



**New Business:**

**PUBLIC HEARING**

**PUBLIC HEARING – TEXT AMENDMENTS TO TITLE 17 OF SWEET HOME MUNICIPAL CODE TO IMPLEMENT SB 1051 (2017); PLANNING FILE LA 18-01**

The Public Hearing was opened at 7:30pm.

Mayor Mahler opened the Public Hearing and explained the Public Hearing Process.

The Mayor asked of the City Council:

Personal Bias:  
Conflict of Interest:  
Exparte Information:

None  
None  
None

**Staff Report:**

Community and Economic Development Director Jerry Sorte presented the Staff Report for Text Amendments to Title 17 to comply with SB 1051 which passed in 2017 and changes in statute are effective July 1, 2018. CEDD Sorte reviewed the criteria and provided a summary of the changes. The Planning Commission held a Public Hearing and their recommendation to City Council was to approve the Text Amendments.

**Questions of Staff:**

Councilor Trask asked if the amendments were the same as Hardship Dwellings. CEDD Sorte stated they would be allowed and not tied to a hardship situation. Councilor Gerson asked if Churches could add an accessory dwelling. CEDD Sorte read the applicable criteria regarding religious establishments.

Testimony in Favor:  
Testimony in Opposition:  
Neutral Testimony:

None  
None  
None

**Rebuttal:**

None

**Public Hearing Closed at 7:40pm.**

Mayor Mahler Closed the Public Hearing.

Motion to approve the text amendments of Title 17 of the SHMC included as Attachment A to the Staff Report. (Gourley/Briana) Motion passed with 7 Ayes, 0 Opposed.

CEDD Sorte stated an Ordinance with the amendments will come before City Council July 10, 2018 for first reading.

Request for Council Action –  
Request to Eliminate Fines on  
Children's and Teen's Materials and  
Out of City Library Card Fees for the  
Summer.

Library Services Director Rose Peda introduced the request to waive fines on Children's and Teen's materials and Out of City Library Card Fees for the summer. This change is an effort to keep children reading during the summer months and encourage families to use the library.

**Motion to eliminate the fines on Children's and Teen's**

materials and out of city non-resident library card fees for the 20118 summer (Coleman/Gourley) Motion passed with 6 Ayes, 0 Opposed and 1 Recused (Councilor Gerson Is on the Library Board)

**Introduction, First and Second Reading of Ordinance Bills:**

Introduction: None

First Reading: None

Second Reading: None

Third and Final Reading of Ordinance Bills: None

Resolutions:

**PUBLIC HEARING**

**PUBLIC HEARING – A RESOLUTION ADOPTING A BUDGET FOR 2018-2019; MAKING APPROPRIATIONS AND LEVING TAXES.**

The Public Hearing was opened at 7:45pm.

Mayor Mahler opened the Public Hearing and explained the Public Hearing Process.

The Mayor asked of the City Council:

Personal Bias:

Conflict of Interest:

Exparte Information:

None

None

None

Staff Report:

Finance Director Brandon Neish presented the background of the Budget process with compliance of Oregon Budget Law. FD Neish explained limitations on what the Council could adjust; \$5,000 or 10% of expenditures in a fund.

Questions of Staff:

None

Testimony in Favor:

Dave Holley, Chairman of the Budget Committee stated he was in favor of adoption of the 2018-2019 Budget. Chairman Holley stated in the Budget, the Budget Committee was able to increase building/construction income, add a police officer to the police department, fund improvements at the library, add additional funds to roads for improvement projects and prioritize funding for the new City Hall project.

Testimony in Opposition:

None

Neutral Testimony:

None

Rebuttal:

None

Councilor Trask stated that he wanted to be sure that any

**funds in the Park Budget get transferred to Parks and not back to the General Fund.**

**Public Hearing Closed at 7:52pm. Mayor Mahler Closed the Public Hearing.**

Finance Director Neish explained two changes that should be made to the Budget Document. The first is by State Mandate that expenditures are not more than available in the fund. On page 116 of the 2018-2019 proposed budget there was an ending fund balance of (\$3500) when this budget was brought forward, FD Neish made the adjustment as per State Law. The second correction was that a municipal maintenance worker position was missed in the Streets Fund. FD Neish asked Council to add \$67,000 to Streets to account for that current employee.

Councilor Gourley stated there are inconsistencies in language in the Budget Message. FD Neish stated the Budget Message cannot be changed from what was given. Councilor Gourley felt the Budget Message and what was proposed miscommunicates to the public because it differs from what may be adopted. Dave Holley, Chairman of the Budget Committee disliked the request for changes to be presented after the Public Hearing was closed. FD Neish explained ORS requires the Public Hearing to be on the Budget as approved and staff felt they should wait until the Public Hearing closed to comply with ORS. Mayor Mahler asked for Consensus of the Council to approve the changes or for a Supplemental Budget Hearing at the next City Council Meeting. Consensus of the Council was to approve the changes as part of the current resolution as amended. (Councilor Goble opposed).

