

SWEET HOME CITY COUNCIL  
MEETING MINUTES

October 09, 2018

Mayor Mahler called the meeting to order at 6:30 p.m. in the Sweet Home Police Department. The Pledge of Allegiance was recited.

Staff Present: City Manager Ray Towry, Library Services Director Rose Peda, Finance Director Brandon Neish, City Attorney Robert Snyder, Community and Economic Development Director Jerry Sorte, Public Works Director Greg Springman, Police Chief Jeff Lynn and Recording Secretary Julie Fisher.

Visitors Registered to Speak: Dana and Dewi Flores

Media: Sean Morgan, The New Era  
Alex Paul, Albany Democrat Herald

<b>Roll Call:</b>	Councilor Briana	P	Councilor Gourley	P
	Councilor Coleman	P	Mayor Mahler	P
	Councilor Gerson	P	Councilor Trask	P
	Councilor Goble	P		

**Consent Agenda:** **Motion was made to approve the Consent Agenda as submitted. (Trask/Gerson) Motion passed with 7 Ayes, 0 Opposed, 0 Absent**

Items on the consent agenda are as follows:  
Approval of Minutes: September 25, 2018 – Regular Meeting

**Recognition of Visitors & Hearing of Petition:**

Special Department Reports:  
Police Dept Sergeant Cummings  
Streets Greg Springman  
Water Dist. Lead Wes Glen  
Fleet Mechanic Tim Riley  
Park Crew Lead Kevin Makinson  
Library Joy Kistner  
Finance Dept Cindi Robeck  
CED Jerry Sorte  
Executive Dept Julie Fisher

Staff from each department gave a brief report to the Council on projects and improvements that have taken place in the past year.

Mayor Mahler commended every department and added this week he has received three calls from citizens regarding excellent service they have received from City staff.

**Old Business:** None

**New Business:**

Request for Council Action –  
Appointment to the Charter Review  
Committee

**Motion to appoint Dave Holley to the Charter Review Committee. (Gourley/Coleman). Motion passed with 7 Ayes, 0 Opposed and 0 Absent.**

Request for Council Action – 2017-  
2018 Budget Review/Year End

Finance Director presented the request to approve transfers within the General Fund from non-departmental to Finance as

Transfers Resolution	Resolution No. 15 for 2018. <b>Motion to approve Resolution No. 15 for 2018 – A Resolution Authorizing Transfer of Appropriations within the General Fund. (Briana/Trask) Motion passed with 7 Ayes, 0 Opposed and 0 Absent.</b>
Chamber of Commerce – Discussion of a Local Business License – Discussion Only.	Dana and Dewi Flores introduced themselves as Chamber of Commerce representatives and presented to the Council the desire for some type of business license or registration. Consensus of the Council was for staff to bring information back to the Council understanding it was a low priority and not to take staff away from other priorities. It was requested staff create an online survey for public input on the matter.
Dana and Dewi Flores 1266 41 <sup>st</sup> Avenue Sweet Home, OR 97386	
<b>Introduction, First and Second Reading of Ordinance Bills:</b>	None
<b>Introduction:</b>	None
<b>First Reading:</b>	None
<b>Second Reading:</b>	None
<b>Third and Final Reading of Ordinance Bills:</b>	None
Mayor's Report	Mayor Mahler praised staff for an excellent Harvest Festival.
City Manager's Report	City Manager Towry reported the City Hall Bids will be on the next Council Agenda and are available for viewing at City Hall. The Personnel Policies will be on the next Agenda for Council as well. City Manager Towry reported he will be forming an Advisory Committee on Economic Development, which is allowed by Charter. City Manager Towry noted this meeting is the first meeting for Council to have electronic packets and it is going well.
Department Directors Reports:	
Finance Director	Finance Director Neish presented a power point quarterly update for Revenues vs. Expenses.
Library Director	Library Services Director Peda invited the Council to two upcoming programs: Andrea Watkins and a live Pinocchio performance.
Community and Economic Development Director	CEDD Jerry Sorte referred to his September Department Report included in the packet. An update on CEIP applications was given.
Police Chief	Chief Lynn gave a brief report on the LINE Task Force, which consists of investigators from Sweet Home, Lebanon and Albany.
Public Works	Public Works Director Springman referred to his report in the

packet with project updates and Key Performance Indicators. Playground safety was discussed.

City Attorney

None

Adjournment:

With no further business the meeting adjourned at 8:25 PM.

The foregoing is a true copy of the proceedings of the City Council at the October 09, 2018 regular City Council Meeting.

  
\_\_\_\_\_  
Mayor

ATTEST:

  
\_\_\_\_\_  
City Manager – Ex Officio City Recorder