

SWEET HOME CITY COUNCIL
ADMINISTRATION & FINANCE COMMITTEE MEETING MINUTES

January 26, 2018

The meeting of the Administration and Finance Committee was called to order at 10:05 a.m. in the City Hall Conference.

Staff Present: City Manager Ray Towry and Recording Secretary Julie Fisher

Registered Visitors: Nancy Patton, Jennifer Morris, Kelly Renshaw

Media: None

Committee Present: Councilor Goble, Councilor Gerson, Councilor Trask

The purpose of the Administration, Finance and Property Committee meeting was to review and rank the applications for the Community Grants Program.

The Administration and Finance Committee continued their review of the 4 applications for the Community Grants Program. The review had been tabled during the January 17, 2018 meeting.

To be eligible for the Community Grants Program, applicants must be a Non-profit 501 C(3), must provide a documented benefit to the residents of Sweet Home and the project must comply with applicable City, State and Federal regulations as applicable. The Council will only award one grant per organization per calendar year.

Nancy Patton representing The President's Club, and Jennifer Morris and Kelly Renshaw representing CARDV, were present to answer questions from the Committee and provide additional information. The Committee completed a ranking matrix and discussed allowing the Friends of the Library \$500 instead of the \$450 they requested. The Committee wanted to be sure that the criteria is met by asking the President's Club to verify they are benefiting residents of the City of Sweet Home and only seek reimbursement for funds spent to aid Sweet Home Resident's. The Committee will split \$1500 of the Community Grants funds equally between the top three applicants.

City Manager Ray Towry will rank the applicants based on the matrix completed by the Committee and submit the ranking as a recommendation to City Council on February 13, 2018.

With no further business the meeting adjourned 10:56 a.m.

The foregoing is a true copy of the proceedings of the City Council Administration and Finance meeting on January 26, 2018.