

SWEET HOME CITY COUNCIL  
MEETING MINUTES

September 12, 2017

Mayor Mahler called the meeting to order at 6:30 p.m. in the City Hall Annex. The Pledge of Allegiance was recited.

Staff Present: City Manager Ray Towry, City Attorney Robert Snyder, Police Chief Jeff Lynn, Community and Economic Development Director Jerry Sorte, Public Works Director Greg Springman, Finance Director Pat Gray, Library Services Director Rose Peda and Recording Secretary Julie Fisher

Visitors Registered to Speak: None

Media: Sean Morgan, The New Era

|            |                   |    |                 |   |
|------------|-------------------|----|-----------------|---|
| Roll Call: | Councilor Coleman | P  | Mayor Mahler    | P |
|            | Councilor Gerson  | P  | Councilor Trask | P |
|            | Councilor Goble   | AB | Vacant          |   |
|            | Councilor Gourley | P  |                 |   |

**Motion to Excuse Councilor Goble’s absence from the September 12, 2017 City Council meeting (Gerson/Gourley) 5 Ayes, 0 Opposed, 1 Vacant and 1 Absent (Goble)**

**Consent Agenda:** Motion was made to approve the Consent Agenda. (Trask/Coleman) Motion carried 5 Ayes, 0 Opposed, 1 Vacant and 1 Absent (Goble)

Items on the consent agenda are as follows:

- Approval of Minutes:
  - August 22, 2017 City Council Minutes – ES
  - August 22, 2017 City Council Minutes – WS
  - August 28, 2017 City Council Minutes - SP
  - August 31, 2017 City Council Minutes - WS

**Recognition of Visitors & Hearing of Petitions** None

**Old Business:**

Motion to Excuse Councilor Coleman from August 15, 2017 Work Session **Motion to excuse Councilor Coleman from the August 15, 2017 City Council Work Session (Gourley/Trask) 5 Ayes, 0 Opposed, 1 Vacant and 1 Absent (Goble)**

Motion to Excuse Councilor Goble from August 31, 2017 Work Session **Motion to excuse Councilor Goble from the August 31, 2017 City Council Work Session (Gerson/Coleman) 5 Ayes, 0 Opposed, 1 Vacant and 1 Absent (Goble)**

**Chamber of Commerce Contract** City Manager Ray Towry introduced the draft operations contract with the changes previously requested from the Council by consensus.

Bill Matthews  
Michelle Carter  
Sandra Thompson

Bill Matthews, Michelle Carter and Sandra Thompson talked about the progress the Chamber has been making and what the Chamber is currently doing including promoting all businesses not just businesses that are Chamber members.  
Mayor Mahler commended the Chamber for the improvements he has noticed.

**Motion to pass Agreement for Operation of the Sweet Home Visitor’s Center with an amendment on Section 10 (Gourley/Coleman)**

**Roll Call Vote:**

|                   |        |
|-------------------|--------|
| Mayor Mahler      | Aye    |
| Councilor Trask   | Aye    |
| Vacant            |        |
| Councilor Gerson  | Aye    |
| Councilor Goble   | Absent |
| Councilor Coleman | Aye    |
| Councilor Gourley | Aye    |

**New Business:**

**Request for Council Action –  
Municipal Court New Software  
Purchase**

Finance Director Pat Gray introduced the request for Council Action to upgrade software for Municipal Court.

Motion to approve new software from Tyler Technologies for Municipal Court (Gourley/Coleman)

**Roll Call Vote:**

|                   |        |
|-------------------|--------|
| Councilor Trask   | Aye    |
| Vacant            |        |
| Councilor Gerson  | Aye    |
| Councilor Goble   | Absent |
| Councilor Coleman | Aye    |
| Councilor Gourley | Aye    |
| Mayor Mahler      | Aye    |

## **Introduction, First and Second Reading of Ordinance Bills:**

### **Introduction:**

Request for Council Action – Ordinance No. 9 for 2017- Ordinance No. \_\_\_\_ - A Sweet Home Ordinance Establishing Certain City Committees

City Manager Towry introduced the Request for Council Action for an ordinance regarding committees. City Attorney Snyder stated the ordinance would replace existing ordinances dealing with committees and would combine Park Board and Tree Commission and Public Safety Committee with Traffic Safety Committee. The Library Board would remain under a separate section.

**Motion to move Ordinance No. 9 for 2017 to first reading (Gerson/Coleman) 5 Ayes, 0 Opposed, 1 Vacant, 1 Absent (Goble)**

Request for Council Action – Ordinance No. 10 for 2017 – Ordinance No. \_\_\_\_ - An Ordinance Amending the Sweet Home Chronic Nuisance Ordinance.

City Manager Towry introduced the Request for Council Action for Ordinance No. 10 for 2017. City Attorney Snyder stated the amendments to the Sweet Home Chronic Nuisance Ordinance are listed in the RCA.

