



CITY OF SWEET HOME CITY COUNCIL AGENDA

April 24, 2018, 6:30 p.m.
City Hall Annex, 1140 12th Avenue
Sweet Home, OR 97386

WIFI Passcode:
guestwifi

PLEASE silence all cell phones – Anyone who wishes to speak, please sign in.

A. Call to Order and Pledge of Allegiance

B. Roll Call:

Councilor Briana
Councilor Coleman
Councilor Gerson
Councilor Goble

Councilor Gourley
Mayor Mahler
Councilor Trask

C. Moment of Silence: In Honor of Mona Waibel (City Councilor 1991-1998)

D. Consent Agenda:

- a) Approval of Minutes: April 10, 2018 – City Council Work Session (pg. 3)
April 10, 2018 – City Council Executive Session (pg. 4)
April 10, 2018 – City Council (pg.5-8)

E. Recognition of Visitors and Hearing of Petitions:

- a) **Proclamations:**
 - i. Mental Health Month (pg. 9)
 - ii. Arbor Day 2018 (pg.10)

F. Old Business:

G. New Business:

- a) Request for Council Action - Sweet Home Enterprise Zone Re-Designation (pg. 11-13)

H. Introduction, First and Second Reading of Ordinance Bills

I. Third Reading of Ordinance Bills (Roll Call Vote Required)

J. Resolutions

K. Reports of Committees:

Administrative & Finance/Property	Goble
Public Safety/Traffic Safety	Briana
Public Works	Mahler
Park and Tree Committee	Trask
Youth Advisory Council	Gourley
Chamber of Commerce	Coleman
Fire District	Trask
Council of Governments	Gerson
Area Commission on Transportation	Briana
Solid Waste Advisory Council	Goble
Ad Hoc Committee on Health	Gourley
Capitol Christmas Tree Committee	Coleman

L. Reports of City Officials:

- a) Mayor's Report
- b) City Manager's Report
- c) Department Director's Reports:
 - i. Finance Director
 - (1) Finance Quarterly Update (pg. 14-17)
 - ii. Library Services Director
 - iii. Community and Economic Development Director
 - iv. Police Chief
 - v. Public Works Director
 - vi. City Attorney's Report

M. Adjournment

SWEET HOME CITY COUNCIL
SPECIAL MEETING WORK SESSION MINUTES

April 10, 2018

The City Council Work Session was opened at 5:00 p.m. in the City Hall Annex.

Roll Call:	Councilor Briana	AB	Councilor Gourley	P
	Councilor Coleman	P	Mayor Mahler	P
	Councilor Gerson	P	Councilor Trask	P (5:06pm)
	Councilor Goble	AB		

Staff: Finance Director Brandon Neish, Community and Economic Development Director Jerry Sorte, City Attorney Robert Snyder, City Engineer Joe Graybill, City Manager Ray Towry (5:53 pm) and Recording Secretary Julie Fisher.

Media: Sean Morgan, The New Era

The purpose of the meeting was a presentation by S|EA Architects on the new City Hall project. Andy Kraus, Kate Dougherty and Sid Scott presented an advancement of the previous floor plan with 3 variations for Council's review.

Finishing materials including flooring and wall coverings options were presented and cost comparisons and durability discussed.

The meeting adjourned at 6:10 p.m.

The foregoing is a true copy of the proceedings of the City Council at the April 10, 2018 City Council Work Session Meeting.

Mayor

ATTEST:

City Manager Pro Tem – Ex Officio City Recorder

SWEET HOME CITY COUNCIL
SPECIAL MEETING EXECUTIVE SESSION MINUTES

April 10, 2018

The City Council Executive Session was opened at 6:15 p.m. in the City Hall Annex.

Roll Call:	Councilor Briana	AB	Councilor Gourley	P
	Councilor Coleman	P	Mayor Mahler	P
	Councilor Gerson	P	Councilor Trask	P
	Councilor Goble	AB		

Staff: City Manager Ray Towry, City Attorney Robert Snyder, CEDD Jerry Sorte and Recording Secretary Julie Fisher.

Media: Sean Morgan, The New Era (6:20pm)

Mayor Mahler read the Executive Session Announcement.

The purpose of the meeting was an Executive Session as authorized by ORS 192.660 (2) (e) which allows the City Council to meet in Executive Session to conduct deliberations with persons designated by the governing body to negotiate real property transactions.

