

**SWEET HOME CITY COUNCIL  
MEETING MINUTES**

April 24, 2018

Mayor Mahler called the meeting to order at 6:30 p.m. in the City Hall Annex. The Council paid tribute to past City Councilor Mona Waibel with a Moment of Silence.

Staff Present: City Manager Ray Towry, Community and Economic Development Director Jerry Sorte, Library Services Director Rose Peda, Finance Director Brandon Neish, Public Works Director Greg Springman, City Attorney Robert Snyder, and Recording Secretary Julie Fisher

Visitors Registered to Speak: Dick Knowles, Lena Tucker

Media: None

<b>Roll Call:</b>	Councilor Briana	P	Councilor Gourley	P
	Councilor Coleman	P	Mayor Mahler	P
	Councilor Gerson	P	Councilor Trask	P
	Councilor Goble	P		

The Pledge of Allegiance was recited.

**Consent Agenda:** **Motion was made to approve the Consent Agenda as submitted. (Goble/Gerson) Motion passed with 7 Ayes, 0 Opposed, 0 Absent**

Items on the consent agenda are as follows:  
Approval of Minutes: March 27, 2018 – City Council

**Recognition of Visitors & Hearing of Petition:**

**Proclamation: Mental Health Month – May 2018**

Dick Knowles stated every April or May, Linn County Health partners with all cities in Linn County to promote Mental Health Month. Mr. Knowles provided information on Mental Health and First Aid Training and statistics in Linn County. Mr. Knowles added that mental health services are offered at every school in Linn County.

**Mayor Mahler read the Mental Health Month Proclamation.**

**Proclamation: Arbor Day, April 27, 2018**

Lena Tucker congratulated the City of Sweet Home for winning Tree City USA accreditation for 2017. Sweet Home is 1 of only 63 cities who have been awarded Tree City USA. Sweet Home has gone above and beyond and earned a Growth Award and is 1 of only 11 cities to do so in 2017. The City also received an Arbor Day Grant to boost Arbor Week. The Annual Arbor Day Poster Contest has just concluded and trees will be planted at Oak Heights, Hawthorne and Foster schools. Trees add to the livability of Sweet Home. Sweet Home is 1 out of 9 cities to have been awarded Tree City USA for over 30 years.

**Mayor Mahler read the Arbor Day Proclamation.**

**Old Business:** None

**New Business:**

Request for Council Action: Sweet Home Enterprise Zone Re-Designation.

Community and Economic Development Director Sorte introduced the Request for Council Action for the Sweet Home Enterprise Zone Re-Designation. CEDD Sorte posed the following questions before Council: 1. Should the City re-designate the Sweet Home Enterprise Zone; and 2. If the City re-designates the Enterprise Zone, should it also include the properties that are currently within the Zone but outside the City limits.

**Motion to Direct Staff to proceed with the process to re-designate the Sweet Home Enterprise Zone using the existing boundaries. (Trask/Gerson)**

**Motion Passed with 5 Ayes, (Trask, Mahler, Coleman, Gerson, Briana) 2 Opposed (Gourley, Goble)**

**Introduction, First and Second Reading of Ordinance Bills:**

**Introduction:**

None

**First Reading:**

None

**Second Reading:**

None

**Third and Final Reading of Ordinance Bills:**

None

**Resolutions:**

None

*Committee Reports:*

Administration & Finance/  
Property Committee

The Administration, Finance & Property Committee meeting scheduled for April 24<sup>th</sup> will have to be rescheduled.

Public/Traffic Safety

None

Public Works

No Report. Mayor Mahler commended Public Works for their efforts.

*City Boards/Committees:*

Chamber of Commerce

Councilor Coleman reported the Chamber Board will meet Thursday.

Fire District

None

Park & Tree Commission

Councilor Trask encouraged everyone to visit Sankey Park to see the work that is being done.

Y.A.C.

None

Ad Hoc Committee  
Community Healthcare

Councilor Gourley reported there was a meeting on April 19<sup>th</sup>.

Capitol Christmas Tree

Councilor Coleman stated the next meeting will be on Tuesday, May 2<sup>nd</sup> at 10am. Councilor Coleman also announced that Councilor Trask has brought in several donations for the project.

*Regional Boards/Committees:*

Area Commission on  
Transportation (ACT)

None

COG

None

Solid Waste Advisory  
Council (SWAC)

Councilor Goble reported the next meeting is on May 31<sup>st</sup>.

Mayor's Report

None

City Manager's Report

City Manager Ray Towry reported approximately 50 trees have been removed from Sankey Park. The trees were selected by an arborist because they were a hazardous tree, diseased or dying. Mayor Mahler asked about trees planted in sidewalks and related codes. City Manager Towry stated he has suspended tree planting until a plan is in place. City Manager Towry talked about the upcoming Budget, stating it will be an outcome-based budget process. The next Council Packet will be delivered electronically due to the Administrative Assistant's scheduled vacation. City Manager Towry reminded the Council to power up their devices to be sure the updates are current.

*Department Directors Reports:*

Finance Director

Finance Director Neish reviewed the 5 year revenue comparison and reported the Wastewater fund looks good due to the rate increase in October. The Wastewater fund now has starter funds for the WWTP Project. Expenses are trending lower, however now that the spending freeze is lifted, staff has been mandated to work towards getting projects completed this fiscal year. FD Neish expects to deliver copies of the budget document on Friday. The first Budget Committee meeting will be on May 1<sup>st</sup> for the Budget Message.

Library Director

None

Community and Economic  
Development Director

Community and Economic Development Director Jerry Sorte announced the City is part of a group that has been awarded a Business Oregon Grant that will fund an employee thru RAIN (Regional Acceleration and Innovation Network) to work with entrepreneurs in our area for business startup.

Police Chief

None

Public Works

Public Works Director Greg Springman stated he is working with Select Temp for bring on 4 temporary maintenance workers to help maintain the parks during the summer months. PWD Springman stated work is being done in Sankey and just under 50 dangerous or hazardous trees have been removed.

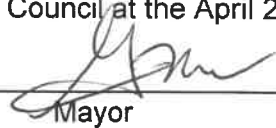
City Attorney

None

Adjournment:

With no further business the meeting adjourned at 7:45 PM.

The foregoing is a true copy of the proceedings of the City Council at the April 24, 2018 regular City Council Meeting.

 5-8-18  
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Mayor

ATTEST:

  
\_\_\_\_\_  
City Manager – Ex Officio City Recorder