

**SWEET HOME CITY COUNCIL
MEETING MINUTES**

April 23, 2019

Mayor Mahler called the meeting to order at 6:30 p.m. in the Sweet Home Police Department. The Pledge of Allegiance was recited.

Staff Present: City Manager Ray Towry, City Attorney Robert Snyder, Public Works Director Greg Springman, Police Chief Jeff Lynn, Library Services Director Rose Peda, Community and Economic Development Director Interim Joe Graybill and Recording Secretary Julie Fisher.

Visitors Registered to Speak: Sarah Hewitt, Youth Advisory Council, Sweet Home Active Revitalization Effort (SHARE) Committee

Media: Sean Morgan, The New Era

Roll Call:	Councilor Coleman	AB	Mayor Mahler	P
	Councilor Gerson	P	Councilor Nash	P
	Councilor Goble	P	Councilor Trask	P
	Councilor Gourley	P		

Motion to excuse Councilor Coleman (Gerson/Goble) motion passed with 6 Ayes, 0 Opposed and 1 Absent (Coleman)

Consent Agenda: Motion was made to approve the Consent Agenda as submitted (Gerson/Goble). Motion passed with 6 Ayes, 0 Opposed, 1 Absent (Coleman).

Items on the consent agenda are as follows:
Approval of Minutes: April 4, 2019 Special Meeting
April 9, 2019 City Council

Recognition of Visitors & Hearing of Petition:

Sarah Hewitt
Youth Advisory Council

Sarah Hewitt, a representative of the Youth Advisory Council reported that the YAC will be presenting a report at the next City Council meeting. The YAC is planning their Leadership Summit.

Sweet Home Active Revitalization Effort (SHARE)

Representatives from SHARE presented to the Council the history of SHARE, successes in Community and Economic Development and Community Vitality and current project and goals. SHARE presented a Foundry Concept for small business start up and suggested the old City Hall as a temporary location.

JoAnn McQueary
George Medellin
Bill Matthews
Scott Swanson
Ron Moore
Brad of foundrycollective.org

Consensus of the Council was to move forward with future discussion on utilizing the old City Hall building as a location for a Foundry or small business start up opportunity.

Old Business:

New Business:

Proclamation – Mental Health Month Mayor Mahler read the 2019 Mental Health Month Proclamation.

Request for Council Action- WWTP Plant Project There was a brief summary by PWD Springman and Preston Van Meter of Murraysmith, on the Wastewater Treatment Plant Project which began in February 2018. If approved, the final design will be presented in June.

Motion to approve Murraysmith’s 20% Schematic Design for the WWTP Improvement Project and Authorize Murraysmith to develop a scope of work for the final design and construction management services (Gourley/Gerson).

Roll Call Vote:

Councilor Nash	Aye
Councilor Trask	Aye
Councilor Coleman	Absent
Councilor Gerson	Aye
Councilor Goble	Aye
Councilor Gourley	Aye
Mayor Mahler	Aye

Motion passed with 6 Ayes, 0 Opposed and 1 Absent (Coleman)

Request for Council Action – Appointment to the Budget Committee – Briana City Manager Towry introduced the Request for Appointment to the Budget Committee. Mr. Briana was interviewed by the Administration, Finance and Property Committee on April 11th and their recommendation was to appoint Mr. Briana to a three-year term.

Motion to appoint Robert Briana to the Sweet Home Budget Committee for a three-year term to expire December 31, 2021 (Gourley/Goble) Motion passed with 6 Ayes, 0 Opposed and 1 Absent (Coleman)

Request for Council Action – Appointment to the Charter Review Committee City Manager Towry introduced the Request for Appointment to the Charter Review Committee. Mr. Briana was interviewed by the Administration, Finance and Property Committee on April 11th and their recommendation was to appoint Mr. Briana to the Charter Review Committee.

Motion to appoint Robert Briana to the Sweet Home Charter Review Committee (Gourley/Goble) Motion passed with 6 Ayes, 0 Opposed and 1 Absent (Coleman)

Request for Council Action – Appointment to the Planning Commission City Manager Towry introduced the Request for Appointment to the Planning Commission. Jeffrey Parker was interviewed by the Administration, Finance and Property Committee on April 11th and their recommendation was to appoint Mr. Parker to a four-

year term.

Motion to appoint Jeffrey Parker to the Sweet Home Planning Commission for a four-year term to expire December 31, 2022 (Gerson/Trask). Motion passed with 6 Ayes, 0 Opposed and 1 Absent (Coleman)

Request for Council Action –
Library Needs Assessment

Library Services Director Peda introduced the Request for a Library Needs Assessment and conceptual drawings. The Request for Proposal process only yielded one proposal from a qualified architect – FFA Architecture & Interiors in the amount of \$49,875. The Friends of the Library have committed \$5,000 towards a Ford Family Grant for an additional \$5,000.

