

RESOLUTION NO. 1 FOR 2012

A RESOLUTION TO SET COPY, RESEARCH, AND MISCELLANEOUS SERVICE FEES.

WHEREAS, except as otherwise prescribed by law, the City Council deems it desirable to establish charges which are reflective of actual staff and material costs for copying reports, documents and other items specifically requested by the general public; and

WHEREAS, except as otherwise prescribed by law, the City Council deems it desirable to establish charges which are reflective of actual staff and material costs for City Staff performing research and other miscellaneous tasks specifically requested by the general public; and

WHEREAS, the application of these fees shall not apply to City sponsored public information meetings or City initiated information distribution.

NOW, THEREFORE, the City Council resolves that the following fees shown in Exhibit 1 are hereby established and made effective immediately:

If items are not covered in this resolution, the City Manager is authorized to set a temporary fee until it can be approved by City Council.

This Resolution replaces and supersedes Resolution No. 6 for 2010 and shall be effective immediately upon its passage, except Attachment "A - Building Inspection Program Fees", which shall remain in full force and effect.

PASSED by the Council and approved by the Mayor, this 24th day of January 2012.



Mayor

ATTEST:



City Manager – Ex Officio City Recorder

<i>Land Use Processing Fees (continued)</i>		
Measure 57 Mailing		Actual Notice Costs
Ordinance Legal Interpretation		155.00
Partition		283.00
Property Line Adjustment		131.00
Planned Development		908.00
Secondary Applications file concurrently		50% of regular fee
Subdivision – Tentative and Final		882.00
Vacation of Right of Way		927.00
Variance		554.00
Zone Map or Text Change		925.00
FINANCE DEPARTMENT		
Photocopies	Black and white 8.5 X 11	.25 per side
	Color 8.5 X 11	.35 per side
Fax – local only		.25 per page
Public Meeting Records		
	Audio Cassette Tapes	5.00 each
	Audio CD	5.00 each
Miscellaneous Service and Research Fees		
Budget Document (bound copy)	<i>Available online</i>	15.00
Audit/CAFR Document (bound copy)	<i>Available online</i>	15.00
Municipal Lien Search Fee per Tax Lot		25.00
Municipal Lien Recording Fee per Tax Lot		40.00
Reconveyance Fee		150.00
Packaging, Mailing and Postage		Actual Costs
Passport Processing Fees/each		25.00
Passport Photographs – 1 set of two		10.00
LIBRARY SERVICES FEES		
Photocopies	Black and white 8.5 X 11 (self service only)	.15 per side
Overdue Library Materials		
Hardbacks, paperbacks, books on tape/cd, magazines, Videos, DVD's		.05/item/day \$3.00 max/item 1.00/item/day \$5.00max/item
Out of City Library Card		
Per Family and/or single card per year issued		35.00
Lost/Destroyed Library Materials		
Actual Cost of Replacement plus \$5.00 processing fee		Actual Costs of Replacement plus 5.00 processing fee
PUBLIC WORKS FEES		
Engineering Document Plan Copies		
Size		Paper Velum/Mylar
12 X 18		1.50 4.00
18 X 24		2.50 7.00
24 X 36		4.00 13.00
36 X 48		8.00 26.00
GIS Ortho Photographs		
8.5 X 11		1.50
11 X 17		2.00

POLICE DEPARTMENT FEES	
Photo Copies	.25 per side
Public Fingerprinting Services	
First Card	10.00
Each additional card	1.00
Bicycle License per bicycle – current owner	2.00
Reports and Recordings	
Research Fee per unknown case number	10.00
Archived Reports prior to 2001 or reports requiring redaction of confidential information:	Actual Staff Costs-1 hour minimum Applicable reproduction cost
Incident Reports (up to 25 pages)	10.00
Additional pages	.50
Report postage minimum up to 25 pages	.00
Additional pages	.10/each
Evidence Recording	
Digital Audio	30.00
Video (minimum up to 2 hours maximum)	50.00
Each additional 2 hours	50.00
Recording postage per CD/DVD	5.00
Evidence Photographs	
Film converted to digital	50.00
Photos per case CD/DVD or sent electronically	25.00
Digital printed photos per sheet (max 4/sheet)	10.00
Photograph Postage	
Postage per photo CD	5.00
Postage min to 10 printed pages	5.00
Per pages after 10	.10
Record Checks	
Letters of Clearance (per individual)	15.00
Location/Person overview per individual	10.00
Postage for records checks minimum to 10 pages	2.00
Per page after 10	.10
License Investigations	
Liquor License, New or Change of Ownership	100.00
Liquor License, Temporary Sales	20.00
Liquor License, Renewal Processing	15.00
Second Hand Dealer License Processing	20.00
Texas Hold-Em License (annual)	200.00

