

**SWEET HOME CITY COUNCIL
MEETING MINUTES**

October 23, 2018

Mayor Mahler called the meeting to order at 6:30 p.m. in the Sweet Home Police Department. The Pledge of Allegiance was recited.

Staff Present: City Manager Ray Towry, Library Services Director Rose Peda, City Attorney Robert Snyder, Community and Economic Development Director Jerry Sorte, Public Works Director Greg Springman, Police Chief Jeff Lynn, City Engineer Joe Graybill and Recording Secretary Julie Fisher.

Visitors Registered to Speak: None

Media: Sean Morgan, The New Era
Alex Paul, Albany Democrat Herald

Roll Call:	Councilor Briana	P	Councilor Gourley	P
	Councilor Coleman	P	Mayor Mahler	P
	Councilor Gerson	P	Councilor Trask	P
	Councilor Goble	P		

Consent Agenda: Motion was made to approve the Consent Agenda as submitted (Coleman/Gerson). Motion passed with 7 Ayes, 0 Opposed, 0 Absent.

Items on the consent agenda are as follows:
Approval of Minutes: October 9, 2018 – Regular Meeting

Recognition of Visitors & Hearing of Petition: None

Old Business: None

New Business:

Request for Council Action – GovernmentJobs.com Agreement
City Manager Towry introduced the request to contract with GovernmentJobs.com which is a nationwide online portal for candidates to apply for government jobs. The subscription will cost \$900.00 per year and allow candidates to apply with their mobile device.

Motion to approve the contract with GovernmentJobs.com (Gerson/Trask).

Roll Call Vote:
Councilor Briana Aye
Councilor Coleman Aye
Councilor Gerson Aye
Councilor Goble Aye
Councilor Gourley Aye
Mayor Mahler Aye
Councilor Trask Aye

The motion passed with 7 Ayes, 0 Opposed and 0 Absent.

Request for Council Action – Drug Free Transportation Consortium Agreement

City Manager Towry introduced the request to continue required DOT random and additional drug and alcohol testing with the Drug Free Transportation Consortium.

Motion to approve the contract with Drug Free Transportation Consortium (Briana/Goble).

Roll Call Vote:

Councilor Coleman	Aye
Councilor Gerson	Aye
Councilor Goble	Aye
Councilor Gourley	Aye
Mayor Mahler	Aye
Councilor Trask	Aye
Councilor Briana	Aye

The motion passed with 7 Ayes, 0 Opposed and 0 Absent.

Request for Council Action – OLCC Permit – Speedee Mart

Police Chief Lynn introduced the request for an OLCC Permit for Speedee Mart due to a change in ownership. Chief Lynn stated the department has not found any reason for denial.

Motion to recommend approval for the OLCC Permit for Speedee Mart (Goble/Briana). Motion passed with 7 Ayes, 0 Opposed and 0 Absent.

Request for Council Action – City Hall Bid Documents

City Engineer Joe Graybill introduced the request to accept the contract with the low bidder for the City Hall remodel.

Motion to Authorize the Contract signing with GBC Construction LLC for the New City Hall remodel for the cost of \$910,000 with 10% contingency (Trask/Gerson).

Roll Call Vote:

Councilor Gerson	Aye
Councilor Goble	Aye
Councilor Gourley	Aye
Mayor Mahler	Aye
Councilor Trask	Aye
Councilor Briana	Aye
Councilor Coleman	Aye

Motion passed with 7 Ayes, 0 Opposed and 0 Absent.

Request for Council Action – City Hall Zone Change

Public Hearing ZC 18-03 – A Public Hearing on Zone Change Application ZC 18-03. The property is located at 3225 Main Street, Sweet Home, OR 97386; identified on the Linn County Assessor’s Map at 13S01E33B Tax Lot 101.

Public Hearing Opened: Mayor Mahler Opened the Public Hearing at 7:40 PM.

Hearing Disclosure Statement: Mayor Mahler explained the Public Hearing Process and read the Hearing Disclosure Statement.

Mayor Mahler asked the following of each of the Council:

Personal Bias: None

Conflict of Interest: None

Ex Parte Information: None

Staff Report: Community and Economic Development Director Sorte gave a Staff Report. The Planning Commission held a Public Hearing on October 15, 2018 and made a recommendation to the City Council to approve the Zone Change.

Testimony:

Testimony in Favor: None

Testimony in Opposition: None

Neutral Testimony: None

Close Public Hearing: The Public Hearing was closed at 7:49 PM.