Motion to authorize the City of Sweet Home to enter into a contract with FFA Architecture and Interiors for \$49,875 to provide a needs assessment, community forums, and conceptual drawings for their proposal. (Goble/Gerson).

Roll Call Vote:

Councilor Nash	Aye
Councilor Trask	Aye
Councilor Coleman	Absent
Councilor Gerson	Aye
Councilor Goble	Aye
Councilor Gourley	Aye
Mayor Mahler	Aye

Motion passed with 6 Ayes and 0 Opposed and 1 Absent (Coleman)

Request for Council Action –
Approval for Fiber Optic Installation

The Request for Approval for Fiber Optic Installation was removed from the Agenda.

Request for Council Action -
Resolution No. 9 for 2019 -
Non-Represented Salary Schedule

City Manager Towry introduced the Request to approve a Resolution authorizing salary increases for non-represented employees for positions found not to be in line with market comparables.

There was discussion on policy to determine comparables by population and region.

Motion to Approve Resolution No. 9 for 2019 – A Resolution Establishing Salary Schedules for Non-Represented Employees (Trask/Goble).

Roll Call Vote:

Councilor Trask	Aye
Councilor Coleman	Absent
Councilor Gerson	Aye
Councilor Goble	Aye
Councilor Gourley	No
Mayor Mahler	Aye
Councilor Nash	Aye

Request for Council Action –
Adoption of City of Sweet Home
Mission Statement, Vision
Statement and Council Goals

City Manager Towry reviewed updates to the Council Goals as identified by the Council during the City Council Training held March 21-23, 2019. The goals were also brought to Council for Public Comment on April 9th and April 23rd.

Motion to Approve Resolution No. 10 for 2019 – A Resolution Adopting the Fiscal Year 2019 – 2020 City Council Goals (Gerson/Goble). Motion passed with 6 Ayes, 0 Opposed and 1 Absent (Coleman).

**Request for Council Action and
First Reading of Ordinance Bills:**

None

Second Reading:

Ordinance Bill No. 1 for 2019 –
Ordinance Bill No. ____ - Sweet
Home Ordinance Pertaining to
Dissolution of Public Safety and
Traffic Committee.

City Attorney Robert Snyder read by title only Ordinance No. 1 for 2019 – Ordinance Bill No. ____ - Sweet Home Ordinance Pertaining to Dissolution of Public Safety and Traffic Committee.

Motion to move Ordinance No. 1 for 2019 – Ordinance No. ____ to third and final reading on May 14 2019 (Goble/Trask) Motion passed with 6 Ayes, 0 Opposed and 1 Absent (Coleman).

**Third and Final Reading of
Ordinance Bills:**

None

Mayor's Report

No Report

City Manager's Report

City Manager Towry reported interviews for the Community and Economic Development Director will be held on Friday, April 26th.

City Manager Towry reported working in collaboration on Economic Development with eight cities in Linn and Benton counties.

City Manager Towry reported Councilor Trask, Councilor Coleman, PWD Springman and Preston Van Meter with Murraysmith, spoke at the Capitol regarding HB5030 hoping to secure 12M in funding toward the Wastewater Treatment Plant Project.

Department Directors Reports:

Mayor Mahler asked if there were any questions of staff. There were none.

Committee Reports:

Administration & Finance/
Property Committee

No Report

City Boards/Committees:

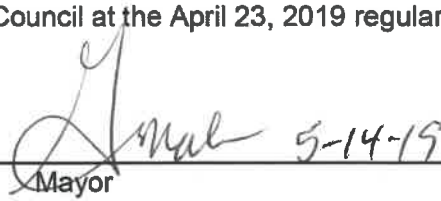
Chamber of Commerce	No Report
Park & Tree Commission	Councilor Trask reported the Arbor Day Tree Planting at Sankey Park on April 24, 2019.
Y.A.C.	Councilor Gourley stated she is waiting for the YAC bylaws to come before Council.
Ad Hoc Committee Community Healthcare	Councilor Gourley reported the Community Health Committee meetings were not included in the packet.

Regional Boards/Committees:

Area Commission on Transportation (ACT)	No Report
Council of Governments (COG)	No Report
Solid Waste Advisory Council (SWAC)	No Report
Council Business for Good of the Order:	None

Adjournment: The meeting adjourned at 8:45pm.

The foregoing is a true copy of the proceedings of the City Council at the April 23, 2019 regular City Council Meeting.



Mayor

ATTEST:



City Manager – Ex Officio City Recorder