ATTACHMENT "A"
BUILDING INSPECTION PROGRAM
FEES - 2012

STRUCTURAL SPECIALTY CODE	
TOTAL VALUATION	FEE
Building Permit Fees: Permit fees are based on the value of construction as per the most current ICC Building Valuation Table.	
\$1 to \$500	\$50
\$501 to \$2,000	\$50 for first \$500 plus \$2.52 for each additional \$100 or fraction thereof
\$2,001 to \$25,000	\$87.80 for first \$2,000 plus \$10.08 for each additional \$1,000 or fraction thereof
\$25,001 to \$50,000	\$319.64 for first \$25,000 plus \$7.56 for each additional \$1,000 or fraction thereof
\$50,001 to \$100,000	\$508.64 for first \$50,000 plus \$5.04 for each additional \$1,000 or fraction thereof
\$100,001 and up	\$760.64 for first \$100,000 plus \$4 for each additional \$1,000 or fraction thereof

OTHER INSPECTIONS AND FEES	
Plan Review Fee	65% of the Building Permit Fee
Plan Review Re-issue Fee	50% of the Plan Review Fee
Fire, Life, Safety Review	40% of the Building Permit Fee
Inspections outside of normal business hours Under special circumstances with pre-arrangement Minimum charge of two hours	\$75 per hour
Inspections for which no fee is specifically indicated Minimum charge of one-half hour	\$50 per hour
Reinspection fee	\$50 per inspection
Additional plan review required by changes, additions, or revisions to approved plans Minimum charge of one-half hour	\$50 per hour
Deferred Submittal fee	\$100 plus permit fees

Manufactured Dwelling Permits

Manufactured Dwelling Permit Fees	
Manufactured Dwelling and Cabana Installation Permit Fee: (per installation) Fee includes inspection on items required at each site, installation, and final inspections. This fee does not include plumbing or electrical service installation permits fees.	\$250
State Manufactured Dwelling and Cabana Installation Administrative Fee (per permit)	\$30
Manufactured Dwelling Accessory Buildings or Structural Installation Permit Fees as per Sweet Home Structural Speciality Code Fees	

Other Inspections and Fees	
Inspections outside of normal business hours Under special circumstances with pre-arrangement Minimum charge of two hours	\$75 per hour
Inspections for which no fee is specifically indicated Minimum charge of one-half hour	\$50 per hour
Reinspection fee	\$50 per inspection
Additional plan review required by changes, additions, or revisions to approved plans Minimum charge of one-half hour	\$50 per hour

Demolition Permits

Demolition Permit Fees	
Structural Removal for the first 1,000 sq. ft.	\$50
Each Additional 1,000 sq. ft. or fraction thereof	\$15
Plumbing Disconnect Fee Inspection	\$15
Electrical Disconnect - PPL Responsibility	
Inspections for which no fee is specifically indicated Minimum charge of one-half hour	\$50 per hour

Grading Permits

Grading Permit Fees	
10 cubic yards or less	No fee
11 to 50 cubic yards	\$23.50
51 to 100 cubic yards	\$37.00
101 to 1,000 cubic yards	\$37.50 for the first 100 cubic yards, plus \$17.50 for each additional 1,000 cubic yards
1,001 to 10,000 cubic yards	\$194.50 for the first 1,000 cubic yards, plus \$14.50 for each additional 1,000 cubic yards
10,001 to 100,000 cubic yards	\$325 for the first 10,000 cubic yards, plus \$66.00 for each additional 10,000 cubic yards
100,001 cubic yards or more	\$919.00 for the first 100,000 cubic yards, plus \$36.50 for each additional 10,000 cubic yards
Grading Plan Review Fees	
50 cubic yards or less	No fee
51 to 100 cubic yards	\$23.50
101 to 1,000 cubic yards	\$37.00
1,001 to 10,000 cubic yards	\$49.25
10,001 to 100,000 cubic yards	\$49.25 for the first 10,000 cubic yards plus \$24.50 for each additional 10,000 cubic yards
100,001 to 200,000 cubic yards	\$269.75 for the first 100,000 cubic yards, plus \$13.25 for each additional 10,000 cubic yards
200,001 cubic yards or more	\$404.25 for the first 200,000 cubic yards plus \$7.25 for each additional 10,000 cubic yards or fraction thereof
Other Inspections and Fees	
Inspections outside of normal business hours Under special circumstances with pre-arrangement Minimum charge of two hours	\$75 per hour
Inspections for which no fee is specifically indicated Minimum charge of one-half hour	\$50 per hour
Reinspection fee	\$50 per inspection
Additional plan review required by changes, additions, or revisions to approved plans Minimum charge of one-half hour	\$50 per hour

