

**SWEET HOME CITY COUNCIL
MEETING MINUTES**

January 22, 2019

Mayor Mahler called the meeting to order at 6:30 p.m. in the Sweet Home Police Department. The Pledge of Allegiance was recited.

Staff Present: City Manager Ray Towry, Library Services Director Rose Peda, City Attorney Robert Snyder, Community and Economic Development Director Jerry Sorte, Public Works Director Greg Springman, Police Chief Jeff Lynn, Finance Director Brandon Neish, Associate Planner Angela Clegg, City Engineer Joe Graybill and Recording Secretary Julie Fisher.

Visitors Registered to Speak: Corey Wright, Oregon RAIN

Media: Sean Morgan, The New Era
Alex Paul, Albany Democrat Herald

Moment of Silence: Mayor Mahler asked for a Moment of Silence for Gene Allen Springman

Roll Call:	Councilor Coleman	P	Mayor Mahler	P
	Councilor Gerson	P	Councilor Nash	P
	Councilor Goble	AB	Councilor Trask	P
	Councilor Gourley	P		

Motion to Excuse Councilor Goble: (Trask/Gerson) Motion passed with 6 Ayes, 0 Opposed and 1 Absent (Goble)

Consent Agenda: Motion was made to approve the Consent Agenda as submitted (Gerson/Coleman). Motion passed with 6 Ayes, 0 Opposed, 1 Absent (Goble).

Items on the consent agenda are as follows:
Approval of Minutes: January 8, 2019 – Regular Meeting

Recognition of Visitors & Hearing of Petition:

Corey Wright Oregon RAIN	Corey Wright introduced himself as a Venture Catalysts for Oregon RAIN who connects entrepreneurs in Linn and Benton Counties with mentors, programs and funding partners. Corey gave an overview of programs and both past and future events.
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Old Business: None

New Business:

**Public Hearing:
Appeal to City Council of a
Planning Commission Decision
for VR 18-07, a Variance in order
to build a 1,728 sq. ft. personal
shop in an R-1 Zone.**

Mayor Mahler stated the applicant James Pickett has withdrawn their application for a Variance so the Public Hearing to Appeal to City Council of a Planning Commission Decision will be canceled.

**Public Hearing: Supplemental
Budget Police Vehicle –
Resolution No. 3 for 2019**

Mayor Mahler opened the Public Hearing at 6:51 pm. Finance Director Neish stated the reason for the Supplemental Budget was that there were not expenditures allocated in the Narcotics budget. As the need for a new detective vehicle became apparent, it was most appropriate for those funds to come from the Narcotics budget.

There were no comments or questions in favor or opposition of the matter.

Mayor Maher closed the Public Hearing at 6:55pm.

Motion to approve Resolution No. 3 for 2019 – A Resolution Adopting a Supplemental Budget for 2018-2019 (Gourley/Coleman).

Roll Call Vote:

Councilor Trask	Aye
Councilor Coleman	Aye
Councilor Gerson	Aye
Councilor Goble	Absent
Councilor Gourley	Aye
Mayor Mahler	Aye
Councilor Nash	Aye

Motion passed with 6 Ayes, 0 Opposed and 1 Absent (Goble).

**Request for Council Action –
Resolution No. 4 for 2019 –
Revised LEP for the City of Sweet
Home.**

City Manager Towry introduced the Request for Council Action for adoption of the revised Limited English Proficiency (LEP) Plan.

Motion to approve Resolution No. 4 for 2019 – A Resolution Adopting Policy Revisions in the City’s Limited English Proficiency Plan (Gerson/Gourley). Motion passed with 6 Ayes, 0 Opposed and 1 Absent (Goble).

**Request for Council Action –
Appointment to the Planning
Commission**

City Manager Towry introduced the request for Council Action stating that the Administrative, Finance and Property Committee met to conduct interviews for Planning Commission vacancies. Their recommendation is to appoint Greg Korn and Henry Wolthuis to the Sweet Home Planning Commission.

