



# CITY OF SWEET HOME PLANNING COMMISSION MINUTES

December 05, 2024, 6:30 PM  
Sweet Home City Hall, 3225 Main Street  
Sweet Home, OR 97386

WIFI Passcode: guestwifi

PLEASE silence all cell phones – Anyone who wishes to speak, please sign in.

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## Meeting Information

The City of Sweet Home is streaming the meeting via the Microsoft Teams platform and asks the public to consider this option. There will be opportunity for public input via the live stream. To view the meeting live, online visit <http://live.sweethomeor.gov>. If you don't have access to the internet you can call in to 971-203-2871, choose option #1 and enter the meeting ID to be logged in to the call. Meeting ID: 212 001 640 706

## Call to Order and Pledge of Allegiance

The meeting was called to order at 6:30 PM

## Roll Call of Commissioners

### PRESENT

Henry Wolthuis  
Laura Wood  
Eva Journey  
Nancy White  
Joe Graybill

### ABSENT

Jamie Melcher

### STAFF

Angela Clegg, Planning and Building Manager  
Adam Leisinger, Special Projects Manager

## Public Comment.

None

## Meeting Minutes:

- a) 2024-11-21 Planning Commission Meeting Minutes

A motion to approve the November 21, 2024 Meeting Minutes with corrections was made by Commissioner Journey, seconded by Commissioner White.

Voting Yea: Commissioner Graybill, Commissioner White, Commissioner Journey,  
Commissioner Wood, Commissioner Wolthuis

Voting Nay: 0

Absent: Commissioner Melcher

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*The location of the meeting is accessible to the disabled. If you have a disability that requires accommodation, advanced notice is requested by notifying the City Manager's Office at 541-367-8969.*

## Public Hearings

### a) Housing Production Strategy

The Public Hearing was opened at 6:34 PM

Commissioner Wood read the hearing disclosure statement and asked of the Commission if there were any ex parte, conflicts of interest, or personal bias, there were none.

Planning & Building Manager Clegg presented the staff report and asked if there were any questions. There were none.

Testimony in Favor: None

Testimony in Opposition: None

Neutral Testimony: None

The Public Hearing was closed at 6:39 PM

A motion to recommend Application LA24-02 to City Council was made by Commissioner White, seconded by Commissioner Journey

Voting Yea: Commission Graybill, Commissioner White, Commissioner Journey, Commissioner Wood, Commissioner Wolthuis

Voting Nay: 0

Absent: Commissioner Melcher

### Staff Updates:

TSP TAC/PAC meeting - Consultant will send out a doodle poll for dates between Dec 16-18

Variance in connection with a partition on December 19th

PLA & P just submitted

**Round Table Discussions** (Committee comments about topics not listed on the agenda)

None

### Adjournment

The meeting was adjourned at 6:43 PM



Laura Wood, Chairperson  
Sweet Home Planning Commission

Respectfully submitted by Angela Clegg, Planning & Building Manager