

SWEET HOME CITY COUNCIL
MEETING MINUTES

October 24, 2017

Mayor Mahler called the meeting to order at 6:30 p.m. in the City Hall Annex. The Pledge of Allegiance was recited.

Staff Present: City Manager Ray Towry, City Attorney Robert Snyder, Police Chief Jeff Lynn, Community and Economic Development Director Jerry Sorte, Public Works Director Greg Springman, Finance Director Pat Gray, Library Services Director Rose Peda and Recording Secretary Julie Fisher

Visitors Registered to Speak:

Media: Audrey Gomez, The New Era

Swearing in of New Councilor: Robert Briana was sworn in for the vacant City Council position.

Roll Call:	Councilor Briana	P	Councilor Gourley	AB
	Councilor Coleman	P	Mayor Mahler	P
	Councilor Gerson	P	Councilor Trask	AB
	Councilor Goble	P		

Motion to Excuse Councilor Trask and Councilor Gourley from the October 24, 2017 City Council Meeting (Gerson/Goble) Motion carried 5 Ayes, 0 Opposed, 0 Vacant, 2 Absent (Gourley/Trask)

Consent Agenda: Motion was made to approve the Consent Agenda as amended. (Coleman/Goble) Motion carried 5 Ayes, 0 Opposed, 0 Vacant, 2 Absent (Gourley/Trask)

Items on the consent agenda are as follows:

- Approval of Minutes:
- October 4, 2017 City Council Minutes
- October 10, 2017 City Council Minutes

Recognition of Visitors & Hearing of Petitions

James Gourley
3441 Juniper St
Sweet Home

James Gourley presented to the Council the first banner for the Community Healthcare Committees "Hero Banner Project." The project highlights local: Active Duty, Veterans, and Gold Star Service Members. Banners will be placed on existing utility poles along Main Street from Memorial Day through Veteran's Day.

Old Business:

New Business:

Set Executive Session Date for City Manager One Year Review Round Table

The Council set November 7th at 6:30pm to meet for the purpose of City Manager one year review. City Manager Towry request the Council return their evaluations to him by Friday, November 3rd.

Water, Wastewater Rate Review

City Manager Towry gave a presentation on municipal finance as a prelude to Water, Wastewater rate review discussion. City Manager gave a history of rates including rates lowered during the recession to help the community during those times. After review of shortfalls in the Wastewater Fund, the discussion led to two separate items; the base rate and the commodity charge. The Council was given options with projected revenue for the Wastewater Fund.

City Manager reminded the Council that they have a huge project at the Wastewater Treatment Plant that must be completed to meet DEQ standards or the utility could fall under state control and rates would be decided by the state.

PWD Springman updated the Council on revisions to the Wastewater Treatment Plan that could reduce costs and maximize efficiency. The savings by combining phases could reduce 18 million of cost from the overall project.

CM Towry announced that the City has received a letter of support from DEQ which will qualify the City to take advantage of loans with much lower interest rates. Staff suggested the Council look at moving forward with the project as it would be beneficial in long term planning.

Motion to increase the commodity charge to \$9.78 for residential, \$8.53 for commercial low strength, \$10.23 for commercial medium strength, \$13.13 for commercial high strength and include 400cf in the monthly base (page 6 option 1) (Goble) Motion dies for lack of a second.

Motion to increase the commodity charge to \$9.78 for residential, \$8.53 for commercial low strength, \$10.23 for commercial medium strength, \$13.13 for commercial high strength and include 300cf in the monthly base (page 2 option 2) (Briana/Gerson)

Roll Call Vote

Councilor Gerson	Aye
Councilor Goble	Naye
Councilor Coleman	Aye
Councilor Gourley	Absent
Mayor Mahler	Naye
Councilor Trask	Absent
Councilor Briana	Aye

Introduction, First and Second Reading of Ordinance Bills:

Introduction:

Request for Council Action –
Ordinance Bill No. 11 for 2017 –
Sweet Home Ordinance Amending
Public Trees, Shrubs and Bushes
Ordinance with Expediency Clause

Motion to move Ordinance Bill No. 11 for 2017 forward to first reading (Goble/Coleman)

Request for Council Action –
Ordinance No. 12 for 2017 -An
Ordinance Amending Water Service
Rates, And Related Matters
Ordinance

Motion to move Ordinance Bill No. 12 for 2017 forward to first reading (Goble/Gerson)

Request for Council Action –
Ordinance No. 13 for 2017 - An
Ordinance Amending Sweet Home
Municipal Code Chapter 13.08,
Sewer Service System

Motion to move Ordinance No. 13 for 2017 forward to first reading (Coleman/Goble)

First Reading:

Request for Council Action –
Ordinance Bill No. 11 for 2017 –
Sweet Home Ordinance Amending
Public Trees, Shrubs and Bushes
Ordinance with Expediency Clause

Ordinance Bill No. 11 for 2017 read in its entirety with expediency clause by City Attorney Snyder.

By Consensus of the Council move to second reading by title only

Request for Council Action –
Ordinance No. 12 for 2017 - An
Ordinance Amending Water Service
Rates, And Related Matters
Ordinance

Ordinance Bill No. 12 for 2017 read in its entirety by City Manager Towry.

Motion to move to second reading November 14, 2017 (Gerson/Coleman)

Request for Council Action –
Ordinance No. 13 for 2017 - An
Ordinance Amending Sweet Home
Municipal Code Chapter 13.08,
Sewer Service System

Ordinance Bill No. 13 for 2017 read in its entirety by Finance Director Pat Gray.

Motion to move to second reading November 14, 2017 (Gerson/Coleman)

Second Reading:

Request for Council Action –
Ordinance Bill No. 11 for 2017 –
Sweet Home Ordinance Amending
Public Trees, Shrubs and Bushes
Ordinance with Expediency Clause

Ordinance No. 11 for 2017 - Read by Title only City Attorney Snyder.

