

RESOLUTION NO. 7 FOR 2017

A RESOLUTION AMENDING THE CONTRACT REVIEW BOARD RULES OF PROCEDURE REVISED MARCH 1, 2005 FOR THE CITY OF SWEET HOME AND ADOPTING THE LATEST MODEL RULES OF THE STATE OF OREGON FOR THE STATE PUBLIC CONTRACTING CODE

WHEREAS, Sweet Home Ordinance No. 1167 For 2005 sets forth that the City Manager shall prepare and maintain rules of procedure appropriate for use by the City governing bid procedures, proposals, advertisements, the awarding of bids and proposals, retainage, claims, liens, bid security, payment and performance bonds, surplus property, exceptions, personal service contracts and other matters involving public contracts, and may devise and publish forms for use therewith; and

WHEREAS, Sweet Home Resolution No. 6 For 2005 adopted the model rules prepared by the Attorney General under ORS Chapter 279A, 279B and 279C as revised (hereinafter "the model rules") and substituted and augmented the model rules with the Contract Review Board Rules Procedure Manual Revised March 1, 2005;

WHEREAS, the Contract Review Board Rules Procedure Manual Revised March 1, 2005 referred to above is titled on its face page Contract Review Board Rules Of Procedure Revised March 1, 2005 being one and the same document;

WHEREAS, the City Manager presents this resolution for adoption by the Sweet Home City Council who is the Local Contract Review Board for the City of Sweet Home;

NOW, THEREFORE, BE IT RESOLVED that the City of Sweet Home hereby amends the Contract Review Board Rules Of Procedure Revised March 1, 2005 as follows:

11 PERSONAL SERVICES CONTRACTS of the Contract Review Board Rules Of Procedure Revised March 1, 2005 is amended to read as follows:

11 PERSONAL SERVICES CONTRACTS: Any contracts for services that require specialized technical, artistic, or professional skills or talent shall be classified as personal services contracts, including but not limited to contracts for the services of accountants, clergy, physicians, lawyers, dentists, architects, landscape architects, engineers, land surveyors, psychologists, occupational therapists, clinical social workers, nurses, veterinarians, physical therapists, computer programmers, appraisers and festival event managers. The personal services contracts may be awarded by direct appointment after considering the criteria as outlined in ORS 279C.110(3)(a) through (3)(g) inclusive. At a minimum three informally solicited competitive quotes shall be obtained where feasible when the direct appointment procedure is used when the contract price exceeds \$5,000. The above

described process shall be the screening and selection procedures for the direct appointment of a personal service contract.

Resolution 6 for 2005 is hereby affirmed as modified hereby with the reference therein of ORS 279A.060(5) being replaced by ORS 279A.065(6). Further, the model rules of the Attorney General are hereby adopted with the rules set forth in the Contract Review Board Rules of Procedure Revised March 1, 2005 as amended hereby substituting and augmenting the model rules.

This Resolution shall take effect and be in full force and effect from and after its passage and approval on May 23, 2017.

PASSED by the City Council and approved by the Mayor this 23rd day of May, 2017.



Mayor

ATTEST:



City Manager - Ex Officio City Recorder