# SWEET HOME CITY COUNCIL MEETING MINUTES

March 12, 2019

Mayor Mahler called the meeting to order at 7:05 p.m. in the Sweet Home Police Department. The Pledge of Allegiance was recited.

Staff Present: City Manager Ray Towry, City Attorney Robert Snyder, Public Works Director Greg Springman, Police Chief Jeff Lynn, Library Services Director Rose Peda, Community and Economic Development Director Interim Joe Graybill and Recording Secretary Julie Fisher.

Visitors Registered to Speak: None

Media: Sean Morgan, The New Era

Alex Paul, Albany Democrat Herald

Roll Call:

Councilor Coleman Р Mayor Mahler Councilor Gerson Р Councilor Nash Р Councilor Trask Р Р Councilor Goble

Р Councilor Gourley

Consent Agenda:

Motion was made to approve the Consent Agenda as submitted (Trask/Goble). Motion passed with 7 Ayes, 0 Opposed, 0 Absent.

Items on the consent agenda are as follows:

Approval of Minutes: February 26, 2019 - Regular Meeting

## **Recognition of Visitors & Hearing** of Petition:

### **Old Business:**

Sweet Home Sanitation – Brian White and Jessica Baker

Sweet Home Sanitation Brian White gave an update on the recycling market. Mr. White announced there will be no garbage rate increase this year and there will only be a slight increase at the Transfer Station. Public education and a recycling outreach campaign was discussed.

Oregon Jamboree - Robert Shamek Robert Shamek with the Oregon Jamboree addressed Council on the upcoming Oregon Jamboree Event Application and addressed concerns from the Council.

> Chief Lynn presented a waiver of fees to the Jamboree to show the Council a breakdown of cost of the Oregon Jamboree to the City. An outline of closures was presented that included road and park closures. Input from Homeland Security will be sought regarding safety.

Public Comment

Larry Johnson, Peggy Curtis, Tom Yahres, Scott Weld and Carol Unruh all spoke in favor of the Oregon Jamboree.

#### New Business:

Request for Council Action –
Appointment to Park and Tree
Committee - Patton

City Manager Towry introduced the Request for Council Action for appointment of Nancy Patton to the Park and Tree Committee.

Motion to appoint Nancy Patton to the Park and Tree Committee for a four-year term to expire December 31, 2022 (Goble/Gerson) Motion passed with 7 Ayes, 0 Opposed and 0 Absent.

Request for Council Action – Appointment to Budget Committee -Schaffer City Manager Towry introduced the Request for Council Action for appointment of Gerritt Schaffer to the Budget Committee.

Motion to appoint Gerritt Schaffer to the Sweet Home Budget Committee for a three-year term to expire December 31, 2021 (Coleman/Gerson) Motion passed with 7 Ayes, 0 Opposed and 0 Absent.

Request for Council Action – Sweet Home PD Mobile and Portable Emergency Radio Replacement Project

The Sweet Home PD Mobile and Portable Emergency Radio Replacement Project Proposal was withdrawn by staff.

Request for Council Action - City Manager Contract

City Manager Towry introduced the request to adopt an updated employment contract for the City Manager. Revisions included a change in severance pay. The contract was reviewed by legal counsel.

Motion to adopt the City Manager Employment Contract 03 04 2019 as presented. (Gerson/Goble).

Motion passed with 7 Ayes, 0 Opposed and 0 Absent.

Information Only – Downtown Traffic Management Plan

Sergeant Jason Van Eck presented information to the Council on a Downtown Traffic Management Plan. The plan includes additional patrol and placement of flashing signage. Grants have been secured for crosswalk safety, seatbelt safety and DUI enforcement.

Information Only – Consultant Needs Assessment

Library Services Director introduced information only for a needs assessment that would evaluate how the Sweet Home Library Facility is working for current needs and future capacity. LSD Peda reviewed the Needs Assessment process and next steps that would include community input during forums.

Request for Council Action and First Reading of Ordinance Bills:

None

Second Reading:

None

Third and Final Reading of Ordinance Bills:

None

# Regional Boards/Committees:

Area Commission on Transportation No Report (ACT)

Council of Governments (COG) No Report

Solid Waste Advisory Council No Report (SWAC)

Council Business for Good of the None Order:

Adjournment:

With no further business the meeting adjourned at 8:47 PM

The foregoing is a true copy of the proceedings of the City Council at the March 12, 2019 regular City Council Meeting.

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ATTEST

City Manager - Ex Officio City Recorder

Mayor Mahler reminded everyone of the Annual Chamber Banquet Mayor's Report

on Saturday, March 16th.

City Manager's Report City Manager Ray Towry reported the Leadership Team will be

> attending training in Portland the rest of the week. City Manager Towry also reminded the Council of the Council Training on March

21st, 22nd and 23rd.

Department Directors Reports:

Finance Director City Manager Towry reported just under 50 accounts were

scheduled for turn-off.

Library Director Library Services Director Peda reported obtaining two grants, one

for the Summer Reading Program and the second for an All in

One Safe Computer.

Community and Economic

**Development Director** 

No Report.

Police Chief No Report

**Public Works** PWD Springman referred to his written report.

City Attorney No Report

Committee Reports:

Administration & Finance/

Property Committee

No Report

Public/Traffic Safety No Report.

Public Works No Report

City Boards/Committees:

Chamber of Commerce Councilor Coleman announced the Annual Chamber Awards

Banquet on March 16th.

Park & Tree Commission Councilor Trask reported the next meeting will be on March 20th.

Y.A.C. Councilor Gourley reported the YAC is working to partner with the

Sweet Home School District for the YAC Leadership Summit.

They are also planning their Day at the Capitol Annual Event.

Ad Hoc Committee Councilor Gourley reported the next meeting will be on March 18th Community Healthcare

at the Sweet Home Police Department.