



CITY OF SWEET HOME MEETING AGENDA

ADMINISTRATION, FINANCE & PROPERTY COMMITTEE

August 13, 2019, 6:00 pm
Sweet Home City Hall, 3225 Main
Sweet Home, OR 97386

A. Call to Order

- B. Roll Call:** Councilor Goble, Chair
Councilor Trask
Councilor Gerson

C. New Business:

- a) Interviews for Sweet Home Boards, Committees and Commissions
 - i. Library Advisory Board
 - ii. Park and Tree Committee

D. Adjournment



CITY MANAGER'S OFFICE

1140 12th Avenue
Sweet Home, OR 97386
541-367-8969 541-367-5113 FAX
jfisher@ci.sweet-home.or.us

BOARD/COMMITTEE/COMMISSION APPLICATION

Applicant Information (Please type/print clearly):

Name: Brittany Donnell
Permanent Address: 25160 McClun Rd. Sweet Home, OR 97386
Mailing Address: Same
Contact Phone Number: 541-409-4494
E-Mail Address: bdonnell@sunshineindustriesunlimited.com
Preferred method of contact: Mail Phone Email
Occupation: Executive Director Employer: Sunshine Industries

Please mark the Board, Commission or Committee in which you are interested in serving:

Budget Committee Planning Commission Library Board — *Special Project Committee*
Traffic Safety Committee Parks Board Tree Commission
Board of Appeals All Hazard Mitigation Committee

Are you applying for reappointment: Yes No

If yes, how long have you served in this capacity: _____ Year(s) _____ Month(s)

1. How long have you lived in the area: 20 Year(s) _____ Month(s)
2. Please give a brief description of your experiences or training that you feel qualifies you for this particular position. 3.5 years of experience leveraging public funds and donations to further the organizational goals of non-profit and service organizations through serving Sunshine and Past President of Rotary; current VP.
3. List current involvement in other community groups and/or activities.
Vice President Sweet Home Rotary Club.
Jamboree Team Supervisor
Committee member Sweet Home Chamber of Commerce
4. What special contribution do you feel you can make to the group/position you are applying for?
My skill sets rest squarely in leadership and facilitating participatory decision making in group settings. I have been part of groups that have led successful strategic planning campaigns and I have a genuine care for the well-being of our community.

RESIDENCY:

The following applies for appointments that require residency and elector status:

I, Brittany Donnell, certify that I currently reside within the corporate limits of the City of Sweet Home and am an eligible elector as defined by ORS 246.012(5). I further acknowledge that should either my residency or my eligibility as an elector change I will notify the City of Sweet Home immediately.

CRIMINAL HISTORY BACKGROUND CHECK (CCH):

A Criminal History Check (CCH) may be performed as part of the City of Sweet Home appointment process for City Boards, Committees, and Commissions. I acknowledge that a refusal to allow the CCH to be performed, when required, will cause my application to no longer be considered.

PUBLIC DISCLOSURE:

The City sometimes receives requests for contact information for members serving on City boards, commissions and committees. As an appointed public body volunteer serving the City of Sweet Home, the information provided on this application is considered public record.

My signature acknowledges that the information I have provided on the application is true and complete to the best of my knowledge and I understand that a CCH may be performed, when required, and that the information provided on this application is considered public record.

B. Donnell
Signature

6/28/2019
Date of Signature



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1140 12th Avenue
Sweet Home, OR 97386
541-367-8969 541-367-5113 FAX
Jfisher@sweethomeor.gov

BOARD/COMMITTEE/COMMISSION APPLICATION

Applicant Information (Please type/print clearly):

Name: JAMES CURTIS

Permanent Address: 728 BIRCH ST SWEET HOME OR 97386

Mailing Address: "

Contact Phone Number: 269 967-3129 cell

E-Mail Address: jcspartan@gmail.com

Preferred method of contact: Mail Phone Email

Occupation: MILITARY PLANNER Employer: HDR Inc / USMC R

Please mark the Board, Commission or Committee in which you are interested in serving:

Budget Committee Planning Commission Library Board

Traffic Safety Committee Parks Board Tree Commission

Board of Appeals All Hazard Mitigation Committee

Are you applying for reappointment: Yes No

If yes, how long have you served in this capacity: _____ Year(s) _____ Month(s)

1. How long have you lived in the area: 2 Year(s) 5 Month(s)

2. Please give a brief description of your experiences or training that you feel qualifies you for this particular position. WOOD/TIMBER INDUSTRY, COMBAT ENGINEER OFFICER, USMC, MILITARY PLANNER, MANAGE 160 MARINE RESERVE SITES (5000+ facilities) IN 46 STATES. PROJECT MANAGEMENT MILITARY CONSTRUCTION (\$5 million - \$50 million), POLICY DEVELOP-

3. List current involvement in other community groups and/or activities. - MENT
SOCCER COACH, NON-PROFIT BOARD MEMBER,

4. What special contribution do you feel you can make to the group/position you are applying for?
PLANNING EXPERIENCE AND PRACTICAL EXPERIENCE AT
MUNICIPAL, STATE, COUNTY AND NATIONAL LEVELS

RESIDENCY:

The following applies for appointments that require residency and elector status:

I, JAMES CURTIS, certify that I currently reside within the corporate limits of the City of Sweet Home and am an eligible elector as defined by ORS 246.012(5). I further acknowledge that should either my residency or my eligibility as an elector change I will notify the City of Sweet Home immediately.

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Signature

27 JULY 2019

Date of Signature