

**SWEET HOME CITY COUNCIL
MEETING MINUTES**

May 28, 2019

Mayor Mahler called the meeting to order at 6:30 p.m. in the Sweet Home Police Department. The Pledge of Allegiance was recited.

Staff Present: City Manager Ray Towry, City Attorney Robert Snyder, Public Works Director Greg Springman, Police Chief Jeff Lynn, Library Services Director Rose Peda, Finance Director Brandon Neish and Recording Secretary Julie Fisher.

Visitors Registered to Speak: Caroline Cummings, Corey Wright, Matt and Brandy Jordan, and Liza Newcomb.

Media: Scott Swanson, The New Era

Roll Call:	Councilor Coleman	P	Mayor Mahler	P
	Councilor Gerson	P	Councilor Nash	P
	Councilor Goble	P	Councilor Trask	P
	Councilor Gourley	P		

Consent Agenda: Motion was made to approve the Consent Agenda as submitted (Trask/Coleman). Motion passed with 7 Ayes, 0 Opposed, 0 Absent.

Items on the consent agenda are as follows:
Approval of Minutes: April 29, 2019 Executive Session
May 14, 2019 City Council

Recognition of Visitors & Hearing of Petition:

Recognition of Budget Committee Chairman Dave Holley: Mayor Mahler recognized Dave Holley for his years of services as Chairman of the Sweet Home Budget Committee.

Old Business:

Memorandum of Understanding between Regional Accelerator and Innovation Network and the Linn-Benton Collaborative. Corey Wright and Carolyn Cummings representing RAIN presented to the Council information on their entrepreneur outreach offering assistance with connections to people, programs, physical assets and capitol.

The Memorandum of Understanding (MOU) between Regional Accelerator and Innovation Network and the Linn-Benton Collaborative agrees that Sweet Home will provide \$7,124.76 to support a Rural Venture Catalysts.

Motion to Approve the MOU between Regional Accelerator and Innovation Network and the Linn-Benton Collaborative (Gourley/Trask)

Roll Call Vote:

Councilor Gourley	Aye
Mayor Mahler	Aye
Councilor Nash	Aye
Councilor Trask	Aye
Councilor Coleman	Aye
Councilor Gerson	Aye
Councilor Goble	No

Motion passed with 6 Ayes, 1 Opposed (Goble), and 0 Absent.

New Business:

Proclamation: Older American's Month – May 2019 Mayor Mahler read the proclamation for Older American's Month.

Public Hearing: 2019 Community Development Block Grant from the Oregon Business Development Department for the Linn County Housing Rehabilitation Partnership Program. The Public Hearing for the Community Development Block Grant from the Oregon Business Development Department for the Linn County Housing Rehabilitation Partnership Program was opened at 6:55pm. Mayor Mahler read the Public Hearing Disclosure Statement. Mayor Mahler asked the following of the Council: Personal Bias, Exparte Information and Conflict of Interest. There was none.

Liza Newcomb read the Public Meeting Notice in its entirety. Public Comment was opened. Dave Holley was concerned about the financial administration of the grants. Liza Newcomb explained that Willamette Neighborhood Housing Service would administer the grant funds and have had no findings in their audits.

There were no additional comments.
The Public Hearing was closed at 7:01pm.

Public Hearing: A Public Hearing to Consider Water Rates for the City of Sweet Home. The Public Hearing to Consider Water Rates for the City of Sweet Home was opened at 7:02pm. Mayor Mahler read the Public Hearing Disclosure Statement. Mayor Mahler asked the following of the Council: Personal Bias, Exparte Information and Conflict of Interest. There was none.

Finance Director Brandon Neish presented three options for Water Rates for the Council to consider. Brandy and Matt Jordon spoke concerning Bulk Water Rates and how the rate increase has hurt their business making it hard to service customers in Sweet Home.

Ray Towry referred to a letter submitted by the School District regarding Bulk Water Rates. There were no additional comments.
The Public Hearing was closed at 7:20pm.

Public Hearing: A Public Hearing to Consider Storm Utility Fees for the City of Sweet Home. The Public Hearing to Consider Storm Utility Fees for the City of Sweet Home was opened at 7:21pm. Mayor Mahler read the Public Hearing Disclosure Statement. Mayor Mahler asked the following of the Council: Personal Bias, Exparte Information and Conflict of Interest. There was none.

Finance Director Brandon Neish presented information on Storm Utility Fees.

There were no comments.

The Public Hearing was closed at 7:26pm.

Request for Council Action – Resolution No. 11 for 2019 - A Resolution Adopting a 2019-2020 Budget, Making Appropriations and Levying Taxes.

Motion to Approve Resolution No. 11 for 2019 – A Resolution Adopting a 2019-2020 Budget, Making Appropriations and Levying Taxes. (Trask/Gourley).