There was time for questions and comments, no official decisions were made.

The meeting adjourned at 6:30 p.m.

The foregoing is a true copy of the proceedings of the City Council at the April 10, 2018 Executive Session City Council Meeting.

Mayor

ATTEST:

City Manager– Ex Officio City Recorder

SWEET HOME CITY COUNCIL
MEETING MINUTES

April 10, 2018

Mayor Mahler called the meeting to order at 6:30 p.m. in the City Hall Annex. The Pledge of Allegiance was recited.

Staff Present: City Manager Ray Towry, Community and Economic Development Director Jerry Sorte, Library Services Director Rose Peda, Finance Director Brandon Neish, Police Chief Jeff Lynn, City Attorney Robert Snyder, and Recording Secretary Julie Fisher

Visitors Registered to Speak: None

Media: Sean Morgan, The New Era

Roll Call:	Councilor Briana	P	Councilor Gourley	P
	Councilor Coleman	P	Mayor Mahler	P
	Councilor Gerson	P	Councilor Trask	P
	Councilor Goble	P		

Consent Agenda: **Motion was made to approve the Consent Agenda as submitted. (Gerson/Gourley) Motion passed with 7 Ayes, 0 Opposed, 0 Absent**

Items on the consent agenda are as follows:
Approval of Minutes: March 27, 2018 – City Council

Recognition of Visitors & Hearing of Petition: None

Old Business: None

New Business: None

Introduction, First and Second Reading of Ordinance Bills:

Introduction: None

First Reading: None

Second Reading: None

Third and Final Reading of Ordinance Bills: CEDD Jerry Sorte read by title only Ordinance Bill No. 1 for 2018 – Ordinance No. 1269 - An Ordinance Annexing Territory Within the Urban Growth Boundary and Amending the Sweet Home Zoning Map and Declaring a Need for Expediency Clause.

Motion to approve Ordinance Bill No. 1 for 2018 – Ordinance No. 1269 and move to Roll Call Vote (Gourley/Briana) 7 Ayes, 0 Opposed and 0 Absent.

Roll Call Vote

Councilor Briana	Aye
Councilor Coleman	Aye
Councilor Gerson	Aye
Councilor Goble	Aye
Councilor Gourley	Aye
Mayor Mahler	Aye
Councilor Trask	Aye

Resolutions: None

Committee Reports:

Administration & Finance/
Property Committee None

Public/Traffic Safety None

Public Works No Report however Mayor Mahler commended Public Works for their efforts.

City Boards/Committees:

Chamber of Commerce Councilor Coleman reported the Chamber is doing very well and have accomplished a lot in the past year. Councilor Coleman reported the Chamber Banquet brought in over \$8,000 for the Chamber. Mayor Mahler noted that Councilor Coleman was awarded with Woman of the Year Award.

Fire District Councilor Trask announced the new SBAs are in service as well as a new tender truck.

Park & Tree Commission Councilor Trask announced trees will be removed from Sankey Park Soon.

Y.A.C. None

Ad Hoc Committee
Community Healthcare None

Capitol Christmas Tree Councilor Coleman stated the next meeting will be on Tuesday, April 19th at 10am. Councilor Coleman also announced that Councilor Trask has found a local company who is willing to make the Christmas ornaments at 50% off and he has also brought in \$3,200 in donations towards the ornaments.

Regional Boards/Committees:

