

RESOLUTION NO. 6 FOR 2010

A RESOLUTION TO SET COPY, RESEARCH, AND MISCELLANEOUS SERVICE FEES.

WHEREAS, except as otherwise prescribed by law, the City Council deems it desirable to establish charges which are reflective of actual staff and material costs for copying reports, documents and other items specifically requested by the general public; and

WHEREAS, except as otherwise prescribed by law, the City Council deems it desirable to establish charges which are reflective of actual staff and material costs for City Staff performing research and other miscellaneous tasks specifically requested by the general public; and


WHEREAS, the application of these fees shall not apply to City sponsored public information meetings or City initiated information distribution.

NOW, THEREFORE, the City Council resolves that the following fees are hereby established and made effective immediately:

If items are not covered in this resolution, the City Manager is authorized to set a temporary fee until it can be approved by City Council.


This Resolution replaces and supersedes Resolution No. 3 for 2009 and shall be effective immediately upon its passage, except Attachment "A - Building Inspection Program Fees", which shall remain in full force and effect.

PASSED by the Council and approved by the Mayor, this 9th day of March 2010.



Mayor

ATTEST:



City Manager – Ex Officio City Recorder

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Land Use Processing Fees (cont)

Property Line Adjustment	131.00
Planned Development	908.00
Secondary Applications file concurrently	50% of regular fee
Subdivision – Tentative and Final	882.00
Vacation of Right of Way	927.00
Variance	554.00
Zone Map or Text Change	925.00

Finance Department

Photocopies Black and white 8.5 X 11	.25 per side
Color 8.5 X 11	.35 per page
Fax - local only, per page	.25
Public Meeting Records	
Audio Cassette Tapes	5.00 each
Audio CD	5.00 each

Miscellaneous Service and Research Fees

Budget Document (bound copy)	15.00
Audit/CAFR Document (bound copy)	15.00
Municipal Lien Search Fee per Tax Lot	25.00
Municipal Lien Recording Fee per Tax Lot	40.00
Reconveyance Fee	150.00
Packaging, Mailing and Postage	Actual costs
Passport Processing Fees each	25.00
Passport Photographs – 1 set of two	10.00

Library Services Fees

Photocopies Black and White	.25 per side
Fax – local only	.25 per page

Overdue Library Materials

Hardbacks and Books on Tape per item per 10 days	.50
Magazines, Paperbacks, Puzzles per item per 10 days	.25
Videos - per day	1.00

Out of City Library Card

Per Family and/or single card per year issued	35.00
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Lost/Destroyed Library Materials

Actual Cost of Replacement including staff time

Public Works Fees

Engineering Document Plan Copies

Size	Paper	Velum/Mylar
12 X 18	1.50	4.00
18 X 24	2.50	7.00
24 X 36	4.00	13.00
36 X 48	8.00	26.00

GIS Ortho Photographs

8.5 X 11	1.50
11 X 17	2.00

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Police Department Fees

Photocopies each side	.25
Fingerprinting Services	
First Card	10.00
Each additional Card	1.00
Bicycle License per bicycle – current owner	2.00
Reports and Recordings:	
Research Fee per unknown case number	10.00
Archived Reports prior to 2001	
Actual staff costs	1 hour minimum
Applicable reproduction cost	
Incident Reports (up to 4 pages)	5.00
Additional pages	.50
Report postage minimum up to 10 pages	2.00
Additional pages each	.10
Evidence Recordings (digital audio)	
Digital Audio	30.00
Video (minimum up to 2 hours maximum)	50.00
Each additional 2 hours	50.00
Recording postage per CD/DVD	5.00
Evidence Photographs	
Standard Film minimum up 10 3" X 5"	20.00
Digital Photos per case on CD	25.00
Digital Photos per sheet (max 4/sheet)	10.00
Photograph postage	
Postage per photo CD	5.00
Postage min to 10 printed pages	5.00
Per page after 10	.10
Records Checks	
Letters of clearance per individual	15.00
Location/Person Overview per	10.00
Postage for records checks min to 10 pages	2.00
Per page after 10	.10
License Investigations	
Liquor License, new or Change of Ownership	100.00
Liquor License, Temporary Sales	20.00
Liquor License, Renewal Processing	15.00
Second Hand Dealer License Processing	20.00
Texas Hold-Em License (annual)	200.00