Park Board      Councilor Trask announced a meeting with Oregon Trust on August 9<sup>th</sup> at 11:30am to review grant options for lighting in Sankey Park.

Tree Commission      Councilor Trask announced the next meeting on August 16<sup>th</sup>.

Y.A.C.      Councilor Gourley stated the YAC is working on the banner project, web page update and a flash mob for the Zombie Run. The YAC is also looking to rebrand their logo.

Ad Hoc Committee  
Community Healthcare      Councilor Gourley announced the next meeting has been cancelled since it was scheduled for the day of the solar

eclipse.

Bob Dalton reported on the upcoming Community Health Fair which has grown from 32 tables last year to 50 so far. A radio ad will air on KGAL and the Tell and Sell will run an ad. Finance Director Pat Gray reported 100 have registered for the Solar Eclipse Run.

*Regional Boards/Committees:*

Area Commission on  
Transportation (ACT)

Councilor Coleman stated the Committee discussed the Solar Eclipse event. Councilor Coleman learned funding is available to provide flashing crosswalks for pedestrian safety.

COG

None

Solid Waste Advisory  
Council (SWAC)

None

Mayor's Report

Mayor Mahler reported the Jamboree went very well and was another successful event.

City Manager's Report

City Manager Ray Towry stated staff is working on a Prospective Purchaser Agreement (PPA) with DEQ for the Knife River Property. The PPA is an extra layer of insurance to protect the City.

City Manager Towry reported the Solar Eclipse Operation Plan is complete, mailings will be sent to residents who receive water bills.

City Manager Towry announced the new web site is live.

Department Directors Reports:

Finance Director

Finance Director Pat Gray referred to the department reports in the Council Packet.

Library Director

Library Services Director Peda announced there are only 2 summer reading programs remaining. Over 700 children and adults have participated in the programs so far. The next Summer Reading Program is the Museum of Natural and Cultural History. There will also be a Total Solar Eclipse party where the students will receive free eclipse viewing glasses and rocket popsicles.

Community and Economic  
Development Director

Mayor Mahler reported economic development was discussed during a joint work session with the City Council and County Commissioners on August 7<sup>th</sup>.

Police Chief

Chief Lynn reported on the Jamboree noting it was the smoothest Jamboree and least number of calls of service in 25 years. There were a few thefts reported from

campgrounds. Chief Lynn stated he will bring stats and information to the Council during the next meeting of Council costs and level of calls.

Public Works

Public Works Director Greg Springman announced a tour of the WWTP on August 10<sup>th</sup> at 6:30pm.

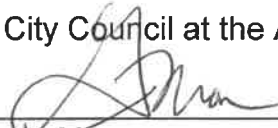
City Attorney

None

Adjournment:

With no further business the meeting adjourned at 7:26 PM.

The foregoing is a true copy of the proceedings of the City Council at the August 8, 2017 regular City Council Meeting.

  
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Mayor

ATTEST:

  
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City Manager – Ex Officio City Recorder