Area Commission on
Transportation (ACT) None

COG None

Solid Waste Advisory Council (SWAC)	None
Mayor's Report	Mayor Mahler commended the Police Department for the awesome job they are doing. Mayor Mahler stated they are extremely professional and he witnessed a motor vehicle accident where the officer went over and above the call of duty.
City Manager's Report	City Manager Ray Towry stated he will be helping the COG with interviews for their Assistant Director this week. CM Towry also commended staff for smooth operations during his vacation.
Department Directors Reports:	
Finance Director	Finance Director Neish reviewed the reports included in the packet. He reported an increase of passports. Last month there were 16 new utility billing accounts opened, 12 were owners and 4 were renters. Last month 69 accounts were turned off for non-payment, this month 75 accounts are scheduled for turn off. Councilor Gerson asked what percentage of those accounts on the shut off list are owners versus renters.
Library Director	Library Services Director Peda announced two programs. Brad Story will perform Tuesday, April 17 th and Ricardo Cardenas will perform Thursday, April 19 th .
Community and Economic Development Director	<p>Community and Economic Development Director Jerry Sorte announced changes coming in State law regarding Accessory Dwellings. SB1051 will be effective July 1, 2018 and will allow accessory units.</p> <p>CEDD Sorte reviewed the Sweet Home Enterprise zone with the Council and stated we are nearing the end of the 10 years cycle of the zone. Continued boundaries of the current zone should be reviewed.</p> <p>Councilor Gerson stated her concern over variances granted by the Planning Commission. Councilor Gerson wanted to be sure decisions are consistent and criteria met. CEDD Sorte stated in addition to Planning Commission training, language in the code update will make variances more difficult to apply for to meet the Council's concern of variances to the code. Councilor Gourley asked if the code update could come before Council in increments as opposed to the whole update at once.</p>
Police Chief	<p>Chief Lynn announced April is Child Abuse Awareness Month and on Saturday an event was held called Walk a Mile for a Child. The event was larger than last year and will continue to grow.</p> <p>Chief Lynn stated Officer McDonald and K9 Gemma are on the road.</p> <p>Chief Lynn stated call volumes have increased.</p>
Public Works	None
City Attorney	None

Adjournment:

With no further business the meeting adjourned at 7:11 PM.

The foregoing is a true copy of the proceedings of the City Council at the March 27, 2018 regular City Council Meeting.

Mayor

ATTEST:

City Manager – Ex Officio City Recorder



PROCLAMATION

Declaring May as Mental Health Month in the City of Sweet Home

WHEREAS, mental health is essential to everyone's overall health and well-being; and

WHEREAS, all Americans experience times of difficulty and stress in their lives; and

WHEREAS, promotion and prevention are effective ways to reduce the burden of mental health conditions; and

WHEREAS, there is a strong body of research that support user-friendly tools that all Americans can access to better handle challenges, and protect their health and well-being; and

WHEREAS, mental health conditions are real and prevalent in our nation; and

WHEREAS, with effective treatment, those individuals with mental health conditions can recover and lead full, productive lives; and

WHEREAS, each business, school, government agency, faith-based organization, health care provider, veteran's groups and citizen has a responsibility to promote mental wellness and support prevention efforts; and

WHEREAS, the Linn County Mental Health Advisory Board is emphasizing that there is no health without mental health by being involved with Public Service Announcements, Health Fairs, public speakers and various trainings regarding mental health issues;

THEREFORE, I Mayor Greg Mahler, do hereby proclaim May 2018 as Mental Health Month in the City of Sweet Home. As the Mayor, I also call upon the citizens, governmental agencies, public and private institutions, businesses and schools in Sweet Home to recommit our community to increasing awareness and understanding of mental health, the steps our citizens can take to protect their mental health, and the need for appropriate and accessible services for all people with mental health conditions.

PROCLAIMED this 24th day of April 2018.

Mayor Greg Mahler

ATTEST:

City Manager –Ex Officio City Recorder



Whereas, In 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees, and

Whereas, this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska, and

Whereas, Arbor Day is now observed throughout the nation and the world, and

Whereas, trees can reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce life-giving oxygen, and provide habitat for wildlife, and

Whereas, trees are a renewable resource giving us paper, wood for our homes, fuel for our fires and countless other wood products, and

Whereas, trees in our city increase property values, enhance the economic vitality of business areas, and beautify our community, and

Whereas, trees, wherever they are planted, are a source of joy and spiritual renewal.

Now, Therefore, I, Greg Mahler, Mayor of the City of Sweet Home, do hereby proclaim April 27, 2018 as

Arbor Day

In the City of Sweet Home, and I urge all citizens to celebrate Arbor Day and to support efforts to protect our trees and woodlands, and

Further, I urge all citizens to plant trees to gladden the heart and promote the well-being of this and future generations.

Dated this 24th day of April, 2018
 Mayor _____



REQUEST FOR COUNCIL ACTION

PREFERRED AGENDA: April 24, 2018	TITLE: Sweet Home Enterprise Zone Re-Designation	TYPE OF ACTION: — RESOLUTION — MOTION <u>X</u> OTHER
SUBMITTED BY: Jerry Sorte	ATTACHMENTS: Sweet Home Enterprise Zone Map	
REVIEWED BY:		

PURPOSE OF THIS RCA:

The purpose of this RCA is to request direction from the City Council on how to proceed with respect to re-designation of the Sweet Home Enterprise Zone.

