

**SWEET HOME CITY COUNCIL
MEETING MINUTES**

March 26, 2019

Mayor Mahler called the meeting to order at 7:00 p.m. in the Sweet Home Police Department. The Pledge of Allegiance was recited and led by the Girl Scout Troop 20244, led by Troop Leader Kimi Nash.

Staff Present: City Manager Ray Towry, City Attorney Robert Snyder, Public Works Director Greg Springman, Police Chief Jeff Lynn, Library Services Director Rose Peda, Community and Economic Development Director Interim Joe Graybill and Recording Secretary Julie Fisher.

Visitors Registered to Speak: None

Media: Sean Morgan, The New Era
Alex Paul, Albany Democrat Herald

Roll Call:	Councilor Coleman	P	Mayor Mahler	P
	Councilor Gerson	P	Councilor Nash	P
	Councilor Goble	P	Councilor Trask	P
	Councilor Gourley	P		

Consent Agenda: Motion was made to approve the Consent Agenda as submitted (Gerson/Coleman). Motion passed with 7 Ayes, 0 Opposed, 0 Absent.

Items on the consent agenda are as follows:

Approval of Minutes: March 12, 2019 Regular Meeting
March 12, 2019 City Council Work Session

Recognition of Visitors & Hearing of Petition:

Girl Scout Troop 20244
Troop Leader Kimi Nash

Troop 20244 of the Girl Scouts recited the Girl Scout Law and the Girl Scout Promise. Troop Leader Nash gave a history on the Girl Scout organization and reported on the troop's cookie sales.

Mayor Maler thanked the troop for presenting and being an example to the community in their service and leadership.

Earl Jones Jr.

Earl Jones Jr. came before Council to express his concern over crosswalk safety at Main and 22nd Avenue.

Old Business:

New Business:

Public Hearing – Wastewater Treatment Plant Project

Mayor Mahler opened the Public Hearing at 6:45pm. There was a brief introduction by PWD Springman and Preston Van Meter of Murraysmith, on the Wastewater Treatment Plant Project. There was time for public comment.

Next steps include review of a final design in early June before the project can go out for bid.

Proclamation – Child Abuse Prevention Month

Mayor Mahler read the 2019 Child Abuse Prevention Proclamation.

Request for Council Action – Adoption of a Plan of Action and Supplemental Budget, Resolution No. 8 for 2019.

Finance Director Neish introduced the Request for Council Action for Adoption of a Plan of Action and Supplemental Budget. FD Neish reported on four areas of deficiency's as identified by Grove, Mueller and Swank, P.C in their audit. The four areas: Finance, Public Safety Fund, Special Events, and the Community Center Fund. All items were reviewed, and a Plan of Action was proposed to prevent any further missteps.

Motion to Adopt Resolution No 8 for 2019, A Plan of Action and Supplemental Budget (Goble/Gerson) Motion passed with 7 Ayes, 0 Opposed and 0 Absent.

Request for Council Action – Oregon Parks and Recreation Grant, Resolution No. 9 for 2019.

City Manager Towry stated that a Resolution is required for the Oregon Parks and Recreation Grant that Council approved during the March 12th City Council meeting.

Motion to Approve Resolution No 9 for 2019, Authorizing staff to submit a Parks and Recreation Department Development Grant (Gourley/Goble) Motion passed with 7 Ayes, 0 Opposed and 0 Absent.

Request for Council Action – 5 Year Service Agreement with Internet Provider.

Finance Director Neish presented a 5 Year Service Agreement with Comcast for internet services. The Council requested additional options.

Motion to Request Staff Research and Pursue Additional Options (Goble/Gourley) Motion passed with 6 Ayes, 1 Abstain (Councilor Trask Declared a Conflict of Interest) and 0 Absent.

Request for Council Action - TMDL Plan Adoption

Engineer Tech Trish Rice introduced the Total Maximum Daily Load (TMDL) plan that defines the amount of pollutant that be present in a water body without causing water quality criteria to be exceeded. The plan for the City of Sweet Home mainly addresses stormwater runoff quality. The TMDL plan is required by OAR as both the South Santiam River and Wiley Creek are both TMDL listed water bodies under DEQ.

Motion to adopt the TMDL Implementation plan 2018-2023 (Goble/Coleman). Motion passed with 7 Ayes, 0 Opposed and 0 Absent.

Request for Council Action – RFP for City Engineering Firm.

Engineer Tech Trish Rice and Public Works Director Greg Springman introduced the Request for Proposal for a City Engineer that would work outside the scope of staff engineers.

Motion to Authorize the solicitation of a new City Engineer by the posting of the proposed RFP (Trask/Gourley) Motion passed with 7 Ayes, 0 Opposed and 0 Absent.

Information Only – Grout Injection

Wastewater Crew Lead Dean LeBret presented how the Public

for Sewer Manhole I&I Reduction Efforts	Works Department was able to convert an old paint sprayer into a grout injection machine for little cost. The conversion has enabled staff to better reduce I&I and significantly save City resources.
Information Only – ATV, UTV Street Operation	Police Chief Lynn introduced information regarding ATV and UTV operation on streets. By Consensus, the Council asked staff to move forward with an Ordinance for consideration.
Request for Council Action and First Reading of Ordinance Bills:	None
Second Reading:	None
Third and Final Reading of Ordinance Bills:	None
Mayor's Report	Mayor Mahler announced the <i>If I Were Mayor Contest</i> . The entry deadline is April 15, 2019.
City Manager's Report	City Manager Towry reported on the recent City Council Training. During that training, the Council revised their goals. The goals will be on the Agenda for comment on April 9 th and adoption on April 26 th .
Department Directors Reports:	
Finance Director	No Report
Library Director	No Report
Community and Economic Development Director	No Report
Police Chief	No Report
Public Works	No Report
City Attorney	No Report
Committee Reports:	
Administration & Finance/ Property Committee	Councilor Goble reported the Committee met to discuss bulk water rates, private wells and a salary survey.
Public/Traffic Safety	No Report.

Public Works

No Report

City Boards/Committees:

Chamber of Commerce

Councilor Coleman announced the Chamber Banquet went well. The Chamber of Commerce Board meeting is Thursday at 3:30pm and she asked if an alternate could attend. Councilor Goble will attend that meeting.

Park & Tree Commission

No Report

Y.A.C.

Councilor Gourley reported the YAC will meet next week with City Manager Towry and City Councilor Gerson to discuss integrating the YAC into committees and participating in local government.

Ad Hoc Committee
Community Healthcare

Councilor Gourley reported on the Western University project and stated the students would like to meet with the City Council and the School Board.

Regional Boards/Committees:

Area Commission on Transportation
(ACT)

Councilor Trask asked staff for information on when and where this commission meets.

Council of Governments (COG)

No Report

Solid Waste Advisory Council
(SWAC)

No Report

Council Business for Good of the
Order:

None

Adjournment:

With no further business the meeting adjourned at 7:55 PM

The foregoing is a true copy of the proceedings of the City Council at the March 26, 2019 regular City Council Meeting.

 4-9-19

Mayor

ATTEST:



City Manager – Ex Officio City Recorder