Mechanical Permit Fees

Residential Mechanical Permit Fees	
Permit Issuance	\$50
Plan Review	25% of Permit
Each Supplemental Permit	\$15
Installation/relocation forced air or gravity type furnace or burner, including attached ducts and vents, up to 100,000BTU	\$20
Installation/relocation forced air or gravity type furnace or burner, including attached ducts and vents, over 100,000BTU	\$25
Installation/relocation floor furnace	\$20
Installation/relocation suspended heater	\$20
Installation, relocation, or replacement of appliance vents not included in an appliance permit	\$9
Repair of, alteration of, or addition to each heating, refrigeration, cooling, absorption, or evaporative unit or	\$20
Boiler or compressor up to 3 horsepower, or each absorption system up to 100,000 BTU/h	\$20
Boiler or compressor over 3 and up to 15 horsepower, or each absorption system over 100,000 and up to 500,000 BTU/h	\$25
Boiler or compressor over 15 and up to 30 horsepower, or each absorption system over 500,000 and up to 1,000,000 BTU/h	\$40
Boiler or compressor over 30 and up to 50 horsepower, over 500,000 and up to 1,750,000 BTU/h	\$55
Installation or relocation of each boiler or refrigeration compressor over 50 horsepower or absorption system over 1,750,000 BTU/h	\$55
Each air handling unit up to 10,000 cubic feet per minute, including attached ducts	\$15
Each air handling unit exceeding 10,000 cfm	\$25
Each evaporative cooler, other than portable types	\$15
Each ventilation fan connected to a single duct	\$10
Each ventilation system which is not a portion of heating or air conditioning system authorized by permit	\$15
Installation of each hood served by mechanical exhaust, including ducts	\$15
Installation or relocation of each domestic type incinerator	\$20
Installation or relocation of each commercial or industrial type incinerator	\$50
Each appliance or piece of equipment regulation by this code, but not classed in other applicant categories, or no other fee is listed.	\$15
Gas piping system with 1 to 4 outlets	\$4
Gas piping system with 5 or more outlets	\$1 per outlet
Other Inspections and Fees	
Inspections outside of normal business hours (minimum two hours)	\$75 per/hour
Inspections for which no fee is specifically indicated (minimum ½ hour)	\$50 per hour
Reinspection fee	\$50 per inspection
Additional plan review required by changes, additions, or revisions to approved plans (minimum ½ hour)	\$50 per hour
Deferred submittal fee	\$100 plus permit fees

Commercial Mechanical Permit Fees	
Total Valuation	Permit Fee
\$1 to \$2,000	\$65.00
\$2,001 to \$25,000	\$65.00 for the first \$2,000 plus \$11.00 for each additional \$1,000, or fraction thereof, to and including \$25,000
\$25,001 to \$50,000	\$318.00 for the first \$25,000 plus \$9.00 for each additional \$1,000, or fraction thereof, to and including \$50,000
\$50,001 to \$100,000	\$543.00 for the first \$50,000 plus \$6.00 for each additional \$1,000, or fraction thereof, to and including \$100,000
\$100,001 and up	\$843.00 for the first \$100,000 plus \$4.00 for each additional \$1,000, or fraction thereof
Other Inspection and Fees	Fee
Mechanical Plan Review	25% of the permit fee
Reinspection Fee	\$50.00 per inspection
Inspections outside of normal business hours	\$75.00 per hour with a two hour minimum
Inspections for which no fee is specifically indicated	\$50.00 per hour with a one hour minimum
Additional Plan Review required by changes, additions, or revisions to the approved plans	\$50.00 per hour with a one-half hour minimum
Investigation Fee	Equal to and in addition to the permit fee
Deferred submittal fee	\$100 plus permit fees