BACKGROUND/CONTEXT:

The City of Sweet Home Enterprise Zone expires June 30, 2018. The City may re-designate the Enterprise Zone, and is not bound by the current boundaries of the existing enterprise zone. The existing enterprise zone includes properties that are located outside of the Sweet Home City Limits. If the City chooses to not include the properties outside of City limits in the renewed enterprise zone, then those properties could be included in a Linn County enterprise zone.

Business Oregon describes the standard enterprise zone exemption as follows:

Hundreds of diverse companies throughout the state have enjoyed this program's immediate cash savings on new investments in an enterprise zone:

- Manufacturing, processing, storage, distribution, service centers, and corporate headquarters are all eligible, pursuant to a local authorization application before hiring or any construction or installation begins.
- New buildings, additions, and equipment installed on site receive 100% property tax abatement if zone employment rises by the greater of one job or 10%.
- Exemption is for a minimum of three years after the year in which the qualified property is placed in service.
- The local zone sponsor may extend the period of tax abatement up to five consecutive years, in total, by entering into an agreement which may have additional conditions, and, except in Salem or Portland-area urban zones, if average wages and compensation of new employees meet certain criteria relative to county average wages.

In summary, an enterprise zone provides a tax incentive for businesses that invest in qualifying projects. The overall objective is to increase employment and economic activity within the region.

THE CHALLENGE/PROBLEM:

The questions before the City Council are:

1. Should the City re-designate the Sweet Home Enterprise Zone; and

2. If the City re-designates the Enterprise Zone, should it also include the properties that are currently within the Zone but outside of City limits?

If the City Council directs staff to proceed with re-designation of the Sweet Home Enterprise Zone, staff will seek consultation from all affected taxing districts at a required public meeting. Staff will then bring a resolution before the City Council to designate the Enterprise Zone.

STAKEHOLDERS:

- City of Sweet Home Residents. Residents may benefit from additional job opportunities that are created from development within the Enterprise Zone. Alternatively, the Enterprise Zone may provide tax abatement to projects that would have been completed without the availability of tax abatement. This may decrease tax revenues that are available for the provision of City services.
- Business Owners. Business owners with qualifying projects may benefit from the tax abatement that comes with qualifying development in an Enterprise Zone.
- Taxing Districts. Taxing districts may forgo revenue from development projects that would have been completed without the designation of the Enterprise Zone.
- Staff. Staff would have the responsibility to complete the administrative duties that are associated with managing the Enterprise Zone.

ISSUES & FINANCIAL IMPACTS:

1. Financial Impacts: An enterprise zone provides tax abatement as an incentive for certain development and job creation. It is possible that the City and other taxing districts may forgo tax revenue that would otherwise be received during the period of abatement (3-5 years). This financial impact can be difficult to gauge since a particular development may not have occurred without the benefits of the Enterprise Zone.

ELEMENTS OF A STABLE SOLUTION:

