

SWEET HOME CITY COUNCIL
MEETING MINUTES

August 28, 2018

Mayor Mahler called the meeting to order at 6:31 p.m. in the Sweet Home Police Department. The Pledge of Allegiance was recited.

Staff Present: City Manager Ray Towry, Library Services Director Rose Peda, Finance Director Brandon Neish, City Attorney Robert Snyder, Public Works Director Greg Springman, Police Chief Jeff Lynn and Recording Secretary Julie Fisher.

Visitors Registered to Speak: None

Media: Sean Morgan, The New Era
Alex Paul, Albany Democrat Herald

Roll Call:	Councilor Briana	P	Councilor Gourley	P
	Councilor Coleman	P	Mayor Mahler	P
	Councilor Gerson	P	Councilor Trask	P
	Councilor Goble	P		

Consent Agenda: Motion was made to approve the Consent Agenda as submitted. (Trask/Coleman) Motion passed with 7 Ayes, 0 Opposed, 0 Absent

Items on the consent agenda are as follows:
Approval of Minutes: August 14, 2018 – Regular Meeting

Recognition of Visitors & Hearing of Petition: None

Old Business:

Oregon Jamboree – 2018 Review and Camping Discussion. City Manager Towry stated that due to an unforeseen circumstance, the discussion on the Oregon Jamboree will have to be moved to the next agenda.

Request for Council Action – New City Hall Bid Authorization. Sid Scott and Andy Krauss with S|EA introduced example documents to start the City Hall bid process. The bid will be out in one week and open to any general contractor with a paid bond. Subcontractors will be able to submit their bid thru the general contractors. It was explained how the bid will be advertised including locally advertised, construction trade and plan centers. All plan holders (general contractors with a copy of the plans) will be listed at the plan centers. Councilor Trask asked if the Council could request contractors use local suppliers. Sid Scott stated the City could use language to encourage local suppliers and contractors during the pre-bid walk thru.

Motion to Authorize the bidding of the S|EA construction documents for the New City Hall remodel

(Gourley/Coleman). The motion Passed with 7 Ayes and 0 Opposed.

Request for Council Action: Capitol Christmas Tree – Washington D.C. Travel Discussion.

The Council discussed the upcoming Capitol Christmas Tree Events in Washington D.C and City Attorney Robert Snyder provided material from the *State of Oregon Department of Justice, Attorney General's Public Records and Meetings Manual*. City Attorney Snyder stated it was ok for the Council to meet for social gatherings but must avoid discussions about City business or discussion that could lead to information collecting or meeting decisions.

Councilor Gourley stated she considers the event a social gathering, fully intends to go, and paying for her own trip. Councilor Gourley cited her First Amendment Rights and stated she has the same right to attend as any other citizen.

City Manager Towry disagreed with Councilor Gourley's interpretation and was concerned with her intent to attend.

Councilor Trask stated he intends to try to meet with Senator Wyden or Representative DeFazio and was very concerned of the possibility of a quorum of the Council. Mayor Mahler stated he would step back to avoid all issues of a possible quorum and public perception of ethics violations.

Councilor Trask suggested the item be tabled until City Attorney Snyder could clear up Public Meeting Laws.

Motion to designate Mayor Mahler, President Pro Tem Trask and Councilor Susan Coleman as the official Sweet Home representatives for the Capitol Christmas Tree Events in Washington D.C. (Gerson/Briana) the Motion passed with 6 Ayes and 1 Abstain (Gourley – Conflict of Interest).

Reporter Alex Paul clarified Councilor Gourley's intent to attend the Capitol Christmas Tree Events in Washington D.C. and stated the Democrat Herald would file a violation of Oregon Open Meeting Laws.

New Business:

Request for Council Action – Safe Routes to School Grant Application Review

City Engineer Graybill introduced the Request for the Letter of Intent application and to apply for the full 2019 Safe Routes to School Grant Application. It was noted there will be a 20% match instead of the 40% match due to Sweet Home's Title 1 School,s designation. There was discussion on the presented map showing a roundabout and Council's concern over cost and access of emergency vehicles. It was requested staff consider all options including stop signs and traffic lights.