Roll Call Vote:

Mayor Mahler	Aye
Councilor Nash	No
Councilor Trask	Aye
Councilor Coleman	Aye
Councilor Gerson	No
Councilor Goble	Aye
Councilor Gourley	No

Motion passed with 4 Ayes (Trask, Coleman, Mahler, Goble), 3 Opposed (Nash, Gourley, Gerson) and 0 Absent.

Councilor Gerson read a prepared statement.

Request for Council Action – Resolution No. 12 for 2019 A Resolution Certifying Four or More Services in Order to Receive State Revenues.

Motion to Approve Resolution No. 12 for 2019 – A Resolution Certifying Four or More Services in Order to Receive State Revenues (Gerson/Gourley). Motion passed with 7 Ayes, 0 Opposed and 0 Absent.

Request for Council Action – Resolution No. 13 for 2019 A Resolution Declaring the City's Election to Receive State Revenues.

Motion to Approve Resolution No. 13 for 2019 – A Resolution Declaring the City's Election to Receive State Revenues (Gerson/Coleman). Motion passed with 7 Ayes, 0 Opposed and 0 Absent.

Request for Council Action – Resolution No. 14 for 2019 - Water Utility Rates

Council heard testimony during the Public Hearing regarding comparable Bulk Utility Rates. Council asked to review the information prior to making a decision on Water Utility Rates.

Motion to Table Resolution No. 14 for 2019 – A Resolution regarding Water Utility Rates until June 11th (Gourley/Gerson). Motion passed with 7 Ayes, 0 Opposed and 0 Absent.

Request for Council Action – Resolution No. 15 for 2019 - Storm Utility Fees

Motion to Table Resolution No. 15 for 2019 – A Resolution regarding Storm Utility Fees until June 11th (Trask/Gourley). Motion passed with 7 Ayes, 0 Opposed and 0 Absent.

Request for Council Action – Resolution No. 16 for 2019 – Amendments to the 2019 Personnel Policies

The Request for Council Action was presented. There was discussion on the language regarding Salary Studies and suggested to remove reference to private employers and replace with public entities.

Motion to Approve Resolution No. 16 for 2019 – Amendments to the 2019 Personnel Policies (as amended) (Coleman/Gourley). Motion passed with 7 Ayes, 0 Opposed and 0 Absent.

Request for Council Action –
Resolution No. 17 for 2019 –
Amendments to the Youth Advisory
Council Bylaws

**Motion to Approve Resolution No. 17 for 2019 –
Amendments to the Youth Advisory Council Bylaws
(Gerson/Coleman). Motion passed with 7 Ayes, 0 Opposed
and 0 Absent.**

**Request for Council Action and
First Reading of Ordinance Bills:**

None

Second Reading:

None

**Third and Final Reading of
Ordinance Bills:**

None

Reports of Committees:

Administration & Finance/
Property Committee

No Report

Park & Tree Commission

No Report

Youth Advisory Council

Councilor Gourley reported the YAC will be holding a meet and greet as part of a recruitment effort.

Chamber of Commerce

No Report

Council of Governments (COG)

Councilor Gerson referred to her written report in the packet.

Area Commission on Transportation

No Report

Solid Waste Advisory Council
(SWAC)

Councilor Goble reported the next meeting is scheduled for the 1st week in June.

Ad Hoc Committee on Health

Councilor Gourley reported the committee has met to discuss goals. Councilor Gourley asked the Council Goals to be updated on the City website.

Legislative Committee

No Report

Reports of City officials
Mayor's Report

Mayor Mahler reported attending the Memorial Day Ceremony honoring Veterans at Gilliland Cemetery.

City Manager's Report

No Report

Department Directors Reports

Written reports were submitted by the following Departments: Finance and Police Departments.
Chief Jeff Lynn reported on a recent homicide and thanked OSP Crime Lab and the Linn County Major Crimes Team for their assistance.
Finance Director Neish presented the Quarterly Projection Report stating that revenues were up in most departments. A Supplemental Budget will be presented for the Wastewater Fund

due to a 45K overage charge from Jacobs. The Special Events Fund had expenses that exceeded the Budget but did not exceed revenues. The Special Events Fund will also require a Supplemental Budget.

FD Neish reported that Materials and Services and Capital in the Streets Fund were reduced 700k and projects have been moved to another fiscal year.

City Attorney

No Report.

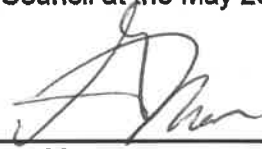
Council Business for Good of the Order:

Councilor Goble requested information regarding cost savings from I&I reductions. PWD Springman stated the data is being collected but won't be available for review until the end of the quarter.

Adjournment:

With no further business the meeting adjourned at 8:05pm.

The foregoing is a true copy of the proceedings of the City Council at the May 28, 2019 regular City Council Meeting.



6-11-19

Mayor

ATTEST:



16 June 19

City Manager – Ex Officio City Recorder

