



# CITY OF SWEET HOME LIBRARY BOARD MINUTES

August 08, 2024, 4:30 PM  
Sweet Home City Hall, 3225 Main Street  
Sweet Home, OR 97386

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## Call to Order

The meeting was called to order at 4:32 PM.

### PRESENT

Vice Chair Eva Journey  
Board Member Jim Corley  
Board Member Kelsey Hicks  
Board Member Caryn Wise

### ABSENT

Chair Charlene Adams

### STAFF

Megan Dazey, Library Services Director  
Adam Leisinger, Special Projects Manager  
Cecily Hope Pretty, Assistant City Manager Pro Tem

## Review & Approval of Minutes

- a) 2024-06-13 Library Board Meeting Minutes

Board Member Corley moved to approve the minutes of the June 13, 2024 Library Board meeting. Board Member Hicks seconded the motion. The motion carried unanimously by those present.

## Report of the Library Services Director

- a) Report of the Library Director August 2024

Director Dazey stated that she was currently finalizing several grant reports. She noted that she would provide the Library Board with an annual statistics report for their review prior to its required submission to the State Library of Oregon. She stated that their summer intern would be presenting her required project as a fossil dig activity at the next Movies at the Park event. She noted that the library would be participating in the Oregon Battle of the Books in the fall, which targets students in third through twelfth grade. She discussed upcoming summer programming including the next Summer Read with local author Tai Stith.

No action was required for this item.

## Statistics

- a) Library Statistical Report July 2024

Director Dazey stated that patronage continued to increase and the number of programs was significantly higher over the previous year due to the addition of Programming Librarian Kira Mikutaitis.

Vice Chair Journey asked if the return to school would impact Librarian Mikutaitis' ability to maintain a high level of programming due to her obligations to the Sweet Home School District. Director Dazey replied that staff intended to schedule programs that they could run independently when she was at the district and that she would still be at the library 75% of the time.

No action was required for this item.

**Fiscal Report**

There was no fiscal report to be heard.

**New Business**


- a) Additional open hours starting in October

Director Dazey stated that staff was considering expanding library hours after the annual Harvest Festival to include new low-sensory hours and extended Friday hours. There was board consensus of support for both.

Director Dazey requested that the regular September meeting be cancelled. There was consensus to reconvene in October.

**Adjournment**

There being no further discussion, the meeting was adjourned at 4:55 PM.

  
Chair

ATTEST:

  
Library Services Director, Secretary to the Board