**Motion to move Ordinance No. 10 for 2017 to first reading (Trask/Gerson) 5 Ayes, 0 Opposed, 1 Vacant, 1 Absent (Goble)**

### **First Reading:**

Request for Council Action – Ordinance No. 9 for 2017- Ordinance No. \_\_\_\_ - A Sweet Home Ordinance Establishing Certain City Committees

City Attorney read in its entirety Ordinance No. 9 for 2017 – Ordinance No. \_\_\_\_ - A Sweet Home Ordinance Establishing Certain City Committees. The item will move to second reading on September 26, 2017.

Request for Council Action – Ordinance No. 10 for 2017 – Ordinance No. \_\_\_\_ - An Ordinance Amending the Sweet Home Chronic Nuisance Ordinance.

City Attorney read in its entirety Ordinance No. 10 for 2017 – Ordinance No. \_\_\_\_ - An Ordinance Amending the Sweet Home Chronic Nuisance Ordinance. The item will move to second reading on September 26, 2017.

### **Second Reading:**

### **Third and Final Reading of Ordinance Bills:**

**Resolutions:**

Resolution No. 18 for 2017- A Resolution Accepting Corrections in a Deficit Fund Balance and Audit Deficiencies as Noted by the Auditors Following the June 30, 2016 Audit

Finance Director Gray explained the resolution acknowledges that changes were made to correct the deficiencies found during the June 30, 2016 Audit. FD Gray reported the auditors will be at City Hall the first week in October and encouraged Council to come by.

**Motion to approve Resolution No. 18 for 2017- A Resolution Accepting Corrections in a Deficit Fund Balance and Audit Deficiencies as Noted by the Auditors Following the June 30, 2016 Audit (Gerson/Gourley) 5 Ayes, 0 Opposed, 1 Vacant, 1 Absent (Goble)**

Council Reports

*Committee Reports:*

Administration & Finance/  
Property Committee      None

Public/Traffic Safety      None

Public Works      None

*City Boards/Committees:*

Chamber of Commerce      None

Fire District      Councilor Trask reported the third annual Fire versus Police Department softball game took place to honor 9/11 and Spoleto's graciously donated the pizza.

Park Board      Councilor Trask reported the board is looking at garbage containers similar to those the City purchased for downtown. They are also working on lighting and sprinklers for Sankey and Northside Parks.

Tree Commission      Councilor Trask announced a meeting on Wednesday, September 20, 2017.

Y.A.C.      Councilor Gourley stated the YAC is working on creating a youth volunteer network and increasing their web presence. They currently are down to three members.

Ad Hoc Committee  
Community Healthcare      Councilor Gourley reported Bob Dalton has done an excellent job organizing the committee that puts on the Community Health Fair. Councilor Gourley also announced a committee to be

chaired by Dr. Larry Horton and 19 other community members to work with 1<sup>st</sup> and 2<sup>nd</sup> year medical students to host forums and workshops that will benefit both the students and the community.

Councilor Gourley announced the Community Health Committee will meet September 18, 2017 at 6pm.

*Regional Boards/Committees:*

Area Commission on Transportation (ACT)      None

COG      Councilor Gerson stated the COG meets next Thursday. Councilor Gerson reported the Sweet Home Museum operates on memberships and suggested those interested become members.

Solid Waste Advisory Council (SWAC)      None

Mayor's Report      Mayor Mahler reported he will be out of town and will not be able to attend the September 26, 2017 City Council meeting. Pro Tem Trask will conduct that meeting.

City Manager's Report      City Manager Ray Towry introduced Jerry Sorte, the new Community and Economic Development Director (CEDD).  
  
CEDD Sorte addressed the Council and talked about his vision for the future director of the Community Development Department.  
  
City Manager Towry reviewed the process for completing the City Manager's evaluation and requested the Council complete and return their evaluations to the Mayor.

*Department Directors Reports:*

Finance Director      Finance Director Gray referred to the written reports that were submitted in the Council packet.

Library Director      Library Services Director Peda announced the 75 years of service celebration open house will take place on September 19, 2017 from 3pm – 6pm and encouraged all to attend. LSD Peda reported on the funds saved by participating in the Linn Library Consortium and explained the benefits of the partnership.

Community and Economic      CEDD Jerry Sorte reported that he will bring information to

|                      |   |
|----------------------|---|
| Development Director | future Council meetings on department activity such as building and planning permits, and Planning Commission Hearings scheduled. |
| Police Chief         | None  |
| Public Works         | None  |
| City Attorney        | None  |

Adjournment: With no further business the meeting adjourned at 7:45 PM.

The foregoing is a true copy of the proceedings of the City Council at the September 12, 2017 regular City Council Meeting.

*DAVE TRASK*

\_\_\_\_\_  
Mayor *pro-tem*

ATTEST:

*Ryan Young*  
\_\_\_\_\_  
City Manager – Ex Officio City Recorder