Motion to Approve staff's Letter of Intent and application for the 2019 SRTS Grant (Briana/Coleman). The Motion Passed with 7 Ayes and 0 Opposed.

Request for Council Action – RFP IT Services

Finance Director Neish presented the Request for Proposal for IT Services. Discussion on our current services versus needs and cost associated ensued. FD Neish reported his concern on lack of 24-hour support for the Police Department.

Motion to Approve the Request for Proposal for IT Services (Briana/Trask). The Motion Passed with 7 Ayes and 0 Opposed.

Request for Council Action – Sankey Park CXT Restroom Purchase

City Engineer Graybill introduced the request of Council to approve the purchase of a restroom unit for Sankey Park as part of the Sankey Park Master Plan. There was brief discussion on where the unit would be placed.

Motion to Approve the Purchase of CXT Denali Unit Restroom (Trask/Goble).

Roll Call Vote:

Councilor Briana	Aye
Councilor Coleman	Aye
Councilor Gerson	Aye
Councilor Goble	Aye
Councilor Gourley	Aye
Mayor Mahler	Aye
Councilor Trask	Aye

Introduction, First and Second Reading of Ordinance Bills:

Introduction:

Request for Council Action – Ordinance Bill No. 3 for 2018 – An Ordinance Relating to Rate Increases for Solid Waste Management in the City of Sweet Home, Oregon and Repealing Sweet Home Ordinance Bill No. 1261 with an Expediency Clause.

Motion to move Ordinance Bill. No 3 for 2018 – An Ordinance Relating to Rate Increases for Solid Waste Management in the City of Sweet Home, Oregon and Repealing Sweet Home Ordinance Bill No. 1261 with an Expediency Clause to First Reading (Gourley/Gerson) Motion passes with 7 Ayes and 0 Opposed.

Brian White with Sweet Home Sanitation explained the garbage rates subsidize other services, so the increase is spread across all lines of services.

First Reading:

Request for Council Action – Ordinance Bill No. 3 for 2018 – An Ordinance Relating to Rate Increases for Solid Waste Management in the City of Sweet Home, Oregon and Repealing Sweet Home Ordinance Bill No. 1261 with an Expediency Clause.

City Attorney Robert Snyder read in its entirety Ordinance Bill No. 3 for 2018 – An Ordinance Relating to Rate Increases for Solid Waste Management in the City of Sweet Home, Oregon and Repealing Sweet Home Ordinance Bill No. 1261 with an Expediency Clause.

Motion to move Ordinance Bill. No 3 for 2018 – An Ordinance Relating to Rate Increases for Solid Waste Management in the City of Sweet Home, Oregon and Repealing Sweet Home Ordinance Bill No. 1261 with an Expediency Clause. to Second Reading Immediately. (Gerson/Coleman) The Motion Passed with 7 Ayes and 0 Opposed.

Second Reading:

Ordinance Bill No. 3 for 2018 – An Ordinance Relating to Rate Increases for Solid Waste Management in the City of Sweet Home, Oregon and Repealing Sweet Home Ordinance Bill No. 1261 with an Expediency Clause.

City Attorney read by title only Ordinance Bill No. 3 for 2018 – An Ordinance Relating to Rate Increases for Solid Waste Management in the City of Sweet Home, Oregon and Repealing Sweet Home Ordinance Bill No. 1261 with an Expediency Clause.

Motion to move Ordinance Bill No. 3 for 2018 – An Ordinance Relating to Rate Increases for Solid Waste Management in the City of Sweet Home, Oregon and Repealing Sweet Home Ordinance Bill No. 1261 with an Expediency Clause to Third and Final Reading on September 11, 2018. (Gerson/Coleman). Motion Passed with 7 Ayes and 0 Opposed.

Third and Final Reading of Ordinance Bills:

Request for Council Action – Ordinance Bill No. 4 for 2018 – Sweet Home Ordinance Pertaining to Council Rules and Amending SHMC Chapter 2.04 Titled City Council.

City Attorney read by Title Only Ordinance Bill No. 4 for 2018 – Ordinance No. 1271 – Sweet Home Ordinance Pertaining to Council Rules and Amending SHMC Chapter 2.04 Titled City Council.