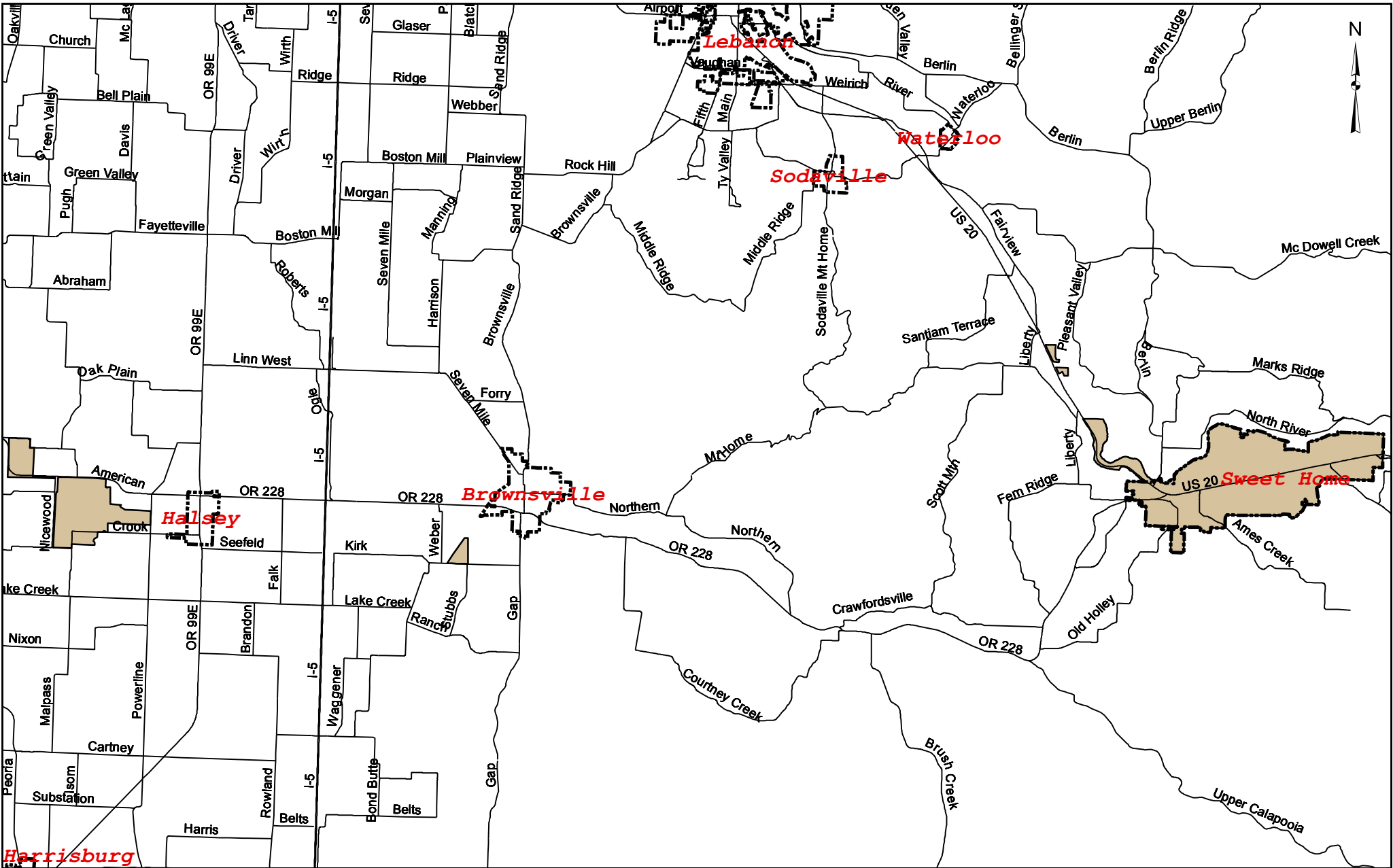
In considering this matter, the City Council should weigh the above issues and determine whether the Enterprise Zone is a tool that should be used to incentivize development and job creation in Sweet Home.

OPTIONS:

1. Direct Staff to proceed with the process to re-designate the Sweet Home Enterprise Zone using the existing boundaries; or
2. Direct Staff to proceed with the process to re-designate the Sweet Home Enterprise Zone and use the City limits as the Zone boundary; or
3. Do nothing and allow the Sweet Home Enterprise Zone to expire on June 30, 2018; or
4. Other

RECOMMENDATION:

Staff recommends Option #1: Direct Staff to proceed with the process to re-designate the Sweet Home Enterprise Zone using the existing boundaries. Based on the relatively low number of applications received under the Enterprise Zone to date, staff anticipates that including the areas outside of City limits would not require a significant amount of additional staff administrative time. Alternatively, it may be advisable to have a Linn County Enterprise Zone assume those properties since Planning and Building Permits are issued through Linn County.

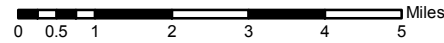


Linn County Disclaimer

This map was created for display purposes only. The map plus the Linn County digital data used to produce the map are subject to errors and/or omissions. Linn County disclaims any liability as to the completeness or accuracy of the map and data displayed.