**Resolution No. 8 for 2018 – A Resolution Adopting a Budget for 2018-2019, Making Appropriations and Levying Taxes as Amended.**

**Motion to approve Resolution No 8 for 2018; A Resolution Adopting a Budget for 2018-2019; Making Appropriations and Levying Taxes as Amended (Gourley/Trask)**

The Amendments changed Streets from \$652,295 to \$714,876 changing Total Appropriations from \$17,878,561.00 to \$17,915,985.00, a difference of \$62,581.00 for the Municipal Maintenance Worker position.

**Roll Call Vote:**

<b>Councilor Coleman</b>	<b>Aye</b>
<b>Councilor Gerson</b>	<b>Aye</b>
<b>Councilor Goble</b>	<b>Aye</b>
<b>Councilor Gourley</b>	<b>Aye</b>
<b>Mayor Mahler</b>	<b>Aye</b>
<b>Councilor Trask</b>	<b>Aye</b>
<b>Councilor Briana</b>	<b>Aye</b>

**Resolution No. 9 for 2018 – A Resolution Declaring the City’s Election to Receive State Revenues.**

**Motion to approve Resolution No 9 for 2018; A Resolution Declaring the City’s Election to Receive State Revenues (Trask/Gerson) Motion passed with 7 Ayes, 0 Opposed.**

**Resolution No. 10 for 2018 – A Motion to approve Resolution No 10 for 2018; A Resolution**

**Resolution Certifying the City Provides Four or More Services in Order to Receive State Revenues.** **Certifying the City Provides Four or More Services in Order to Receive State Revenues. (Gerson/Coleman) Motion passed with 7 Ayes, 0 Opposed.**

**Resolution No. 11 for 2018 – A Resolution Re-Designating the Sweet Home Enterprise Zone.** **Motion to approve Resolution No. 11 for 2018; A Resolution Re-Designating the Sweet Home Enterprise Zone. (Briana/Gourley) 6 Ayes, 1 Opposed (Goble)**

CEDD Sorte noticed the map attached as Exhibit A printed with a blank spot in the center of the map, he presented the original map without the spot and asked Council to accept the new map as an amendment.

**Motion to approve Resolution No. 11 for 2018; A Resolution Re-Designating the Sweet Home Enterprise Zone as Amended with Exhibit A (Trask/Briana) 6 Ayes, 1 Opposed (Goble)**

*Committee Reports:*

Administration & Finance/  
Property Committee

None

Public/Traffic Safety

None

Public Works

There was a concern from Council on tanker fills at hydrants. PWD Springman stated he will reach out to the owner of the company and will consider requiring a meter. Funds for a permanent station for fills have been approved.

*City Boards/Committees:*

Chamber of Commerce

Councilor Coleman reported things at the Chamber are going well.

Fire District

Councilor Trask reported the District has purchased a used engine that can be used in wildland fires and a new rescue unit is in service.

Park & Tree Commission

Councilor Trask referred to the minutes included in the packet.

Y.A.C.

Councilor Gourley reported a pre-trip at the Lake in preparation for the Youth Leadership Summit. The youth attending the summit will kayak to Shea Point, Caulkin's Boat Ramp, Lewis Creek, and then to Sunnyside. A speaker will be at each point and there will be various activities.

Ad Hoc Committee  
Community Healthcare

Councilor Gourley reported the cost of the Hero Banner will increase from \$75 to \$100 on July 15<sup>th</sup>.

Capitol Christmas Tree

Councilor Coleman referred to the minutes included in the packet.

*Regional Boards/Committees:*

Area Commission on  
Transportation (ACT)                      None

COG    None

Solid Waste Advisory  
Council (SWAC)                              None

Mayor's Report                              Mayor Mahler announced the City Council will begin meeting at the Police Department starting in July.

City Manager's Report                      The Council asked for clarification on an item submitted in the packet under the City Manager's Report. The S|EA Timeline noted a work session on July 12<sup>th</sup>. The Council requested a follow up as they were unaware of the work session.

Department Directors Reports:

Finance Director                              None

Library Director                              Library Services Director Peda announced 140 participants at their first Summer Reading Program. The Library received \$3,000 from the State Library to refresh the youth collection.

Community and Economic  
Development Director                      Community and Economic Development Director Jerry Sorte reported the department is receiving many Planning Applications. The Code Updates are still underway, and a Planning Commission Work Session is scheduled for Monday, July 2<sup>nd</sup>.  
The Code Enforcement Officer is busy, and things are going well. The CEO is making efforts to walk thru each park twice daily. Code Enforcement is receiving many calls for tall grass & weeds. CEDD Sorte gave an update on the Façade Improvement Program and stated 50 application packets have been handed out.

Police Chief                                      Chief Lynn reported a successful Safety Fair. It was noted by Chief Lynn that the application for the Oregon Jamboree has not been received as of yet and is expected to be before Council on the July 24<sup>th</sup> meeting. The Council suggested the information be submitted to them for review sooner.

Public Works                                      Public Works Director Springman reported cleaning and painting curbs by Public Works.

City Attorney                                      None

Councilor Briana                              Councilor Briana requested a joint work session to review code as he has found items he feels needs to be updated.

Adjournment:                                      With no further business the meeting adjourned at 8:40 PM.

The foregoing is a true copy of the proceedings of the City Council at the June 26, 2018 regular City Council Meeting.



\_\_\_\_\_  
Mayor

ATTEST:



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City Manager – Ex Officio City Recorder