Motion to move to third and final reading November 14, 2017 (Goble/Coleman)

Third and Final Reading of

Ordinance Bills:

Resolutions:

Request for Council Action – **Motion to approve Resolution No. 19 for 2017 – A Resolution Adopting Leak Adjustment Policy for Water and Wastewater Utility Accounts (Gerson/Goble) Motion carried 5 Ayes, 0 Opposed, 0 Vacant, 2 Absent (Gourley/Trask)**
Resolution No. 19 for 2017 - A Resolution Adopting Leak Adjustment Policy for Water and Wastewater Utility Accounts

Request for Council Action – **Motion to approve Resolution No. 20 for 2017 – A Resolution Setting Forth the Procedure for Challenging a Disputed Water/Sewer Bill (Goble/Briana) Motion carried 5 Ayes, 0 Opposed, 0 Vacant, 2 Absent (Gourley/Trask)**
Resolution No. 20 for 2017 - A Resolution Setting Forth the Procedure for Challenging a Disputed Water/Sewer Bill

City Attorney Snyder stated this Resolution will go into effect when Ordinance No. 12 for 2017 goes into effect.

Request for Council Action – **Motion to approve Resolution No. 21 for 2017 – A Resolution Setting Rates and Fees for Water Services (Coleman/Briana) Motion carried 5 Ayes, 0 Opposed, 0 Vacant, 2 Absent (Gourley/Trask)**
Resolution No. 21 for 2017 - A Resolution Setting Rates and Fees for Water Services

Request for Council Action – **Motion to approve Resolution No. 22 for 2017 – A Resolution Setting Delinquency Notice and Service Interruption Policy for Water and/or Wastewater Utility Accounts (Gerson/Briana) Motion carried 5 Ayes, 0 Opposed, 0 Vacant, 2 Absent (Gourley/Trask)**
Resolution No. 22 for 2017 - A Resolution Setting Delinquency Notice and Service Interruption Policy for Water and/or Wastewater Utility Accounts

Request for Council Action – **Motion to approve Resolution No. 23 for 2017 – A Resolution Setting Utility Deposit Policy for Water and/or Wastewater Accounts (Briana/Gerson) Motion carried 5 Ayes, 0 Opposed, 0 Vacant, 2 Absent (Gourley/Trask)**
Resolution No. 23 for 2017 - A Resolution Setting Utility Deposit Policy for Water and/or Wastewater Accounts

Request for Council Action – **Motion to approve Resolution No. 24 for 2017 – A Resolution Adopting Wastewater User Rates as Amended (Gerson/Briana) Motion carried 3 Ayes(Gerson, Coleman, Briana), 2 Opposed (Goble, Mahler), 0 Vacant, 2 Absent (Gourley/Trask)**
Resolution No. 24 for 2017 - A Resolution Adopting Wastewater User Rates

Committee Reports:

Administration & Finance/ Property Committee	None
Public/Traffic Safety	None
Public Works	None

City Boards/Committees:

Chamber of Commerce	None
Fire District	None
Park Board	None
Tree Commission	None
Y.A.C.	None

Ad Hoc Committee
 Community Healthcare
 Councilor Gourley gave an update on projects the Community Health Committee is working on such as the Banner Project and a partnership with Samaritan Health.

Regional Boards/Committees:

Area Commission on Transportation (ACT)	None
COG	None
Solid Waste Advisory Council (SWAC)	None

Mayor’s Report
 Mayor Mahler asked for an update on the Knife River Property.

City Manager’s Report
 City Manager Ray Towry gave an update on the Knife River property stating the City is waiting on the PPA and should receive it back to present to Council by November 14th. There was a lien on the property that has been removed by DEQ.
 City Manager Towry announced leadership training as an ongoing effort to invest in staff that will take place on December 7th. CM Towry invited Council to attend and requested RSVP so the City could notice a possible quorum. City Manager Towry announced two payments received: a SAIF dividend in the amount of \$16,796 and \$27,302.46 for the local marijuana tax.
 City Manager Towry and CEDD Sorte will be in an Oregon Economic Development training October 25th.

Department Directors Reports:

Finance Director	Finance Director Gray reviewed the revenues and expenses for September.
Library Director	Library Director Rose Peda announced the Spooky Tales program had 40 kids and 14 adults attend. On November 9 th at 6:30 the Man of Words Theater will perform Monsters and Maniacs of Shakespeare.
Community and Economic	CEDD Jerry Sorte and Anay Hausner, Vice Chair of the Planning

Development Director

Anay Hausner
4530 Airport Lane
Sweet Home, OR

Commission reported on the work the Planning Commission has completed on the Code Audit. The Commission sees the value in beginning with a new framework to create a new code using a model created by the State of Oregon for small cities. The model code is intended to comply with all State Statutes. The consensus of the Council was for the Planning Commission to move forward with the work using the state model.

Police Chief

None

Public Works

PWD Greg Springman announced Sweet Home Public Works is hosting a two day Road Scholar training which will be free for PW staff.

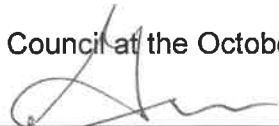
City Attorney

None

Adjournment:

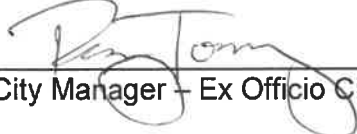
With no further business the meeting adjourned at 9:31 PM.

The foregoing is a true copy of the proceedings of the City Council at the October 24, 2017 regular City Council Meeting.



Mayor

ATTEST:



City Manager – Ex Officio City Recorder