

SWEET HOME CITY COUNCIL
MEETING MINUTES

August 14, 2018

Mayor Mahler called the meeting to order at 6:30 p.m. in the Sweet Home Police Department. The Pledge of Allegiance was recited.

Staff Present: City Manager Ray Towry, Library Services Director Rose Peda, Finance Director Brandon Neish, City Attorney Robert Snyder, Public Works Director Greg Springman, Police Chief Jeff Lynn and Recording Secretary Julie Fisher.

Visitors Registered to Speak: Joshua Victor, Jen Victor, Lesli Temple

Media: Sean Morgan, The New Era
Alex Paul, Albany Democrat Herald

Roll Call:	Councilor Briana	P	Councilor Gourley	P
	Councilor Coleman	P	Mayor Mahler	P
	Councilor Gerson	P	Councilor Trask	P
	Councilor Goble	P		

Consent Agenda: Motion was made to approve the Consent Agenda as submitted. (Goble/Gerson) Motion passed with 7 Ayes, 0 Opposed, 0 Absent

Items on the consent agenda are as follows:
Approval of Minutes: July 17, 2018 – WS
July 24, 2018 – WS
July 24, 2018 – Regular Meeting

Recognition of Visitors & Hearing of Petition:

Joshua Victor
4404 Wiley Creek
Sweet Home, OR 97386

Joshua Victor addressed the Council. The neighborhood northwest of the former Willamette Industries Mill Site was suspected to have contaminates in the ground water that has affected area wells. Mr. Victor read a petition asking that action be taken to provide water to the residents. Mr. Victor was concerned that the water DEQ was providing will no longer be available to residents and requested Council consider their requests.

The Council reviewed letters from DEQ to residents which included a Fact Sheet. The Council directed City Manager Towry to review the matter and report back to Council.

Old Business:

Request for Council Action: ODOT Project Amendment (US 20: 54th Ave to Riggs Hill)

Brendon Burbank with ODOT talked about the ODOT Project Amendment and discussed changes from the original project. There was discussion on project design. It was noted that \$400,000 was awarded from the STIP project for sidewalks from Weyerhaeuser to Riggs Hill Rd. The total cost of the sidewalks

is estimated to be \$407,792.81. The difference of \$7,792.81 would be a cost to the city.

Motion to Approve the ODOT Project Amendment Number 1 for the MTEPA US 20: 54th Avenue – Riggs Hill Road Project (Gourley/Gerson). Motion passed with 7 Ayes and 0 Opposed.

Request for Council Action: MOU
Sweet Home Community
Foundation.

City Manager Towry reported on the past consensus of the Council to move forward with a MOU between the City of Sweet Home and the Sweet Home Community Foundation for a partnership for Community Grants. City Manager Towry stated the draft MOU has been approved by legal counsel as well as by the Sweet Home Community Foundation.

Motion to Approve the MOU with the Sweet Home Community Foundation to administer a Community Grant Program as Presented (Gerson/Gourley). Motion passed with 7 Ayes and 0 Opposed.

New Business:

Request for Council Action –
Charter Amendment Discussion

Motion to form a Charter Review Committee for the purpose of a Charter review and recommendation to City Council. (Trask/Briana). Motion passed with 7 Ayes and 0 Opposed.

Mayor Mahler stated the Charter Review Committee would be comprised of 3 At Large Citizens, 2 Past City Councilors and 2 Current City Councilors. Councilor Trask and Councilor Gerson both expressed interested in being on the committee. Past Mayor Tim McQueary also stated he would be willing to serve.

Capitol Christmas Tree Washington
D.C. Trip Discussion Only

The Council discussed attending ceremonies in Washington D.C related to the Capitol Christmas Tree events. Those who indicated interest in attending were: Mayor Mahler, Councilor Trask, Councilor Gourley, and Councilor Coleman. Councilor Goble, Councilor Gerson and Councilor Briana were not considering attending. Councilor Goble stated he was opposed to spending City funds for Councilors to use for a vacation. Councilor Coleman stated the City of Sweet Home has been honored by being selected to provide the Capitol Christmas Tree.

She felt the City should be represented out of respect and attend events relating to the Capitol Christmas Tree Events. City Manager Towry added that the reimbursements would be very limited and specific. Alex Paul, reporter for the Albany Democrat, stated he would strongly caution the Council to consider Public Meeting Laws and Oregon Ethics Laws prior to planning events related to the Capitol Christmas Tree.

Introduction, First and Second Reading of Ordinance Bills:

Introduction:

Request for Council Action –
Ordinance Bill No. 3 for 2018 – An
Ordinance Relating to Rate
Increases for Solid Waste

City Attorney Robert Snyder introduced the proposed Ordinance explaining future rates would be done by resolution and not by ordinance. The proposed ordinance would establish 8% increase in recycling rates. Councilor Gourley was concerned

Management in the City of Sweet Home, Oregon and Repealing Sweet Home Ordinance Bill No. 1261 with an Expediency Clause.

that rates increased that were not affected by the recycling crisis. There was no motion to move the Ordinance forward to first reading.

Ordinance dies for lack of motion.