8/19/08

Sweet Home Enterprise Zone



Legend

- SweetHomeEntZone
- Citylimits
- Roads

City Council Packet 04/21/08 pg. 13

CITY OF SWEET HOME
Quarterly Projections

(Unaudited, non-GAAP, For projection purposes only)

As of March 31, 2018
For the Fiscal Year Ended June 30, 2018

	Year-to-Date				Budget		Projections		
	Mar-17 YTD Actual	Mar-18 YTD Actual	% chg Current/ Prior YTD	Notes	Prior Yr. Actual	Adopted Budget	Projected 6/30/2018	Variance from Adp. Budget	Notes
100 - GENERAL FUND									
Property Taxes	581,398	612,060	5%		609,901	604,583	641,232	36,649	(1)
Franchise & Fees	564,857	541,720	-4%		932,945	821,806	829,118	7,312	
Other	368,315	390,688	6%		598,294	507,741	587,451	79,710	(2)
Total Revenues	<u>1,514,571</u>	<u>1,544,468</u>	2%		<u>2,141,140</u>	<u>1,934,130</u>	<u>2,057,801</u>	<u>123,671</u>	
Personnel Services	(703,603)	(1,037,407)	47%		(961,011)	(1,517,213)	(1,352,714)	164,499	(3)
Materials, Services & Capital	(699,902)	(672,377)	-4%		(904,420)	(1,218,251)	(838,267)	379,984	
Total Expenditures	<u>(1,403,506)</u>	<u>(1,709,783)</u>	22%		<u>(1,865,431)</u>	<u>(2,735,464)</u>	<u>(2,190,981)</u>	<u>544,483</u>	
Net from Operations	<u>111,065</u>	<u>(165,315)</u>			<u>275,709</u>	<u>(801,334)</u>	<u>(133,180)</u>	<u>668,154</u>	
Transfers In	207,644	148,347	-29%		248,267	274,040	216,857	(57,183)	(4)
Transfers Out	(69,375)	(211,875)	205%		(92,500)	(282,500)	(282,500)	0	
Change in Fund Balance	249,334	(228,843)			431,475	(809,794)	(198,823)	610,971	
Beginning Fund Balance	<u>1,871,205</u>	<u>1,871,205</u>			<u>1,439,730</u>	<u>1,593,315</u>	<u>1,871,205</u>	<u>277,890</u>	
Contingency		(100,000)				(100,000)			
Ending Fund Balance	<u>2,120,539</u>	<u>1,542,362</u>			<u>1,871,205</u>	<u>683,521</u>	<u>1,672,382</u>	<u>988,861</u>	
Months of expenditures		10			11	3	8		
200 - POLICE OPERATING LEVY									
Property Taxes	1,987,090	2,273,600	14%		2,082,851	2,163,723	2,386,954	223,231	(5)
Franchise & Fees	20	315	1475%		445	200	777	577	
Other	80,654	109,615	36%		100,229	85,152	189,063	103,911	(6)
Total Revenues	<u>2,067,764</u>	<u>2,383,530</u>	15%		<u>2,183,525</u>	<u>2,249,075</u>	<u>2,576,795</u>	<u>327,720</u>	
Personnel Services	(1,433,736)	(1,663,553)	16%		(2,017,547)	(2,352,405)	(2,242,752)	109,653	
Materials, Services & Capital	(148,944)	(227,264)	53%		(224,643)	(292,056)	(329,620)	(37,564)	
Total Expenditures	<u>(1,582,680)</u>	<u>(1,890,817)</u>	19%		<u>(2,242,190)</u>	<u>(2,644,461)</u>	<u>(2,572,372)</u>	<u>72,089</u>	
Net from Operations	<u>485,083</u>	<u>492,713</u>			<u>(58,665)</u>	<u>(395,386)</u>	<u>4,423</u>	<u>399,809</u>	
Transfers In	0	0	n/a		0	0	0	0	
Transfers Out	(15,000)	(7,500)	-50%		(20,000)	(10,000)	(10,000)	0	
Change in Fund Balance	470,083	485,213			(78,665)	(405,386)	(5,577)	399,809	

CITY OF SWEET HOME
Quarterly Projections

(Unaudited, non-GAAP, For projection purposes only)