Plumbing Permits

Plumbing Permit Fees	
Base Permit	\$50
Plan Review, if required	30% of permit fee
Water Service/Building Sewer/Storm Sewer	
Water service – first 100 feet or fraction thereof	\$50
Water service – each additional 100 feet of fraction thereof	\$30
Building sewer – first 100 feet or fraction thereof	\$50
Building sewer – each additional 100 feet of fraction thereof	\$30
Storm sewer or rain drain – first 100 feet or fraction thereof	\$50
Storm sewer or rain drain – each additional 100 feet of fraction thereof	\$30
New One and Two Family Dwellings Includes one kitchen, first 100 feet of water and sewer, hose bibs, ice maker, under-floor low-point drains, and rain-drain packages	
1 bath	\$200
2 bath	\$260
3 bath	\$310
4 bath	\$330
Additional fixture fee	\$20
One and Two Family Fire Suppression System Permit	
0 - 2000 square feet	\$100
2001 - 3600 square feet	\$150
3601 - 7,200 square feet	\$200
Over 7,200 square feet	\$250
Manufactured Homes in Parks – sewer collection and water distribution	\$50

Commercial Plumbing Permit Fees	
Commercial, Industrial,	
Base permit fee	\$100
Each fixture (new construction)	\$25
Fixture repipe/replacement (per 5 fixtures)	\$80
Each additional fixtures	\$25

Each new, repair, alteration or replacement of exterior water (1 st 100 feet)	\$80
Each new, repair, alteration or replacement of exterior sanitary sewer service (1 st 100 feet)	\$80
Each new, repair, alteration or replacement of exterior storm line (1 st 100 feet)	\$80
Water or sewer or storm line: each additional 100 feet of fraction thereof	\$40
Prefabricated Structures – utility connection only	\$80
Plan Review, if required	\$150 per hour or actual costs, which is less
Multifamily Dwellings	\$145
1- 10 Fixtures	
Additional Fixtures	\$20
Medical gas	
Valuation	Fee
\$1 - \$5,000	\$75 (minimum)
\$5,001 to \$10,000	\$75 - first \$5,000 plus \$2 for each additional \$100 or fraction thereof
\$10,001 to \$25,000	\$175 - first \$10,000 plus \$1.50 for each additional \$100 or fraction thereof
\$25,001 and up	\$400 - first \$25,000 plus \$1.25 for each additional \$100 or fraction thereof
Miscellaneous Fees	
Commercial re-inspections - # of hours x fee per hour	\$80/hour
Inspections outside of normal business hours - Under special circumstances with pre-arrangement - Minimum charge of three hours	\$160/hour (\$480 minimum)
Alternate, potable water heating system (coil, extract, heat pumps, etc.)	\$80
Other Special Inspections	Based on actual costs
Backflow Device	\$80
Deferred Submittal Fee	\$100 plus permit fees

Manufactured Home and RV Parks

Manufactured Home Parks Construction Fees	
\$1 to \$500	\$15
\$501 to \$2,000	\$15 for first \$500 plus \$1.50 for each add'l \$100 or fraction thereof
\$2,001 to \$25,000	\$45 for first \$2,000 plus \$9 for each add'l \$1,000 or fraction thereof
\$25,001 to \$50,000	\$252 for first \$25,000 plus \$6.50 for each add'l \$1,000 or fraction thereof
\$50,001 to \$100,000	\$414.50 for first \$50,000 plus \$4.50 for each add'l \$1,000 or fraction thereof
\$100,001 to \$500,000	\$639.50 for first \$100,000 plus \$3.50 for each add'l \$1,000 or fraction thereof
\$500,001 to \$1,000,000	\$2,039.50 for first \$500,000 plus \$2 for each add'l \$1,000 or fraction thereof
\$1,000,001 and up	\$3,539.50 for first \$1,000 plus \$2 for each add'l \$1,000 or fraction thereof

RV Parks Construction Fees ¹	
\$1 to \$500	\$15
\$501 to \$2,000	\$15 for first \$500 plus \$1.50 for each add'l \$100 or fraction thereof
\$2,001 to \$25,000	\$45 for first \$2,000 plus \$9 for each add'l \$1,000 or fraction thereof
\$25,001 to \$50,000	\$252 for first \$25,000 plus \$6.50 for each add'l \$1,000 or fraction thereof
\$50,001 to \$100,000	\$414.50 for first \$50,000 plus \$4.50 for each add'l \$1,000 or fraction thereof
\$100,001 to \$500,000	\$639.50 for first \$100,000 plus \$3.50 for each add'l \$1,000 or fraction thereof
\$500,001 to \$1,000,000	\$2,039.50 for first \$500,000 plus \$2 for each add'l \$1,000 or fraction thereof
\$1,000,001 and up	\$3,539.50 for first \$1,000 plus \$2 for each add'l \$1,000 or fraction thereof

¹

This permit does not include permits or related fees for park facilities constructed under building, mechanical, plumbing, electrical or mobile home setup permits.