WIFI Passcode: guestwifi



CITY OF SWEET HOME MEETING AGENDA

ADMINISTRATION, FINANCE & PROPERTY COMMITTEE

August 13, 2019, 6:00 pm Sweet Home City Hall, 3225 Main Sweet Home, OR 97386

- A. Call to Order
- B. Roll Call: Councilor Goble, Chair Councilor Trask Councilor Gerson

C. New Business:

- a) Interviews for Sweet Home Boards, Committees and Commissions
 - i. Library Advisory Board
 - ii. Park and Tree Committee
- D. Adjournment

The location of the meeting is accessible to the disabled. If you have a disability that requires accommodation, advanced notice is requested by notifying the City Manager's Office at 541-367-8969.

Date:	Time Started:	Time Ended:	
Candidate:			
Interviewed by:			
1. Tell us a little	e bit about yourself.		

- 2. What role do you feel the Library plays in our community?
- 3. Please tell us why you would like to serve on the City's Library Advisory Board?
- 4. Are you a willing to serve a four year term?
- 5. What do you see as the greatest challenge facing the Sweet Home Public Library?
- 6. What do you see as the greatest opportunity for the Sweet Home Public Library?
- 7. Can you commit to the Library Advisory Board meeting schedule?
- 8. Do you have any questions for the City Council or staff, about the Library Advisory Board?

Comments:

Recommendation for Appointment: Yes_____ No___



CITY MANAGER'S OFFICE

1140 12th Avenue Sweet Home, OR 97386 541-367-8969 541-367-5113 FAX Jfisher@ci.sweet-home.or.us

BOARD/COMMITTEE/COMMISSION APPLICATION

Applicant Information (Please type/print clearly):	
Name: Brittany Donnell	8
Permanent Address: 25140 McClvw Rd. Sweet Home, OR 97386	
Mailing Address: Same	
Contact Phone Number: 541.409.4494	
E-Mail Address: bdonnell@sunshineindustriesunlimited.com	
Preferred method of contact: DMail DPhone CEmail	
Occupation: Executive Director Employer: Sunshine Industries	
Please mark the Board, Commission or Committee in which you are interested in serving:	6
Budget Committee DPlanning Commission ALibrary Board -	al just
□Traffic Safety Committee □Parks Board □Tree Commission	•
Board of Appeals All Hazard Mitigation Committee	
Are you applying for reappointment: □Yes 🔊 🔊 No	
If yes, how long have you served in this capacity: Year(s) Month(s)	

1. How long have you lived in the area: <u>20</u> Year(s) _____Month(s)

- 2. Please give a brief description of your experiences or training that you feel qualifies you for this 2. Please give a bill description of your experiences of naming that you for qualities you for the particular position. 3.5 years of experience leveraging public funds and donations to justime the organizational gouls of non-profit and service organizations through serving Sunshine and Past President of Rotary, current UP. 3. List current involvement in other community groups and/or activities. Vice President Sweet Home Rotary Club. Jamboree Team Supervisor Committee member Sweet Home Chamber of Commerce

4. What special contribution do you feel you can make to the group/position you are applying for? Thy skill sets rest squarely in leadership and facilitating participatory decision making in group settings. I have been part of groups that have led successful strategic planning campaigns and I have a⁰⁸/3219.40711/Finance Packet pg. 3 Application for City Boards, Commissions & Committees Page 2 of 2

RESIDENCY:

The following applies for appointments that require residency and elector status:

Brittony Donnell____, certify that I currently reside within the corporate limits of the City of Sweet Home and am an eligible elector as defined by ORS 246.012(5). I further acknowledge that should either my residency or my eligibility as an elector change I will notify the City of Sweet Home immediately.

CRIMINAL HISTORY BACKGROUND CHECK (CCH):

A Criminal History Check (CCH) may be performed as part of the City of Sweet Home appointment process for City Boards, Committees, and Commissions. I acknowledge that a refusal to allow the CCH to be performed, when required, will cause my application to no longer be considered.

PUBLIC DISCLOSURE:

The City sometimes receives requests for contact information for members serving on City boards, commissions and committees. As an appointed public body volunteer serving the City of Sweet Home, the information provided on this application is considered public record.

My signature acknowledges that the information I have provided on the application is true and complete to the best of my knowledge and I understand that a CCH may be performed, when required, and that the information provided on this application is considered public record.

Jonnell

Le 28/2019 Date of Signature

Date:	_Time Started:	Time Ended:		
Candidate:				
Interviewed by:				
1. Tell us a little bit about	yourself.			

- 2. What role do you feel the Park and Tree Committee plays in our community?
- 3. Please tell us why you would like to serve on the City's Park and Tree Committee?
- 4. Are you a willing to serve a four year term?
- 5. What do you see as the greatest challenge facing the Sweet Home Parks and Tree Committee?
- 6. What do you see as the greatest opportunity for the Sweet Home Park and Tree Committee?
- 7. Can you commit to the Park and Tree Committee meeting schedule?
- 8. Do you have any questions for the City Council or staff, about the Park and Tree Committee?

Comments:

Recommendation for Appointment: Yes_____ No__

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CITY MANAGER'S OFFICE



1140 12th Avenue Sweet Home, OR 97386 541-367-8969 541-367-5113 FAX Jfisher@sweethomeor.gov

BOARD/COMMITTEE/COMMISSION APPLICATION

Applicant Information (Please type/print clearly):
Name: JAMES CURTIS
Permanent Address: 728 BIRCH ST SWEET HOME OR 97386
Mailing Address:
Contact Phone Number: <u>269 967-3129 cell</u>
E-Mail Address: jcspartan@gmail.com
Preferred method of contact: Mail
Occupation: MILITARY PLANNER Employer: HDR INC/ USMCR
Please mark the Board, Commission or Committee in which you are interested in serving:
Budget Committee Delanning Commission Library Board
□Traffic Safety Committee □Parks Board
□Board of Appeals □All Hazard Mitigation Committee
Are you applying for reappointment: □Yes ½No
If yes, how long have you served in this capacity:Year(s)Month(s)

- 2. Please give a brief description of your experiences or training that you feel qualifies you for this particular position. Wood/TIMBER INDUSTRY, COMBAT ENGENEER OFFICER, USMC, MILITARY PLANNER, MANAGE (GO MATINE RESERVE STTES (5000 + Facilities) IN 46 STATES. PROJECT MANAGEMENT MILITARY CONSTRUCTION (\$5 million 130 Million), POLICY DEVELOP-
- 3. List current involvement in other community groups and/or activities. MENT SACCER COACH, NON-PROFIT BOARD MEMBER,
- 4. What special contribution do you feel you can make to the group/position you are applying for?

PLANNING EXPERIENCE AND PRACTICAL FOR AD PACKET PACKET P. 6 DB-13-19 Admin/Finance Packet pg. 6 MUNICIPAL, SFATE, COUNTY AND NATIONAL LEVES Application for City Boards, Commissions & Committees Page 2 of 2

RESIDENCY:

The following applies for appointments that require residency and elector status:

I, <u>JAMES</u> <u>CURTES</u>, certify that I currently reside within the corporate limits of the City of Sweet Home and am an eligible elector as defined by ORS 246.012(5). I further acknowledge that should either my residency or my eligibility as an elector change I will notify the City of Sweet Home immediately.

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My signature acknowledges that the information I have provided on the application is true and complete to the best of my knowledge and I understand that a CCH may be performed, when required, and that the information provided on this application is considered public record.

Signature

27 July 2019 Date of Signature