As of March 31, 2018
For the Fiscal Year Ended June 30, 2018

	Year-to-Date				Budget		Projections		Notes
	Mar-17 YTD Actual	Mar-18 YTD Actual	% chg Current/ Prior YTD	Notes	Prior Yr. Actual	Adopted Budget	Projected 6/30/2018	Variance from Adp. Budget	
Beginning Fund Balance	1,213,099	1,213,099			1,291,763	1,152,394	1,213,099	60,705	
Contingency						(50,000)			
Ending Fund Balance	1,683,182	1,698,312			1,213,099	697,008	1,207,522	510,514	
Months of expenditures		11			6	3	6		
201 - LIBRARY OPERATING LEVY									
Property Taxes	295,297	338,386	15%		309,210	305,153	357,018	51,865	
Franchise & Fees	4,002	3,639	-9%		5,439	5,214	5,808	594	
Other	6,268	6,176	-1%		10,052	25,639	19,651	(5,988)	(7)
Total Revenues	305,567	348,201	14%		324,701	336,006	382,477	46,471	
Personnel Services	(141,373)	(124,673)	-12%		(182,355)	(208,767)	(162,179)	46,588	
Materials, Services & Capital	(66,261)	(74,857)	13%		(95,031)	(117,000)	(105,564)	11,436	
Total Expenditures	(207,634)	(199,530)	-4%		(277,386)	(325,767)	(267,743)	58,024	
Net from Operations	97,933	148,671			47,315	10,239	114,735	104,496	
Transfers In	0	0	n/a		0	0	0	0	
Transfers Out	(9,750)	(9,750)	0%		(13,000)	(13,000)	(13,000)	0	
Change in Fund Balance	88,183	138,921			34,315	(2,761)	101,735	104,496	
Beginning Fund Balance	224,585	224,585			190,270	192,611	224,585	31,974	
Contingency						(10,000)			
Ending Fund Balance	312,767	363,506			224,585	179,850	326,319	146,469	
Months of expenditures		21			9	6	14		
575 - GAS TAX/STREET FUND									
State Gas Taxes	370,634	352,468	-5%		543,793	523,675	527,619	3,944	
Other	2,070	1,536	-26%		2,691	1,094	2,404	1,310	
Total Revenues	372,704	354,004	-5%		546,484	524,769	530,023	5,254	
Personnel Services	(211,267)	(233,999)	11%		(291,896)	(332,880)	(316,628)	16,252	
Materials, Services & Capital	(98,756)	(52,079)	-47%		(98,756)	(103,462)	(79,838)	23,624	
Total Expenditures	(310,023)	(286,078)	-8%		(390,652)	(436,342)	(396,465)	39,877	
Net from Operations	62,681	67,926			155,832	88,427	133,557	45,130	
Transfers In	0	0	n/a		0	0	0	0	
Transfers Out	(124,377)	(151,682)	22%		(165,836)	(202,242)	(202,242)	0	

CITY OF SWEET HOME
Quarterly Projections

(Unaudited, non-GAAP, For projection purposes only)

