

RESOLUTION NO. 26 FOR 1995

A RESOLUTION TO SET COPY PRICES.

WHEREAS, except where otherwise prescribed by law, the City Council deems it desirable to establish charges for copying reports and other documents for the general public for those firms that are not public agencies.

NOW, THEREFORE, the City Council resolves that the following minimum rates are hereby established and made effective immediately:

PHOTOCOPIES

GENERAL INFORMATION

Copies of general information will be produced at a rate of 25¢ per page or the actual cost of production.

REPORTS

| | | |
|--------------------|---|----------|
| MINIMUM CHARGE: | Includes a records search and up to four single-sided or two double-sided pages | \$ 5.00 |
| | Each additional side | \$.50 |
| MAILING & POSTAGE: | Responsibility of requesting party unless self-address, stamped envelope is furnished with request (*Minimum fee. Actual costs will be charged if exceeded.) | \$ 1.00* |

AUDIO AND VIDEO TAPES

| | | |
|--------------------|--|---------|
| MINIMUM CHARGE: | Includes records search and up to 15 minutes of tape reproduction | \$20.00 |
| | Each additional 15 minutes of tape reproduction or portion thereof | \$ 5.00 |
| MAILING & POSTAGE: | Responsibility of requesting party | \$ 5.00 |

PHOTOGRAPHS

| | | |
|--------------------|---|---------|
| MINIMUM CHARGE: | Includes records search and up to 10 photographs (3 x 5 standard prints) | \$10.00 |
| | Each additional photograph | \$ 1.00 |
| MAILING & POSTAGE: | Responsibility of requesting party | \$ 3.00 |

MISCELLANEOUS

| | | |
|-----------------------|-------------------------------|---------|
| BICYCLE LICENSE: | Per bicycle - Lifetime | \$ 2.00 |
| FINGERPRINTING: | Up to two cards | \$ 5.00 |
| LETTERS OF CLEARANCE: | Includes local records review | \$ 5.00 |

PLAN COPIES

| <u>Sheet Size</u> | <u>Paper</u> | <u>Vellum/Mylar</u> |
|-------------------|--------------|---------------------|
| B (12x18) | \$1.00 | \$ 3.00 |
| C (18x24) | \$1.50 | \$ 5.00 |
| D (24x36) | \$3.00 | \$10.00 |
| E (36x48) | \$6.00 | \$20.00 |

If items are not covered in this resolution, the City Manager is authorized to set a temporary fee until it can be approved by City Council.

PASSED by the Council and approved by the Mayor this 12th day of September, 1995.



Mayor

ATTEST:



City Manager - Ex Officio City Recorder