

RESOLUTION NO. 16 FOR 2001

A RESOLUTION TO SET COPY, RESEARCH, AND MISCELLANEOUS SERVICE FEES.

WHEREAS, except as otherwise prescribed by law, the City Council deems it desirable to establish charges which are reflective of actual staff and material costs for copying reports, documents and other items specifically requested by the general public; and

WHEREAS, except as otherwise prescribed by law, the City Council deems it desirable to establish charges which are reflective of actual staff and material costs for City Staff performing research and other miscellaneous tasks specifically requested by the general public; and

WHEREAS, the application of these fees shall not apply to City sponsored public information meetings or other City initiated information distribution.

NOW THEREFORE, the City Council resolves that the following rates are hereby established and made effective immediately:

GENERAL INFORMATION

PHOTOCOPIES	Copies of general information per side (8 - 1/2 X 11)	\$.15
-------------	--	--------

PLAN COPIES

	SIZE	PAPER	VELLUM/MYLAR
PHOTOCOPIES	12x18	\$1.50	\$ 4 .00
	18x24	\$2.50	\$ 7 .00
	24x36	\$4.00	\$13.00
	36x48	\$8.00	\$26.00

OFFICIAL REPORTS

POLICE INCIDENT REPORTS	Minimum charge per report	\$ 5.00
	Each additional page beyond 4, single-sided pages.	\$.50
	Mailing and postage - responsibility of requesting party unless self addressed stamped envelope is furnished with request. Minimum postage/ mailing charge	\$ 1.00
BUDGET AND AUDIT	Per Bound document	\$ 15.00
COMPREHENSIVE PLAN	Per Bound Document	\$ 10.00
ZONING ORDINANCE	Per Bound Document	\$ 10.00
SUBDIVISION ORDINANCE	Per Bound Document	\$ 5.00
	Mailing and postage	Actual costs

AUDIO AND VIDEO TAPES

EVIDENCE TAPES	Minimum Charge - First 15 minutes of tape reproduction. (Sixty minutes of preparation and copying @ \$30.00 per hour. Tape supplied by City)	\$30.00
	Each additional 15 minutes of tape reproduction or portion thereof.	\$ 5.00
	Mailing and postage – Responsibility of requesting party unless self addressed stamped envelope is furnished with request.	
	Minimum postage/ mailing charge	\$ 1.00
PUBLIC HEARINGS AND MEETINGS	Per audio tape (tape supplied by City)	\$10.00
	Mailing and postage	Actual costs

PHOTOGRAPHS

EVIDENCE PHOTOS	Includes up to first 10 standard 3x5 photographs. (Forty minutes of preparation and copying @ \$30.00 per hour)	\$20.00
	Each additional 3x5 photograph.	\$ 1.50
	Enlargements actual cost plus base above	Actual
	Mailing and postage – Responsibility of requesting party unless self addressed stamped envelope is furnished with request. Minimum postage/ mailing charge	\$ 1.00
GIS ORTHO PHOTOS	8.5 X 11 Print	\$ 1.50
	11 X 17 Print	\$ 2.00
	Mailing and postage	Actual costs

MISCELLANEOUS

BICYCLE LICENSE	Per bicycle, current owner.	\$ 2.00
FINGERPRINTING	Per card.	\$ 5.00
CASE NUMBER SEARCH	Includes printout by person, place or incident.	\$ 5.00

Resolution No. 16 for 2001
Page 3 of 3

LIQUOR LICENSES	Initial investigation and recommendation.	\$25.00
	Change of ownership / license type investigation.	\$25.00
	Annual renewal investigation.	\$15.00
RECORDING FEE	Preparation of lien documents	\$ 5.00
RETURNED CHECK FEE	Check returned from bank for NSF, closed account etc.	\$25.00
PASSPORT EXECUTION FEE	Processing of Passport applications	\$15.00
OVERDUE LIBRARY MATERIALS	Hardbacks and Books on Tape per item per every 10 days	\$.50
	Magazines, Paperbacks, Puzzles per item per every 10 days	\$.50
	Videos per day	\$ 1.00
OUT OF CITY LIBRARY CARD	Per family and/or single per card per year issued	\$25.00
LOST/DESTROYED LIBRARY MATERIALS	Actual cost of replacement including staff time	Actual Costs

If items are not covered in this resolution, the City Manager is authorized to set a temporary fee until it can be approved by City Council.

This Resolution replaces and supersedes Resolution #22 for 1999.

PASSED by the Council and approved by the Mayor, this 14th day of August 2001.


MAYOR

ATTEST:


City Manager - Ex Officio City Recorder