As of March 31, 2018
For the Fiscal Year Ended June 30, 2018

	Year-to-Date				Budget		Projections		Notes
	Mar-17 YTD Actual	Mar-18 YTD Actual	% chg Current/ Prior YTD	Notes	Prior Yr. Actual	Adopted Budget	Projected 6/30/2018	Variance from Adp. Budget	
Change in Fund Balance	(61,696)	(83,756)			(10,004)	(113,815)	(68,685)	45,130	
Beginning Fund Balance	229,133	229,133			239,137	245,769	229,133	(16,636)	
Contingency						(37,112)			
Ending Fund Balance	167,436	145,377			229,133	94,842	160,448	65,606	
Months of expenditures		4			5	2	3		
500 - WATER FUND									
User Fees	1,558,307	1,638,992	5%		2,038,334	2,196,431	2,196,431	0	
Other	13,354	14,255	7%		40,912	3,589	43,978	40,389	
Total Revenues	1,571,661	1,653,247	5%		2,079,246	2,200,020	2,240,409	40,389	
Personnel Services	(334,656)	(251,044)	-25%		(436,779)	(420,581)	(340,279)	80,302	
Materials, Services & Capital	(494,002)	(604,042)	22%		(724,039)	(738,816)	(785,373)	(46,557)	
Total Expenditures	(828,658)	(855,086)	3%		(1,160,818)	(1,159,397)	(1,125,652)	33,745	
Net from Operations	743,003	798,161			918,428	1,040,623	1,114,757	74,134	
Transfers In	0	0	n/a		0	0	0	0	
Transfers Out	(343,017)	(425,517)	- 24%		(457,356)	(567,356)	(567,356)	0	
Debt	(500,491)	(498,591)	+ 0%		(500,491)	(498,592)	(498,592)		
Change in Fund Balance	(100,505)	(125,947)			(39,419)	(25,325)	48,809	74,134	
Beginning Fund Balance	200,149	200,149			239,568	179,018	200,149	21,131	
Contingency						(71,153)			
Ending Fund Balance	99,644	74,202			200,149	82,540	248,958	166,418	
Months of expenditures		1			1	0	1		
550 - WASTEWATER FUND									
User Fees	1,115,326	1,969,193	- 77%		2,271,575	2,702,621	2,795,237	92,616	
Other	130,070	2,570	202%		5,618	5,155	2,983	(2,172)	
Total Revenues	1,245,396	1,971,763	77%		2,277,194	2,707,776	2,798,219	90,443	
Personnel Services	(243,967)	(308,952)	27%		(486,378)	(464,777)	(413,710)	51,067	
Materials, Services & Capital	(371,623)	(558,824)	50%		(725,237)	(745,973)	(717,530)	28,443	
Total Expenditures	(615,590)	(867,776)	41%		(1,211,615)	(1,210,750)	(1,131,240)	79,510	
Net from Operations	629,806	1,103,987			1,065,578	1,497,026	1,666,980	169,954	

CITY OF SWEET HOME
Quarterly Projections

(Unaudited, non-GAAP, For projection purposes only)

As of March 31, 2018
For the Fiscal Year Ended June 30, 2018

	Year-to-Date			Notes	Budget		Projections		Notes
	Mar-17 YTD Actual	Mar-18 YTD Actual	% chg Current/ Prior YTD		Prior Yr. Actual	Adopted Budget	Projected 6/30/2018	Variance from Adp. Budget	
Transfers In	0	0	n/a		0	0	0	0	
Transfers Out	(206,851)	(103,426) -	-50%		(310,277)	(413,702)	(413,702)	0	
Debt	(436,904)	(435,853) -			(884,520)	(881,177)	(881,177)		
Change in Fund Balance	(13,949)	564,709			(129,218)	202,147	372,101	169,954	
Beginning Fund Balance	(37,069)	(37,069)			92,149	0	(37,069)	(37,069)	
Contingency						(40,111)			
Ending Fund Balance	(51,018)	527,640			(37,069)	162,036	335,032	132,885	
Months of expenditures		7			(0)	1	3		



April 6, 2018

Ray Towry
City Manager
City of Sweet Home
1140 12th Avenue
Sweet Home, OR 97386

Dear Mr. Towry,

As part of Comcast's ongoing commitment to keep you informed, we want to let you know that there are some upcoming changes to our channel lineup that will result in the following:

EFFECTIVE MAY 10, 2018: We will remove the Cartoon Network, Disney Channel, Food Network, TruTV, and The Weather Channel from our Economy package. These channels will be available on our Digital Starter package.

EFFECTIVE MAY 10, 2018: We will add BBC World News, BBC America, Smithsonian, Bloomberg and Hallmark Movies & Mysteries to our Economy package.

As always, should you have any questions, please feel free to contact me at (503) 605-6357.

Sincerely,

Tim Goodman
Director, Government Affairs & Regulatory Affairs



Samaritan
Health
Services

PORTLAND, OR 970

14 APR 2018 PM 2 L



Samaritan Wiley Creek Community
5050 Mountain Fir St.
Sweet Home, OR 97386

Wiley Creek is
celebrating 20 years
of retirement living
in Sweet Home!

Join us as we
celebrate this
anniversary.

Sweet Home City Hall
1140 12th Ave
Sweet Home OR
attn: City Manager 97386

97386-211199



You're invited to a 20th anniversary open house!

Join us as at Wiley Creek Community, as we celebrate 20 years of luxury retirement at its best in Sweet Home.

Guided tours, snacks and door prizes will be available.

Thursday, May 10

- 1 to 4 p.m. with staff, residents and their families
- 5:30 to 7 p.m. with staff, residents and the Sweet Home Chamber of Commerce

Call 541-367-1800 for more information.

City Council Packet 04/24/18 pg. 19

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