

**SWEET HOME CITY COUNCIL  
MEETING MINUTES**

March 27, 2018

Mayor Mahler called the meeting to order at 6:30 p.m. in the City Hall Annex. The Pledge of Allegiance was recited.

Staff Present: Community and Economic Development Director Jerry Sorte, Public Works Director Greg Springman, Library Services Director Rose Peda, Finance Director Brandon Neish, Police Chief Jeff Lynn, City Attorney Robert Snyder, and Recording Secretary Julie Fisher

Visitors Registered to Speak: George Medellin, Scott Gagner

Media: Sean Morgan, The New Era

<b>Roll Call:</b>	Councilor Briana	P	Councilor Gourley	AB
	Councilor Coleman	P	Mayor Mahler	P
	Councilor Gerson	P	Councilor Trask	P
	Councilor Goble	P		

**Motion to Excuse Councilor Coleman from the March 13, 2018 City Council Work Session (Gerson/Trask) 6 Ayes, 0 Opposed and 1 Absent (Gourley)**

**Motion to Excuse Councilor Gourley from the March 27, 2018 City Council Meeting (Trask/Gerson) 6 Ayes, 0 Opposed and 1 Absent (Gourley)**

**Consent Agenda:** Motion was made to approve the Consent Agenda as submitted. (Trask/Coleman) Motion passed with 5 Ayes, 0 Opposed, 1 Absent (Gourley) and 1 Abstain (Goble – stating he was not in attendance to those meetings)

Items on the consent agenda are as follows:  
Approval of Minutes: March 13, 2018 – City Council WS  
March 13, 2018 – City Council

**Recognition of Visitors & Hearing of Petition:**

**Proclamation: Child Abuse Prevention Month**

Mayor Mahler read the proclamation for Child Abuse Awareness Month.

George Medellin  
1109 26<sup>th</sup> Avenue  
Sweet Home, OR 97386

George Medellin gave a brief Small Business Development Center (SBDC) update which covered what has been done, what are future goals of the SBDC and ask of the Council if they had any suggestions for the SBDC.

**Old Business:** None

**New Business:**

Request for Council Action –  
Appointment to Budget Committee -  
Dix

CEDD Sorte introduced the Request for Council Action.

**Motion to appoint Derek Dix to the Sweet Home Budget Committee for a full three year term to expire 03-27-2021. (Coleman/Briana) 6 Ayes, 0 Opposed, 1 Absent (Gourley)**

Request for Council Action –  
Dude Solutions, Inc. Contract

Finance Director Brandon Neish and Public Works Director Greg Springman introduced the Request for Council Action to enter into a contract with Dude Solutions for new technology that will allow for easier data tracking and public interaction related to Public Works and Code Enforcement. The program will replace PubWorks, but will add features not available in the current program. Implementation costs will come from the current budget year and spread out between various departments. Five modules would be added to the new program to include water, wastewater and Code Enforcement.

The Council questioned how much information the public was able to see using the public interface. It was explained that the public would be able to submit a request or issue and would have access to track the issue they submitted but would not be able to see everything the system is tracking.

**Motion to approve the contract with Dude Solutions, Inc. for \$12,710.83 from the 2017/2018 budget with ongoing costs to be in future budgets (Gerson/Goble) 6 Ayes, 0 Opposed, 1 Absent (Gourley)**

**Roll Call Vote**

Councilor Trask	Aye
Councilor Briana	Aye
Councilor Coleman	Aye
Councilor Gerson	Aye
Councilor Goble	Aye
Councilor Gourley	Absent
Mayor Mahler	Aye

Request for Council Action –  
Draft Economic Development  
Strategy.

CEDD Sorte introduced the draft Economic Development Strategy seeking consensus from the Council on direction for using the Economic Development Funds that were set aside in the 2017/2018 Budget. CEDD Sorte explained his plan to provide business incentives through implementation of a Commercial Exterior Improvement Program set up as a grant through the COG and develop and implement a Gap Financing Program which would be a revolving loan. The Consensus of the Council was positive towards both plans. The Council had hesitation on the loan portion and wanted more specifics on how to keep risk of loan defaults at a minimum. It was also requested that a business be required to have a business plan prior to being approved for the Gap Financing loan program. Bill Matthews, Chamber of Commerce Director added that the programs need a proactive approach to be successful.

**Introduction, First and Second Reading of Ordinance Bills:**

**Introduction:**

CEDD Sorte introduced Ordinance Bill No. 1 for 2018 – Ordinance No. \_\_\_\_ - An Ordinance Annexing Territory Within the Urban Growth Boundary and Amending the Sweet Home Zoning Map and Declaring a Need for Expediency Clause explaining the Council held a Public Hearing on April 4, 2018 and approved the Annexation and Zone Change.

**Motion to move Ordinance Bill No. 1 for 2018 to first reading (Trask/Coleman) 6 Ayes, 0 Opposed, 1 Absent (Gourley)**

**First Reading:**

CEDD Jerry Sorte read in its entirety Ordinance Bill No. 1 for 2018 – Ordinance No. \_\_\_\_ - An Ordinance Annexing Territory Within the Urban Growth Boundary and Amending the Sweet Home Zoning Map and Declaring a Need for Expediency Clause.

**Motion to move Ordinance Bill No. 1 for 2018 to second reading due for need for expediency (Coleman/Trask) 6 Ayes, 0 Opposed, 1 Absent (Gourley)**

**Second Reading:**

CEDD Jerry Sorte read by title only Ordinance Bill No. 1 for 2018 – Ordinance No. \_\_\_\_ - An Ordinance Annexing Territory Within the Urban Growth Boundary and Amending the Sweet Home Zoning Map and Declaring a Need for Expediency Clause.

**Motion to move Ordinance Bill No. 1 for 2018 to third and final reading on April 10, 2018 (Gerson/Trask) 6 Ayes, 0 Opposed and 1 Absent (Gourley)**

**Third and Final Reading of Ordinance Bills:**

None

**Resolutions:**

None

*Committee Reports:*

Administration & Finance/  
Property Committee

None

Public/Traffic Safety

None

Public Works

None

*City Boards/Committees:*

Chamber of Commerce

Councilor Coleman announced the Chamber Banquet on April 7<sup>th</sup> has sold out. The next Chamber Board meeting is this Thursday. Bill Matthews, Chamber of Commerce Director announced the new 2018 Visitors Guide has been completed by the New Era and includes a directory of every known business in Sweet Home.



Applications that have come in. CEDD Sorte stated the Department is going through some changes and restructuring to become more outcome oriented. Joe Graybill has been tasked with the Sankey Park project to keep the project moving and for direction on next steps.

Police Chief

Chief Lynn stated April is Child Abuse Awareness Month and announced a Pinwheel Planting and Walk a Mile for a Child on April 7<sup>th</sup> at 11am at the Police Station. All of the money goes to help local families with gas cards and resources to go to the ABC House in Albany. In 2017 there were 370 DHS referrals, over 1 call per day. In 2016 there were 330 and in 2015 there were 251.

Public Works

None

City Attorney

None

Adjournment:

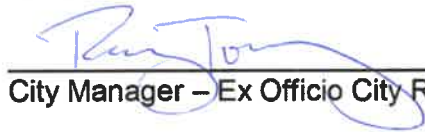
With no further business the meeting adjourned at 8:23 PM.

The foregoing is a true copy of the proceedings of the City Council at the March 27, 2018 regular City Council Meeting.



Mayor

ATTEST:



City Manager – Ex Officio City Recorder