

RESOLUTION NO. 22 FOR 1999

A RESOLUTION TO SET COPY, RESEARCH, AND MISCELLANEOUS SERVICE FEES.

WHEREAS, except as otherwise prescribed by law, the City Council deems it desirable to establish charges which are reflective of actual staff and material costs for copying reports, documents and other items for the general public. And;

WHEREAS, except as otherwise prescribed by law, the City Council deems it desirable to establish charges, which are reflective of actual staff and material costs for City employees performing research and other miscellaneous tasks for the general public.

NOW THEREFORE, the City Council resolves that the following rates are hereby established and made effective immediately:

GENERAL INFORMATION			
MINIMUM CHARGE	Copies of general information per side (8 1/2 X 11 only)		\$.50
PLAN COPIES			
	SIZE	PAPER	VELLUM/MYLAR
MINIMUM CHARGE	12x18	\$1.50	\$ 4 .00
	18x24	\$2.50	\$ 7 .00
	24x36	\$4.00	\$13.00
	36x48	\$8.00	\$26.00
REPORTS			
MINIMUM CHARGE	Per incident report.		\$ 5.00
	Each additional page beyond 4 single sided pages.		\$.50
MAILING AND POSTAGE	Responsibility of requesting party unless self-addressed, stamped envelope is furnished with request.		\$ 1.00

AUDIO AND VIDEO TAPES

MINIMUM CHARGE	First 15 minutes of tape reproduction. (Sixty minutes of preparation and copying @ \$30.00 per hour. Tape supplied by city)	\$30.00
	Each additional 15 minutes of tape reproduction or portion thereof.	\$ 5.00
MAILING AND POSTAGE	Responsibility of requesting party.	\$ 5.00

PHOTOGRAPHS

MINIMUM CHARGE	Includes up to first 10 standard 3x5 photographs. (Forty minutes of preparation and copying @ \$30.00 per hour)	\$20.00
	Each additional 3x5 photograph. (Enlargements actual cost plus base above.)	\$ 1.50
GIS ORTHO PHOTOS	8.5 X 11 Print	\$ 1.50
	11 X 17 Print	\$ 2.00

MAILING AND POSTAGE	Responsibility of requesting party.	\$ 5.00
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MISCELLANEOUS

BICYCLE LICENSE	Per bicycle, current owner.	\$ 2.00
FINGERPRINTING	Per card.	\$ 5.00
CASE NUMBER SEARCH	Includes printout by person, place or incident.	\$ 5.00
LIQUOR LICENSE	Initial investigation and recommendation.	\$50.00
	Change of ownership / license type investigation.	\$50.00
	Annual renewal investigation.	\$15.00
RECORDING FEE	Preparation of lien documents	\$ 5.00
	County recording fee per page	\$ 5.00
RETURNED CHECK FEE	Check returned from bank for NSF, closed account etc.	\$25.00

If items are not covered in this resolution, the City Manager is authorized to set a temporary fee until it can be approved by City Council.

This Resolution replaces and supersedes Resolution #26 for 1995.

PASSED by the Council and approved by the Mayor, this 14th day of December 1999.


MAYOR

ATTEST:


City Manager - Ex Officio City Recorder