

## Resolution No. 18 for 2019

### A RESOLUTION ESTABLISHING AN INTERNALSERVICE FUND.

WHEREAS, Oregon Revised Statutes Chapter 294 Section 343, hereafter ORS 294.343, subsection (1) states that a municipal corporation may establish by ordinance or resolution one or more internal service funds; and,

WHEREAS, ORS 294.343 subsection (3) states that the anticipated expenditure for the ensuring year or ensuring budget period from an internal service fund created in accordance with subsection (1) of this section shall be budgeted as any other fund in accordance with ORS 294.305; and,

WHEREAS, the City Council adopted Resolution No. 11 for 2019, Adopting a Budget for 2019-2020, Making Appropriations and Levying Taxes during the May 28, 2019 Council meeting as required by ORS 294.456; and,

WHEREAS, ORS 294.343 subsection (3) further states that appropriations shall be made for each internal service fund in accordance with ORS 294.456 and expenditures from the internal service fund shall be regulated thereby; and,

WHEREAS, ORS 294.343 subsection (5) states that charges for services shall be computed to cover all costs for such services and the charges shall be periodically revised to eliminate any element of profit or loss.

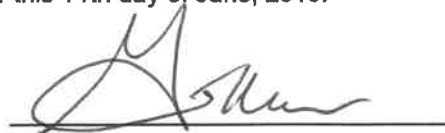
NOW, THEREFORE, BE IT RESOLVED BY THE SWEET HOME CITY COUNCIL that an Internal Service Fund is hereby established in the City of Sweet Home. Fund 290, Internal Service Fund, shall contain the expenditures of the central services of the government including, but not limited to the expenditures of the Finance Department, the City Manager's Office and the City Council.

Furthermore, the Internal Service Fund shall house the expenditures of the City Attorney, the Communications team, the costs associated with the City website, financial auditing services and the costs associated with the codification of City ordinances. The Internal Service Fund shall also consist of the salaries and benefits of the Public Works administrative team which shall ONLY be reimbursed by Public Works divisions.

Expenditures in the fund shall be offset by revenues earned from all public franchise fees excluding only those received from power companies doing business in Sweet Home. Expenditures shall be authorized by the Finance Director and approved by two of the following individuals: the City Manager, the Mayor and the Finance Director.

The Internal Service Fund shall be replenished quarterly by each of the major City funds. These funds include the General Fund, the Public Safety Levy fund, the Library Services fund, the Water Fund, the Wastewater Fund and the State Gas Tax Fund.

PASSED by the City Council and approved by the Mayor this 11th day of June, 2019.



Mayor

ATTEST:



City Manager – Ex Officio City Recorder