Motion to appoint Greg Korn and Henry Wolthuis each to four-year terms to expire 12/31/2022 on the Sweet Home Planning Commission (Gourley/Gerson) Motion passed with 5 Ayes, 1 Opposed (Trask) and 1 Absent (Goble)

**Request for Council Action –
Contract for Software License**

Chief Lynn introduced the request for Council approval for a contract with CMI for software license. Chief Lynn explained the department has been paying a low yearly fee for many years, however due to an organizational restructure, cost for the license has increased. Chief Lynn stated the new cost of \$14,500 is still reasonable compared to what other agencies are paying. Chief Lynn recommended to the Council that the department continue with CMI.

Motion to approve the contract with CMI for Software License in the amount of \$14,500 (Coleman/Gourley)

Roll Call Vote:

Councilor Coleman	Aye
Councilor Gerson	Aye
Councilor Goble	Absent
Councilor Gourley	Aye
Mayor Mahler	Aye
Councilor Nash	Aye
Councilor Trask	Aye

Motion passed with 6 Ayes, 0 Opposed and 1 Absent (Goble).

Leak Detection Report

Public Works Director reported on the Leak Detection and repair progress and highlighted significant repairs that have occurred. As progress ensues, PWD Springman will update the Council to include cost savings and I&I reduction.

**Request for Council Action and
First Reading of Ordinance Bills:**

None

Second Reading:

None

**Third and Final Reading of
Ordinance Bills:**

None

Mayor's Report

No Report

City Manager's Report

City Manager Towry reported for the last few months staff have been preparing for the upcoming budget season. The New City Hall project demo is about 80% complete. Council Training is scheduled for February 21st thru 23rd. Councilors are encouraged to bring forward any agenda items they would like to discuss.

Department Directors Reports:

Finance Director

Finance Director Neish presented a 2nd Quarter Projections Report thru December 31, 2018. Topics reviewed included prior year

budget vs. current year, adopted budget vs. projected budget, Burn Rate, and YTD percentages of projections. FD Neish reported the City is in excellent financial health.

Library Director

Library Services Director Peda announced an RFP will be coming forward to Council to start the process of the library renovation.

Community and Economic Development Director

CEDD Sorte stated the Public Hearing that was noticed and scheduled for tonight was canceled due to the applicant withdrawing their application.

CEDD Sorte reported on the Business Oregon Grant thru Rural Opportunities Initiative that allow work to be completed in Economic Development. The City partners with 7 other cities and invested \$5,000 toward a \$20,000 match for a \$70,000 grant for economic development.

Police Chief

Chief Lynn reported a new officer will be sworn in on Wednesday, January 23rd.

The department is looking at ways to determine issues regarding the downtown corridor traffic problems to address solutions.

Mayor Mahler requested Chief Lynn research side by side vehicles and related issues. There have been several inquiries from the public requesting the Council consider allowing them in City limits.

Public Works

PWD Springman reported the restrooms are in at Sankey and the new parking area is in progress. The Bandstand and Gazebo are scheduled to be evaluated by a structural engineer to determine whether the structures are safe and to the extent of damage caused by the recent wind storm. After the evaluation, a report will come before Council. A decision will need to be made on next steps for those two assets.

City Attorney

No Report

Committee Reports:

Administration & Finance/
Property Committee

Mayor referred to the Minutes that are included in the packet.

Public/Traffic Safety

No Report

Public Works
City Boards/Committees:

No Report

Chamber of Commerce

No Report

Park & Tree Commission

None

Y.A.C.

Councilor Gourley reported the YAC will be interviewing the Mayor this week and Administrative Assistant Julie Fisher will talk about bylaws next week.

The YAC is also gearing up for their trip to the Capitol.

Ad Hoc Committee

Councilor Gourley reported the next meeting is Monday, January

Regional Boards/Committees:

Area Commission on Transportation (ACT) No Report

Council of Governments (COG) Councilor Gerson submitted a written report and stated there are three draft Bills that she encouraged the Councilors to review. Councilor Gerson gave a report on SNAP payments and the effects of the government shutdown. It was reported for the first time there are more older adults over the age of 65 who are being treated for opioid addiction than those who are under 18. This statistic is true nationwide.

Solid Waste Advisory Council (SWAC) No Report

Council Business for Good of the Order: None

Adjournment: With No further business the meeting adjourned at 8:05 PM

The foregoing is a true copy of the proceedings of the City Council at the January 22, 2019 regular City Council Meeting.

 2-12-19

Mayor

ATTEST:



City Manager – Ex Officio City Recorder