

**SWEET HOME CITY COUNCIL  
MEETING MINUTES**

March 13, 2018

Mayor Mahler called the meeting to order at 6:30 p.m. in the City Hall Annex. The Pledge of Allegiance was recited.

Staff Present: City Manager Ray Towry, Community and Economic Development Director Jerry Sorte, Public Works Director Greg Springman, Library Services Director Rose Peda, City Attorney Robert Snyder, and Recording Secretary Julie Fisher

Visitors Registered to Speak: Alan & Peggy Stutz

Media: None

<b>Roll Call:</b>	Councilor Briana	P	Councilor Gourley	P
	Councilor Coleman	P	Mayor Mahler	P
	Councilor Gerson	P	Councilor Trask	P
	Councilor Goble	AB		

**Motion to Excuse Councilor Goble from the March 13, 2018 City Council Meeting (Trask/Briana) 6 Ayes, 0 Opposed and 1 Absent (Goble)**

**Consent Agenda:** **Motion was made to approve the Consent Agenda as submitted. (Gourley/Gerson) Motion passed with 6 Ayes, 0 Opposed, 1 Absent (Goble)**

Items on the consent agenda are as follows:  
Approval of Minutes: February 23-24, 2018 Council Training  
February 27, 2018 – WS  
February 27, 2018

**Recognition of Visitors & Hearing of Petition:**

Public Hearing: Annexation  
Alan and Peggy Stutz  
845 Alder  
Sweet Home, OR 97386

**Public Hearing:**  
**A Public Hearing (Annexation) Opened at 6:31pm.**  
Mayor Mahler read the Public Hearing Statement explaining the Public Hearing Process.

Personal Bias: None

Conflict of Interest: None

Exparte Information: Councilor Briana drove by the property but had no additional information to share.

Staff Report: Community and Economic Development Director Jerry Sorte gave a brief overview: A Public Hearing for applications AX 17-01 and ZC 17-01: Applications to annex an approximately .52-acre property that is located in the City of Sweet Home's Urban Growth Boundary into the City limits of Sweet Home. The

Request is also to change the zoning of the property from Linn County's Urban Growth Area-Rural Residential – 1 Acre Minimum (UGA-RR-1) Zone to the City of Sweet Home's Medium Density Residential (R3) Zone. The applicants are Alan and Peggy Stutz, and the property address is 845 Alder Street, Sweet Home, OR 97386.

CEDD Sorte reviewed the decision criteria and noted it would be good future practice to also annex the roadway. A Public Hearing was held by the Planning Commission who recommended approval. If the City Council is to approve the applicant's request, an ordinance would come before Council.

**Testimony from Applicants:**

Alan and Peggy Stutz  
845 Alder  
Sweet Home, OR 97386

Alan Stutz explained the septic on the property is not repairable within Linn County standards and because it is within 300' of the City system they are required to connect. It is for that reason the annexation is necessary. The home currently on the property is inhabitable, but the owner's plan on a building a new home in the future.

**Testimony in Favor:**

None

**Testimony in Opposition:**

None

**Neutral Testimony:**

None

**The Public Hearing was closed at 6:46pm.**

**Motion to approve applications AX 17-01 and ZC 17-01 (Gourley/Briana) 6 Ayes, 0 Opposed, 1 Absent (Goble)**

**Old Business:**

Request for Council Action –  
Murraysmith Contract and Timeline

Public Works Director Greg Springman introduced the Request for Council's consideration to enter a Professional Service Agreement with Murraysmith for the Wastewater Treatment Plant (WWTP) explaining the proposal was for 25% of the full design. The final design could be 1.5 million. PWD Springman explained funding options and projected costs.

City Manager Ray Towry added that the City held a "One Stop" with Business Oregon, DEQ and USDA and were given the best option for funding. Sweet Home qualified for the lowest interest rate at 2.21% on a reimbursement basis. Murraysmith brought in a consultant to help the City with the USDA process.

**Motion to approve the professional services contract with Murraysmith for Engineering Services – WWTP Schematic Design in the amount of \$787,760. (Briana/Gourley)**

**Roll Call Vote**

<b>Councilor Gourley</b>	<b>Aye</b>
<b>Councilor Goble</b>	<b>Absent</b>
<b>Mayor Mahler</b>	<b>Aye</b>
<b>Councilor Trask</b>	<b>Aye</b>
<b>Councilor Briana</b>	<b>Aye</b>
<b>Councilor Coleman</b>	<b>Aye</b>
<b>Councilor Gerson</b>	<b>Aye</b>

**New Business:**

Request for Council Action – Appointment to Park & Tree Committee – 4 year term

**Motion to appoint Lance Shreves to the Park and Tree Commission for a full four year term to expire 03-13-2022. (Gourley/Coleman) 6 Ayes, 0 Opposed, 1 Absent (Goble)**

Request for Council Action – Appointment to Park & Tree Committee – 2 year term

**Motion to appoint Debra Northern to the Park and Tree Commission to a partial term to expire 04-26-2020. (Gourley/Coleman) 6 Ayes, 0 opposed, 1 Absent (Goble)**

**Introduction, First and Second Reading of Ordinance Bills:**

**Introduction:** None

**First Reading:** None

**Second Reading:** None

**Third and Final Reading of Ordinance Bills:** None

**Resolutions:** None

*Committee Reports:*

Administration & Finance/  
Property Committee      None

Public/Traffic Safety      None

Public Works      None

*City Boards/Committees:*

Chamber of Commerce      Bill Matthews, Chamber of Commerce Director requested the City Council to address issues of livability and employment. City Manager Towry stated the City of Sweet Home has been invited to participate in a regional effort with the City of Albany, City of Lebanon and Commissioner Tucker addressing those issues.

Fire District      None



Community and Economic  
Development Director

CEDD Sorte referred to the minutes and Department Report included in the packet. CEDD Sorte introduced a 2018 Draft Action Plan for Economic Development. The action plan will be a business item for discussion during the next Council meeting. CEDD Sorte talked about opportunities to hire a part time temporary project assistant to help projects move forward. Development Code updates and still progressing.

The City is working on obtaining a grant for a staff person dedicated to regional economic development efforts in partnership with RAIN.

CEDD Sorte is looking at the incubator building (FLEX) as an opportunity for economic development.

Police Chief

None

Public Works

None

City Attorney

None

Adjournment:

With no further business the meeting adjourned at 7:46 PM.

The foregoing is a true copy of the proceedings of the City Council at the March 13, 2018 regular City Council Meeting.

  
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Mayor

ATTEST:

  
\_\_\_\_\_  
City Manager – Ex Officio City Recorder