Request for Council Action – Ordinance Bill No. 4 for 2018 – Sweet Home Ordinance Pertaining to Council Rules and Amending

City Attorney Robert Snyder introduced the request to the Council and suggested edits to the Council Rules to add "at the discretion of the Chairperson" to page 88. He also suggested that ordinances and resolutions should be signed by both the Mayor and City Manager.

Motion to move Ordinance Bill. No 4 for 2018 – Sweet Home Ordinance Pertaining to Council Rules and Amending SHMC 2.04 Titled City Council to First Reading (Gourley/Trask) Motion passes with 7 Ayes and 0 Opposed.

First Reading:

Request for Council Action – Ordinance Bill No. 4 for 2018 – Sweet Home Ordinance Pertaining to Council Rules and Amending SHMC Chapter 2.04 Titled City Council.

City Attorney Robert Snyder read in its entirety Ordinance Bill No. 4 for 2018 – Sweet Home Ordinance Pertaining to Council Rules and Amending SHMC Chapter 2.04 Titled City Council.

Motion to move Ordinance Bill. No 4 for 2018 – Sweet Home Ordinance Pertaining to Council Rules and Amending SHMC 2.04 Titled City Council to Second Reading Immediately. (Gerson/Coleman)

Roll Call Vote:

Mayor Mahler	Aye
Councilor Trask	Aye
Councilor Briana	Aye
Councilor Coleman	Aye
Councilor Gerson	Aye
Councilor Goble	Aye
Councilor Gourley	Aye

Second Reading:

Request for Council Action – Ordinance Bill No. 4 for 2018 – Sweet Home Ordinance Pertaining to Council Rules and Amending SHMC Chapter 2.04 Titled City Council.

City Attorney read by title only Ordinance Bill No. 4 for 2018- Sweet Home Ordinance Pertaining to Council Rules and Amending SHMC Chapter 2.04 Titled City Council.

Motion to move Ordinance Bill. No 4 for 2018 – Sweet Home Ordinance Pertaining to Council Rules and Amending SHMC 2.04 Titled City Council to the Third and Final Reading (Gerson/Coleman) Motion Passed with 7 Ayes and 0 Opposed.

Third and Final Reading of Ordinance Bills:

None

Resolutions:

None

Committee Reports:

Administration & Finance/
Property Committee

None

Public/Traffic Safety None

Public Works None

City Boards/Committees:

Chamber of Commerce None

Fire District None

Park & Tree Commission Councilor Trask reported a meeting August 15, 2018.

Y.A.C. Councilor Gourley announced the Youth Leadership Summit on Friday. The YAC will be doing a site clean-up on Thursday. During the event, the Rotary will be serving lunch.

Ad Hoc Committee
Community Healthcare Councilor Gourley announced the Community Health Fair on Saturday with over 50 vendors expected.

Capitol Christmas Tree Councilor Coleman reported an article in the Statesman Journal. The next meeting will be Tuesday at 10am.

Regional Boards/Committees:

Area Commission on
Transportation (ACT) None

COG None

Solid Waste Advisory
Council (SWAC) None

Mayor's Report None

City Manager's Report City Manager Towry reported a Work Session on August 28th at 5:30pm to review the Jacob's contract. CM Towry requested the Council bring their tablets to the meeting on August 28th so that Cascade Computer can update them and be sure they are working properly. There will be a training session on August 30th on the tablets. City Manager Towry announced the League of Oregon Cities Annual Conference in Eugene on September 27th thru 29th. He requested any Councilors who would like to attend the training contact him.

Department Directors Reports:

Finance Director Finance Director Neish reported a decrease in passports as the summer is winding down. There we 85 accounts that were shut off due to nonpayment in August which was up from 72 accounts in July. At the time of the report, only two accounts remain off.

Councilor Briana requested finances from Sweet Home Sanitation to include a profit/loss report from the last 3 years. Councilor Briana also requested a monthly audit from the marijuana businesses in town.

Library Director

Library Services Director Peda shared the Sweet Home Library's Resource Sharing Cost vs. Savings. The Summer Reading Events have been attending by over 100 children. There are three programs left, The Aztec Dancers, Dragon Puppet Theater and Jose Carlos Magic.

Community and Economic Development Director

City Manager read a report prepared by the Community and Economic Development Director Sorte. He reported the CEIP reached over 111 businesses through their outreach program and received 9 applications from 4 different businesses. Dave Bauer, Mayor Mahler, JoAnn McQueary and George Medellin make up the Grant Review Committee.

Police Chief

Chief Lynn provided statics on the Oregon Jamboree and stated he will provide additional information during the August 28th meeting. Chief Lynn also provided a *HITA Cannabis Impact Report* for information only.

Public Works

Public Works Director Springman presented the monthly engineering report. PWD Springman talked about Key Performance Indicators (KPI). There was discussion on bulk filling at water hydrants and solutions to potential loss of water to include a water filling station, card readers, and water meters.

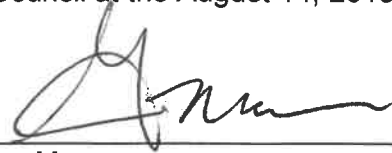
City Attorney

None

Adjournment:

With no further business the meeting adjourned at 8:31 PM.

The foregoing is a true copy of the proceedings of the City Council at the August 14, 2018 regular City Council Meeting.



Mayor 8/28/18

ATTEST:



City Manager – Ex Officio City Recorder