Discussion and Decision among City Council: **Motion to Approve Zone Change Application ZC 18-03. The property is located at 3225 Main Street, Sweet Home, OR 97386; identified on the Linn County Assessor's Map at 13S01E33B Tax Lot 101 (Gerson/Briana). Motion passes with 7 Ayes, 0 opposed and 0 Absent.**

Request for Council Action – Capitol Christmas Tree Booking Agreement **Motion to Approve the Agreement with Cloverdayle to perform during the Capitol Christmas Tree Event on November 9, 2018 (Trask/Gerson)**

Roll Call Vote:

Councilor Goble	Aye
Councilor Gourley	Aye
Mayor Mahler	Aye
Councilor Trask	Aye
Councilor Briana	Aye
Councilor Coleman	Aye
Councilor Gerson	Aye

Motion passed with 7 Ayes, 0 Opposed and 0 Absent.

Request for Council Action – Water System Leak Detection Survey Public Works Director Springman introduced the request for a Leak Detection Survey on the City's water distribution system.

Motion to accept the proposal submitted by American Leak Detection of Medford, Oregon in the amount of \$17,500, with a not-to-exceed contingency of 10% (Gourley/Briana).

Roll Call Vote:

Councilor Gourley	Aye
Mayor Mahler	Aye
Councilor Trask	Aye
Councilor Briana	Aye
Councilor Coleman	Aye
Councilor Gerson	Aye
Councilor Goble	Aye

Motion passed with 7 Ayes, 0 Opposed and 0 Absent.

Request for Council Action –
Resolution No. 15 for 2018 – Peer
Court IGA

Police Chief Lynn presented the Council with a request to approve an intergovernmental agreement with Linn County for Peer Court.

Motion to approve Resolution No. 15 for 2018 – A Resolution Concerning Peer Court Intergovernmental Agreement Between Linn County and the City of Sweet Home (Goble/Coleman). Motion passed with 7 Ayes, 0 Opposed and 0 Absent.

Information Only – City of Sweet
Home Personnel Policy Update

City Manager Towry introduced a draft Personnel Policy for the Council to review.

**Introduction, First and Second
Reading of Ordinance Bills:**

None

Introduction:

None

First Reading:

None

Second Reading:

None

**Third and Final Reading of
Ordinance Bills:**

None

Mayor’s Report

Mayor Mahler reported he had an incident at his business and tried to call 911. He received an immediate response by calling our local police department. He shared his concerns with the Fire Chief and thanked the local department.

City Manager’s Report

City Manager Towry reported the Water Line Elm Street Project will be rebid to include street overlay as opposed to additional street cutting as has happened in the past. An Economic Development Advisory Group has been formed and will help staff to develop philosophy and methodology to move forward. A written report will be brought to Council for approval. A group has gotten together to discuss developing a labor pool. They are comprised of the Sweet Home School District, Small Business Development Center and local businesses including Radiator Supply House and McCool Millworks. City Manager reported a review of the committees will be brought back to the Council.

The Charter Review Committee needs to fill three Citizen at Large positions to move forward.

Department Directors Reports:

Finance Director	None
Library Director	Library Services Director Peda referred to pages 180-184 in the packet. There were no questions from Council.
Community and Economic Development Director	CEDD Jerry Sorte gave an update on progress towards forming an Economic Development Advisory Group.
Police Chief	Chief Lynn reported increased theft and reported the Department plans on hot spot policing and educating citizens to avoid additional car prowls. A 6-hour Saturday class for Citizens Academy will take place in November.
Public Works	Public Works Director Springman gave an update on the Leaf Collection Program.
City Attorney	None

Committee Reports:

Administration & Finance/ Property Committee	No Report
Public/Traffic Safety	No Report
Public Works	No Report

City Boards/Committees:

Chamber of Commerce	Councilor Coleman reported the Chamber is selling t shirts and sweatshirts for the Capitol Christmas Tree Event.
Fire District	Councilor Trask reported the addition of a new command rig.
Park & Tree Commission	Councilor Trask reported work is underway at Sankey Park and the restrooms will be set in November.
Y.A.C.	Councilor Gourley reported the YAC is working on the Zombie Run which is 10am this Saturday and they are looking for volunteers or participants.
Ad Hoc Committee Community Healthcare	No Report
Capitol Christmas Tree	Councilor Coleman reported only 17 days remain until the Capitol Christmas Tree Event. There will be a celebration at Riverbend coinciding with the tree cutting. Councilor Coleman announced donations received of \$23,201.46 and thanked SH Beautification for their part to help raise funds. Crystal Valley is selling new pole

ornaments to the City at a reduced cost.

Regional Boards/Committees:

Area Commission on Transportation (ACT) No Report

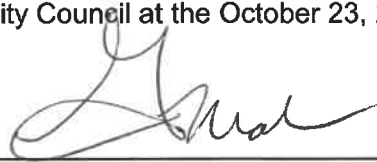
Council of Governments (COG) No Report

Solid Waste Advisory Council (SWAC) No Report

Council Business for Good of the Order: None

Adjournment: With No further business the meeting adjourned at 8:24 PM

The foregoing is a true copy of the proceedings of the City Council at the October 23, 2018 regular City Council Meeting.



Mayor

ATTEST:



City Manager – Ex Officio City Recorder