

RESOLUTION NO. 3 FOR 1998

A RESOLUTION establishing a Grievance Procedure for the City of Sweet Home for Complaints of Alleged Discrimination Based on Disability.

THE CITY OF SWEET HOME DOES HEREBY RESOLVE to establish a Grievance Procedure to process Complaints of Alleged Discrimination Based on Disability as set forth in Exhibit A attached hereto and by this reference made a part hereof.

PASSED by Council and approved by the Mayor this 28th day of April 1998.

  
\_\_\_\_\_  
Mayor

ATTEST:

  
\_\_\_\_\_  
City Manager - Ex Officio City Recorder

**“EXHIBIT A”**

**GRIEVANCE PROCEDURE**

**Complaints of Alleged Discrimination Based on Disability**

**City of Sweet Home**

1. Submit complaint in writing to the City Manager for resolution. A record of the complaint and action taken will be maintained. A decision by the City Manager will be rendered within 15 working days.
2. If the complaint cannot be resolved to your satisfaction by the City Manager,  

The complaint will be heard by the governing body and discussed at an open, public meeting of the City Council. A written decision will be made within 30 working day. The decision of the governing body is final.
3. A record of action taken on each complaint will be maintained as a part of the records of minutes at each level of the grievance process.

Adopted this 28th day of April, 1998.

  
\_\_\_\_\_  
Mayor

**Attest:**

  
\_\_\_\_\_  
City Manager

# GRIEVANCE PROCEDURE

## Complaints of Alleged Discrimination Based on Disability

### City of Sweet Home

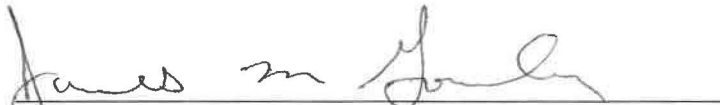
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City Manager