Motion to Approve Ordinance Bill No. 4 for 2017, Ordinance Bill No. 1271 – An Ordinance Pertaining to Council Rules and Amending SHMC Chapter 2.04 Titled City Council (Coleman/Gerson)

Roll Call Vote:

Councilor Coleman	Aye
Councilor Gerson	Aye
Councilor Goble	Aye
Councilor Gourley	Aye
Mayor Mahler	Aye
Councilor Trask	Aye
Councilor Briana	Aye

Resolutions:

Resolution No. 14 for 2018 – A Resolution Adopting the Rules of the City Council.

City Attorney Snyder read by Title Only Resolution No. 14 for 2018, A Resolution Adopting the Rules of the City Council ante the City Council Rules as attached.

Motion to Approve Resolution No. 14 for 2018, A Resolution Adopting the Rules of the City Council (Gerson/Trask). Motion passed with 7 Ayes and 0 Opposed.

Committee Reports:

Administration & Finance/
Property Committee None

Public/Traffic Safety None

Public Works None

City Boards/Committees:

Chamber of Commerce	None
Fire District	Councilor Trask reported on the high fire danger and cautioned residents while mowing.
Park & Tree Commission	Councilor Trask reported new restrooms will be coming to Sankey Park.
Y.A.C.	Councilor Gourley referred to YAC member Josie Hewitt. Josie Hewitt introduced herself as the youngest member of the YAC. She presented a video of the YAC Leadership Summit.
Ad Hoc Committee Community Healthcare	Councilor Gourley announced participation from the public was down during the Community Health Fair event and estimated to be 300-350 people.
Capitol Christmas Tree	Councilor Coleman reported the next meeting will be Tuesday at 10am at the Chamber of Commerce.

Regional Boards/Committees:

Area Commission on Transportation (ACT)	None
COG	None
Solid Waste Advisory Council (SWAC)	None

Mayor's Report
Mayor Mahler reminded the Council of the Work Session on Thursday, August 30th at 5:30pm and noted that Councilor Briana and Councilor Coleman would be absent.

City Manager's Report
City Manager Towry also reminded the Council of the Work Session on Thursday, August 30th for tablet training. As an item of housekeeping, City Manager Towry reported that during the previous Council meeting, Councilor Briana had requested financial information from Sweet Home Sanitation. Councilor Briana has since recanted that request. There is a public meeting with DEQ & OHA on September 27, 2018 at 5:30pm at the Jim Riggs Community Center regarding the water issue around the former Willamette property. City Manager Towry noted formaldehyde was not found in the well water tests. City Manager Towry announced he will be out of the office on Friday.

Department Directors Reports:

Finance Director	Finance Director Neish reported presented a Budget Calendar for the 2019-2020 Budget.
Library Director	Library Services Director Peda presented the July Happenings at the Sweet Home Library and reported the Summer Reading

Program is nearing an end. There have been over 100 children at each event.

LSD Peda invited everyone to Adam Miller on September 6, 2018 at 6:30pm at the Library.

LSD Peda also reported patrons have been using the Lynda.com

Community and Economic
Development Director

City Manager Towry reported on the CEIP progress and stated the group has made good policy suggestions.

Police Chief

Chief Lynn provided statistics including those from the recent Jamboree weekend.

September 22, 2018 will be the first Sweet Home Canine Jamboree which is a fundraiser for the Sweet Home K9 Program. The Jamboree will be held at the Sweet Home Outdoor Event Center.

Public Works

Public Works Director Springman announced a Leaf Collection Program will be starting on October 1, 2018.

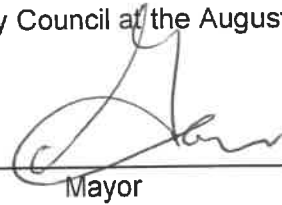
City Attorney

None

Adjournment:

With no further business the meeting adjourned at 8:35 PM.

The foregoing is a true copy of the proceedings of the City Council at the August 28, 2018 regular City Council Meeting.



Mayor

ATTEST:



City Manager – Ex Officio City Recorder